

## SAUNDERSFOOT COMMUNITY COUNCIL

### Minutes of the Meeting held in the Methodist Church, Saundersfoot on 4<sup>th</sup> April 2013

#### 1. CHAIRMAN'S REPORT

Chairman John reported:-

- On 11<sup>th</sup> April we had a special planning meeting with 15 members of the public and several County Councillors present. He would like to thank those members that could attend and especially those who came from their sick bed. We voted to object to the development of a Community Amenity Site on the main route into Tenby and next to a nursing home.
- On 16<sup>th</sup> April Councillor Cleevely and Chairman John attended the Pembrokeshire Coast National Park Authority Community Council Seminar at St David's. The meeting was opened by Councillor Brinsden and then there were several topics discussed, the highlights were:-  
*The Off Street Parking* – the current permit for regulation was granted in 1991 but only covers 8 of the 36 sites that PCNPA maintain (those that charge) and therefore they have problems enforcing parking regulations at all of the sites. They are applying for a new permit to cover all 36, but this does not mean that they will charge at these sites, only that they can enforce a ban on overnight camping and other rules. This is being discussed with Pembrokeshire County Council and will be out for consultation at the end of April for six week.

*Planning for wind turbines* – the problems with visual impact within the park area along with PCNPA and Welsh Government standards.

*Archaeology within the park* – very interesting tour of the coast, from modern St David's airfield where there are people who remember it, through Carew Castle and back to the mud footprints at Lydstep.

There followed an open question and answer discussion chaired by Mr Tegryn Jones, the topics covered were dogs on beaches, tree management, marine conservation zones, holiday lets versus family homes. Apparently Saundersfoot Community Council could introduce their own additional guidance on planning policies if needed.

- On the 19<sup>th</sup> April he attended the Pembrokeshire Association of Community Transport Organisations. They are a strategic group having split from Pembrokeshire Voluntary Transport and are seen as promoting best practice throughout Wales. Lots of very interesting presentations and lots of good work being done in the community, by the community.  
*Highlights* – there is a mini bus driver training scheme, the community car drivers have an evaluation every four years, with a written test. Country Cars are seeing a time of change and need extra funding, they have 50+ helpers and three have wheelchair vehicles that are available for private rental to raise funds. Cars of Carers – a scheme to provide essential transport for unpaid carers, not hospital appointments, but respite trips etc, low fares. Town Rider buses, the old scheme ends 12<sup>th</sup> April, but new one starting with slightly reduced service, all bookings must be via the Pembrokeshire County Council call centre to ensure funding and all buses users must show their bus pass otherwise full charge. Pembrokeshire

County Council representative explained about all aspects council support of transport, from buses, to cycleways to footpaths.

- On the 23<sup>rd</sup> April he sneaked into Mrs Jean Hoopers 100<sup>th</sup> birthday party and presented her with a bouquet of flowers in lieu of a plate that will be presented later, she told him all about her long and interesting life before coming to Saundersfoot.
- On the 26<sup>th</sup> April he attended the Tenby MIU meeting at New Hedges where the discussion was around the way forward now the minister had referred the matter back to the CHC and Hywel Dda. Two AMs turned up and promised to help, so we shall see.

## 2. MATTERS ARISING FROM THE MINUTES

### Minutes of the 6<sup>th</sup> September 2012

- a) Minute 10(c) Extra Picnic Tables for BBQ Area  
Councillor Boughton Thomas asked why Pembrokeshire County Council had not supplied extra tables for the Barbeque area as promised some months ago. Councillor Brabon informed members that he had spoken to Mr Glenville Codd, Pembrokeshire County Council and was told that this would be done.

Councillor Baker said that he would investigate the matter.

### Minutes of the 2<sup>nd</sup> April 2009

- b) Minute 10(d) Delivery of Telephone Directories  
Chairman John informed members that the people delivering telephone directories were again throwing them on driveways rather than putting them through letter boxes, similar to what happened previously.

### Minute of the 7<sup>th</sup> March 2013

- c) Minute 4(a) Signage for Fan Road  
Chairman John informed members that he had received information from Carmarthenshire County Council regarding the above which stated if residents requested that their street/road is renamed consent would have to be obtained by all the residents living in that street prior to making the application and the cost if £150 + £25 per dwelling affected.

