

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD AT THE EAST WILLIAMSTON COMMUNITY HALL ON THURSDAY 6<sup>TH</sup> JULY 2023 AT 7.00PM**

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**PRESENT:** Cllr D McIntosh (Chair)  
Cllr C Hopkinson  
Cllr I Wilkinson  
Cllr J Williams  
Cllr P Strydom

**APOLOGIES:** Cllr R Day

The clerk was in attendance (Jane Clark)

**84/23 DECLARATIONS OF INTEREST**

None received.

**85/23 MINUTES OF LAST MEETING**

The minutes of the meeting held on 1<sup>st</sup> June 2023 were proposed and seconded. They were agreed as a true record.

**86/23 MATTERS ARISING**

The following matters were raised:

- a) Minute 68/23 b) quote received from JN Williams of £250 for clearing the Village Green which was accepted.
- b) Minute 74/23 The Handyman's ankle is improving at last but a substitute will be needed urgently for repairs at the play areas. IW will follow this up.

**87/23 MINUTES OF SPECIAL MEETING OF 15<sup>TH</sup> JUNE 2023**

The minutes of the meeting held on 15<sup>th</sup> June 2023 were proposed and seconded and agreed as a true record.

**88/23 MATTERS ARISING**

There were no matters arising.

**89/23 PUBLIC PARTICIPATION**

No members of the public present.

**90/23 PLANNING APPLICATIONS**

The following applications were considered:

- a) **23/0167/PA: The Old Pump Filling Station, Pentlepoir, SA69 9BJ Partial demolition of existing building and construction of two storey rear side extension etc.** Council considered the above-referenced, re-submitted

planning application for the second time. Councillors noted that the applicant still declares that (a) no Pre-App submission has been made and. (b) no consultation has been held with either neighbours or this community council. Councillors also noted the content of the planning officer's letter informing the applicant of a potential lack of compliance with the Petroleum Regulations in the proposed development. Whilst the above issues are of serious concern it is understood that they may not constitute a 'material consideration' upon which this council is empowered to comment. However, as in its previous response, East Williamston Community Council would recommend rejection of this application based upon:

- a) Totally inadequate parking facilities – the small number of parking bays shown on the plan submitted would, councillors believe, be wholly taken up by staff from the various commercial outlets and the residents of the planned residential development. This would leave customers of the fast-food outlet and adjacent shop, delivery drivers etc. to find short-time parking on the adjacent highway.
- b) Ingress / egress from highway – traffic flow in and out of the existing filling station, situated as it is close to a mini-roundabout in one direction and a fast blind bend in the other has long been a concern of this council. This section of the A478 has been subject of much lobbying by EWCC which has long campaigned for the construction of a pedestrian crossing at this site and a modification of the existing roundabout arrangement, both without success. The additional traffic in/out of the site generated by the proposed 'take-away' would exacerbate this dangerous situation as would the anticipated roadside parking outside the site.

**EWCC therefore recommends the REJECTION of this application.**

- a) **23/0224/PA: New 4 bed dwelling at Laubobange, Hill Lane, Kilgetty, SA68 0QT – Members made no comment on this application.**

91/23

**UPDATE ON ACCOUNTS TO 30<sup>TH</sup> JUNE 2023**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £15,624.94 in the Current Acct, £3,123.53 in the Deposit Acct, £14,206.35 in the Parks account and £4,123.27 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £12,996.04 (gross) and expenditure of £17,865.02(gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**RESOLVED: That the above financial information be accepted.**

92/23

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

## 28/23

a) Mrs J Clark – July salary	£273.60
b) PAYE for July	£68.40
c) Google monthly subscription	£1.59
d) Cllr I Wilkinson reimb for fuel	£44.08
e) Edge IT Systems – 3 yr contract renewal for Finance Band 1	£264.00
f) Jane Clark reimb for printer ink cartridge	£22.99
g) A & C Aggregates 18.52 GSB Loose delivered	£377.81
h) A & C Aggregates 3.00 dust combo bag plus 8.00 clean jumbo	£468.60
i) JN Williams – grass cutting for June all sites	£840.00

All payments made in connection with the extension to the car park at JP to come from Reserves– ask Jonathan to phone IW regarding spraying of weeds in July.

### 93/23 UPDATE ON PLAY AREAS

The inspection reports for June had not yet been received. However, the parks were looking in good condition. The Clerk was asked to inform Jonathan that part of the contract is to keep the hedge clear at Broadmoor.

### 94/23 UPDATED MODEL STANDING ORDERS

The updated and amended standing orders had previously been circulated and these were accepted and adopted.

**RESOLVED:**                    **That the updated Standing Orders be accepted and adopted with immediate effect.**

### 95/23 CORRESPONDENCE

The following correspondence had been received:

- a) Kids Cancer Charity (Swansea) covers Pembrokeshire – request for donation – leave until March 2024.
- b) PCC Owen Roberts – change of bus service provision – noted.
- c) OVW info on 20mph Communications & Engagement Toolkit – noted.
- d) OVW Pembs Nature Partnership – noted.
- e) Johnathan Williams – quote for clearance of Village Green (£250.00) – accepted.
- f) OVW Garden packs from Local Places for Nature – IW had requested some.
- g) Sustainable Drainage Feasibility Grant – noted.

The clerk read out feedback from Cllr R Day who had attended the 20mph online presentation. Cllr J Williams asked if a planning application had been received for a property in Vineyard Vale, which he had seen. This had not been received. Cllr Williams to send details of this planning application for Vineyard Vale - 23/0145/PA to the Clerk.

### 96/23 REPORT OF CTY CLLR JACOB WILLIAMS

Cllr J Williams submitted the following report:

Cllr Williams had been contacted by a resident who was concerned that Clayford Road was being surface dressed needlessly, as the surface was still in very good condition having been dug up and relaid with all new tarmac only a few years ago. Following enquiries, Cllr Williams was informed that it is standard practice for roads to be surface dressed for the first time (with a layer of tar and chippings) within about seven years of being newly tarmacked. This first surface dressing is undertaken without regard to the good condition of the tarmac. Its purpose is to seal it with a fresh surface before any cracks appeared, into which water could easily freeze during the winter-time causing great damage and expense to the council. Depending on the road, additional surface dressings can take place every eight to fifteen years, three to five times in total, meaning that a newly-tarmacked road would have many decades of service, and layers of surface dressings, before needing to be dug up and retarmacked.

Cllr Williams was very dissatisfied at the recent downtime of Pembrokeshire County Council's externally-hosted planning applications website. It should allow public viewing of details pertaining to planning applications 24/7, however he had personally experienced what he considered to be unacceptably long periods of downtime, where the site was completely unavailable for a weekend each in May and June. On both occasions he had contacted the council's head of planning to suggest that the authority seek an alternative, reliable provider for this important service.

As a result the council's planning and IT department had made representations to the provider, who said they were working to make sure the website was 'stable.' Cllr Williams was also informed following the second outage that PCC was exploring other providers in the market, inviting them to demonstrate the capabilities of their systems which might be able to offer a better and more reliable service for both internal and external use in connection with the authority's planning service.

**RESOLVED: That Cty Cllr Williams be thanked for his report.**

97/23

**ANY OTHER INFORMATION**

The following matters were raised:

- a) Clerk to contact Tracey Beynon re purchase of a laptop for the meeting room of which we will pay 50% of the cost. Ask if she can send the link to a suitable laptop for the clerk to purchase using council's debit card.
- b) Cllr P Strydom referred to a 'Night Out' email which he will forward to Tracey for the Hall Association.
- c) Members were informed that a mowing machine has been donated to the JP which is a hedge cutter for taking out bramble and blackthorn and some harnesses for the strimmers.
- d) JP has been awarded a Green Flag award and there is a presentation in July (do not publish until after 18<sup>th</sup> July.) We also now have a flagpole to fly the flag on thanks to Cllr D McIntosh.

**30/23**

- e) No action has been taken by PCC regarding the drainage on the road from Cold Inn to EW where surface water is being discharged onto Heiny Moor. The drainage pipe needs to be extended into the water course. Clerk to remind PCC of this issue.

**98/23**

**DATE OF NEXT MEETING**

The next meeting will be held on 7<sup>th</sup> September 2023 at 7.00pm.

The meeting closed at 8.45pm.

Signed.....Chair.....Date

Signed.....Clerk