Chairman John said that Pembrokeshire County Council also adopt the same procedure, but at no cost. He said that he was awaiting correspondence from Pembrokeshire County Council with the relevant information.

- d) Minute 4(e) Bus Shelter, North Close, Saundersfoot  
Chairman John informed members that he had still not received a quote from the contractor concerned. Councillor Cavell commented that the matter had been going on for too long and the shelter was looking dreadful. Chairman John agreed and the Clerk was instructed to seek quotes from other contractors.
- e) Minute 4(f) Closure MIU, Tenby  
Chairman John thanked all the members who added their names to the letter sent to the Welsh Government. He said the letter had now been passed back to the CHC for further discussions with the Hywel Dda Trust.

- f) Minute 4(g) CCTV System, Saundersfoot  
Chairman John informed members that he had received a response, at last, from BT Which stated that if the Community Council agreed to sign a contract for three years the proposed increase of 2½% would be waived.

Members were not happy with this response and queried whether the annual cost of the camera was worthwhile and how many crimes does it detect?  
Chairman John said that he would raise this issue at the next Police Forum meeting.

- g) Minute 4(j) Litter Bins, Saundersfoot  
Chairman John said that the litter bins at the school and throughout the village were full to capacity and some were even overflowing. Councillor Baker said that he would investigate.

- h) Minute 5(a) Sensory Gardens, Saundersfoot  
Councillor Pearson informed members that a digger had removed the bamboo roots from the gardens and had spoken to Duncan Hilling regarding suitable shrubs to be planted in that area and he had supplied a list of scented shrubs which she would purchase.

Councillor Pearson suggested meeting in the gardens on Wednesday 10<sup>th</sup> April 2013 at 10.00am to tidy up the gardens. Councillor Baker suggested that the Council writes to Mr John Amos, Western Power thanking him for carrying out the clearance work in the gardens.

Councillor Brabon said that he was disappointed that an area near the harbour had not been replaced with blocks but with tarmac.

Councillor Baker said that he would speak to Mr John Amos on the matter.

Councillor McDermott said that he, along with Councillor Poole, had inspected the fountain in the gardens and it was working efficiently.

- i) Minute 5(b) Moreton Lane, Saundersfoot  
Councillor Baker informed members that Pembrokeshire National Parks had made repairs to this road and will continue to review the surface as being suitable for a footpath.

- j) Minute 5(c) Plots, St Issell's Cemetery, Saundersfoot  
Chairman John said that he, along with the Clerk, had visited the cemetery and carried out a minor clear up of the plots. He said that not all the offending plot owners had been written to and suggested waiting until these had been informed before the clearance commenced.

Councillor Pearson said that these discussions had gone on far too long and would upset a lot of people if this clearance work goes ahead.

Councillor McDermott said that the council has to be consistent and if some plot owners comply with the regulation, others should do the same. Councillor Baker suggested that the deed supplied to the plot owners should indicate that the plot

purchased is in a “lawned” cemetery.

Members decided to write to the remaining offending plot owners and then carry out the clearance work.

- k)** Minute 8(a) Litter Picking, Saundersfoot  
Councillor Baker reported that he had spoken to Mick Lightwood and Angela Woods and Keep Wales Tidy will supply the relevant clothing and equipment to three volunteers who will carry out litter picking around Saundersfoot.

- l)** Minute 9(a) Car Parking, Saundersfoot School  
Councillor Allsop expressed her concern that during the Easter weekend many motorists were being booked for parking outside the school and thought this order should be reviewed. Councillor Poole agreed and said that there are very few free parking spaces remaining in Saundersfoot and it is sending visitors away from the village. Councillor Baker said that Pembrokeshire County Council are reviewing the situation in a few months and following feedback from the public the order could revert back to the original system.

Councillor Poole also reported that the Coppet Hall toilets were closed over Easter and Councillor Baker replied that this toilet should be open for the season and would investigate why this was not the case over Easter.

Councillor Morris said that as the toilet on the harbour was no longer open, the sign for this toilet had been blocked out.

- m)** Minute 10(b) Branches, Westfield Road, Saundersfoot  
Councillor Baker said that he would find out why further cutbacks of these branches had not taken place as Councillor Morris had requested.
- n)** Minute 10(c) Harbour Commissioners  
A letter was received from the Harbour Commission stating that an excellent solution had been put in place regarding the transferable parking permits including introducing a new “flexi pass” which would allow, not only businesses, but local residents also to utilise their tickets for various vehicles.

With regard to the dredging programme, their strategy clearly identifies an ambition of creating an efficient harbour access and they have not deviated from this process. A three year dredging contract has now been issued and the work will be completed by Easter.

The letter also asks if the Council considers a proposal for the choice of the representative from the Council as the Commissioner which will be discussed at the Council’s AGM in May 2013.

- o)** Minute 10(d) Kiosk, Sardis  
Councillor Hayes reported that Councillor McDermott had now inspected the kiosk and was ready to be converted into an information point.

### 3. AGENDA

#### a) Request for extra parking by Saundersfoot Sports Club

Councillor Cleevely reported to members that he, along with the Clerk, had visited Harvey Thomas, Price & Kelway and it was established that the area of land concerned was owned by the Community Council and there were two options available:-

- donate land to Saundersfoot Sports Club
- sell land to Saundersfoot Sports Club

Councillor Cleevely continued to say that the access to the field is allowed only for work to be carried out there and on carnival day and permission has to be granted by the Community Council for any other reason. He went on to say that all legal costs would be met by the Sports Club if any changes were made to the lease between the two parties.

Chairman John said that, during the rebuild of the hall, cars were passing through the site to park on the field and wondered if the gates should be closed on the completion of the rebuild.

After a lengthy discussion Councillor Cleevely proposed that the Community Council creates the car park which could be used by OAP's on a first come first serve basis and could be controlled and monitored by the Community Council and Councillor Allsop seconded this proposal. All members agreed.

Members decided to form a Sub/Committee to oversee the project and obtain costings etc and this committee would consist of Councillors Poole, Hayes, McDermott and Baker.

The Clerk was instructed to write to the Sports Club informing them of this decision.

#### b) Creating the area by Barbeque as Green Area

Councillor Poole said he had raised this issue as he is concerned that it could be used for development even though it is a conservation area.

Chairman John said that he had obtained information from DEFRA on the matter and applications have to be made to Central Government and not the Welsh Assembly. He went on to say that as the land is owned by Pembrokeshire County Council, they would have to be informed.

Councillor Hayes advised members that to become a "green area", the village would have to show that several village activities have taken place there and would continue in the future.

Councillors Poole, John and Baker agreed to investigate what is involved in the application process.

#### c) Cemetery

- Councillor Brabon informed members that it is now time for a extra path to be built in the cemetery similar to the one previously built by W & M Rossiter.

The Clerk informed members that the cost of the original path was £3,192 which was greater than the precept amount allocated for the cemetery in 2013/2014. Members decided to obtain quotes from various contractors for this work.

- Councillor Brabon also expressed his concerns at the build up of soil in the cemetery which was taking up valuable space for plots. Members said that to have this soil removed would prove to be extremely expensive and agreed to obtain quotes to have it moved from its present location to a more convenient place in the cemetery.
- Councillor Brabon also informed members that the cremation section was becoming very close to the childrens section and suggested moving it to an area near the two new seats in the cemetery.

It was decided that the Grounds Committee meets in the cemetery on 18<sup>th</sup> April 2013 at 6.30pm to discuss the above matters.

#### 4. PLANNING APPLICATIONS

- NP/13/0121 - New extension, Collingwood, Saundersfoot  
NP/13/0083 - Unit over 4 garages, Cambrian Hotel, Sfoot

Councillor Cavell declared an interest in NP/13/0121 and took no part in this debate.

Members raised no objections to the above applications.

#### 5. CORRESPONDENCE RECEIVED

- a) A letter was received from Martyn Williams, Saundersfoot Festivities thanking the Council for their outstanding support for the New Year's Day Swim.

He said the event continues to grow and is a fantastic example of the village working together and the Council's contribution is a major factor in the growth of the event which was televised on the main BBC news!

The letter concludes by saying that the Committee is extremely grateful to the Council for its financial contribution as the cost of running such a successful event continues to increase year by year.

- b) A letter was received from the Umanee family, Brooklands Home, thanking the Councillors in their recent vote against the proposal for a Civic Amenity Site next to their Care Home. The letter thanked the Councillors who had taken the time to read through the application and also to those who had visited the home over the last few months.

The letter concludes by saying that it was reassuring to know that the Saundersfoot Community Council has the interest of their village at the heart of what they do and this support had been a real boost to the family and relatives who are desperately trying to prevent this from going ahead.

- c) A letter was received from One Voice Wales inviting the Council to renew their membership for 2013/14 which would cost £413. It was proposed by Councillor Baker and seconded by Councillor Poole that the Council once again renews this membership. All members agreed.
- d) A list of the Surface Dressing Programme for Saundersfoot was received which included:-
- Fan Road
  - Bevelin Hall
  - Sandyhill Park
- e) A letter was received from Lawrence Harding Monitoring Officer, Pembrokeshire County Council informing the Council that the Welsh Government has provided a sum of £500 per community to assist with the development of websites to ensure compliance with the statutory requirement that minutes of council meetings should be available electronically to the public.

A meeting would be held on 25<sup>th</sup> April 2013 at 6.30pm in County Hall to discuss the matter further. Chairman John, Councillor Baker and the Clerk agreed to attend.

- f) The Clerk informed members that the Audit date for 2012/13 would be 13<sup>th</sup> June 2013.

## 6. REPORTS FROM VARIOUS COMMITTEE'S INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Baker reported as follows:-
- **Western Power – Saundersfoot Community Project**  
He would like to thank Western Power for their assistance in the Sensory Garden and in the planting areas near the slip way. Large Bamboo and Pampas grass plants were removed to assist with the renewed planting and Village presentation in advance of the new season, a huge thanks to Mr John Amos and his team for their hard work.
  - **The Welsh Government Ministerial Board**  
Following a challenging period for both Councillors and Officers the Ministerial Board now believes its work is complete in Pembrokeshire County Council and recognises the new eagerness for Councillors to challenge and Scrutinise decisions relating to Safeguarding and Education.
  - **Fortnightly Black Bag collections**  
Following a presentation at a recent Environment Overview and Scrutiny Committee Officers have proposed the fortnightly collection of black bin bag refuse. The wider recycling provision using orange bags and green boxes has dramatically increased the recycling and reduced the volume contained in black bin bags. He remains unconvinced that this will bring benefits to the busy holiday resorts as change over days occur on a Saturday, black bin bags are collected on a Monday and we already have major problems with bags at holiday lets being left out for two days and

then being ripped open by gulls, foxes, dogs and badgers. In response he was informed that all holiday lets as businesses are required to enter into a commercial refuse collection which would not be fortnightly, currently any holiday properties who use the domestic refuse collection are being subsidised by the domestic council tax payers. He was joined in his opposition by Councillor Jacob Williams who also shares concerns with regard to this proposal for such a relatively small saving.

- **Pembrokeshire County Council Toilets**

Following a recent proposal by Pembrokeshire County Council to close a number of Public Toilets (not a County Council statutory service) it has been confirmed to him that the two toilets remaining in the County ownership will not be affected. Coppet Hall will eventually be incorporated into the new visitor and restaurant complex, whilst the harbour toilet will be operated by the Harbour Commission following its total refurbishment.

- **Water leakage – adjacent to the Regency car-park junction**

Following further investigation it was discovered that the substantial leak in the carriageway was a damaged Welsh Water potable water pipe. He found this extremely disappointing following the analysis last year that it was not County Council responsibility. The work has now been completed and a full reinstatement undertaken.

- **Pembrokeshire County Council Community Regeneration Unit**

Following recent press reports, he has voiced his support for this department at Pembrokeshire County Council which has assisted the village greatly over the years most recently the Regency Hall funding applications. He is advised that the department has funding until 2014 at present, Councillor David Pugh continues to champion the department as the cabinet member.

- **Community Warden Scheme**

This scheme is still in operation, but is not widely utilised, He would suggest that Saundersfoot Community Council makes inquiries relating to further information and possible funding for a Community warden in the village.

**b) Councillor Hayes report to members as follows:-**

**Friends of Saundersfoot**

- Lack of litter bins on Stammers Road and Sandyhill Road.
- Dog mess left on roadside in plastic bags. Councillor Baker said he would investigate if a bin can be placed along this road.

**c) Councillor Cavell reported to members as follows:-**

- On 25<sup>th</sup> March 2013 Councillor Cavell attended the official opening of the New Early Years Playgroup.
- Donations towards this project were presented to the school by Lindsay Lewis, Chairman of FOSS and by Yorkshire Building Society.
- Staff in Early Years rowed the Great Rowing Race on the Thames and they brought their boat to show everyone. They raised a fantastic sum through sponsorship to help fund the project.
- Miss Lester, staff and pupils of the school wish to thank everyone who helped whether financially, physically or otherwise to make this project a success.

- The afternoon concluded with a superb Easter Bonnet Parade by the Early Years children.

d) Councillor Morris reported to members as follows:-

**Hywel Dda Stakeholder Reference Group 2<sup>nd</sup> March 2013 at Ystwyth Corporation Officer, St David's Park, Carmarthen**

- Councillor Morris said that the meeting was 'in house' for members, rather than being a public meeting and just managed to reach a quorum, despite good attendance from Councillors, Mr Chris Davies chaired the meeting.

The training and development of Carers and Caring Strategies was very much top of the agenda. The new carer development scheme is known as the Carer's Measure. Under this scheme, twenty four new carers were trained up in March, within the Carmarthenshire, Pembrokeshire and Ceredigion area. The scheme is supported by The Care Council for Wales and involves a system whereby paid carers assist in the training of new unpaid carers.

The training of Health and Social Care Support Workers was also discussed. There are some 13,000 community based health and social care support workers in Wales, who work largely within the home environment and mostly offer social care only. Recommendations were made in respect of the training a new-style integrated carer, who could deliver both health and social care simultaneously as and when required within the Hywel Dda Health Board's area.

Drafts of the Clinical Services Strategy 2013-2017 were distributed towards the end of the meeting for discussion at a later date. The meeting closed at 3.50pm.

e) Councillor McDermott said that he had no report but informed members that whilst the contractors for the rebuild of the hall removed the jubilee gates from the site they had been damaged which would cost approximately £50-£60, and they were now in Bangeston, Pembroke Dock. Councillor McDermott said that whilst this repair was being carried out rotten wood was found which would cost £1,200-£1,500 to replace. Chairman John said it was the responsibility of the contractors to carry out these repairs and added that they did not remove the gates when work commenced as promised.

Councillor Brabon advised members that he had spoken to the contractors on the matter and was told that the repair work would be undertaken by the contractors prior to reinstalling the gates.

Councillor Baker said that the contractors should have contacted the Council in the first instance and also stated that they would carry out these repairs to the gates.

f) Councillor Brabon reported to members as follows:-

- Two new watering cans have been purchase for use in the cemetery.

- The ticket office window had been broken by vandals. Alwyn Lewis will attend to the repair.
- Chairman John added that 'Terms of Reference' should be drawn up as to exactly what duties Mr Lewis should carry out in the sensory Gardens.

Councillor Brabon said that Mr Terry Lewis had removed his tubs and bird bath from the gardens and members decided to have them replaced.

g) Chairman John reported to members as follows:-

**Saundersfoot Forum**

- On 19<sup>th</sup> March 2013 a slightly larger turnout from Saundersfoot and Amroth Forums where we continued the discussion and preparation of an application for funding from the Coastal Communities Fund with regard to forming a group of three separate areas, all with different aspects of coastal history, but working in conjunction to promote the history of the area. The next meeting will be on 9<sup>th</sup> April at 4.30pm.

**Saundersfoot Harbour Advisory Committee**

- On 26<sup>th</sup> March 2013 a more positive meeting with the Saundersfoot Harbour Commissioners now being received regularly and the SHAC minutes being distributed to all Commissioners. Plans for Fish Week are progressing, there will be consultation on any further increase in mooring fees from 2014 onward. The dredging has started early and all agreed that it was looking good. There was discussion on Winter storage and car parking and a joint meeting will be held on 8<sup>th</sup> May to meet the new Harbour staff in a social environment.

**7. ANY OTHER BUSINESS**

- a) Councillor Poole asked about payments to the Bowling Club for the Police Forum meetings. It was decided to raise this issue at the next meeting of the Forum on 8<sup>th</sup> April 2013.
- b) Councillor McDermott said that the new Harbour Manager Mr Michael Davies would like to attend a meeting of the Council to introduce himself to members. It was decided to invite him to the June meeting of the Council.
- c) Councillor Pearson, again, raised the issue of a sign at the Glen indicating a Waste Recycling Unit at Bonvilles Court Coach Park, which no longer existed.
- d) Councillor Cavell expressed her concern at the condition of the seat in memory of the late Councillor David Williams at the bottom of Nash Place and also the litter which had collected around the area. Councillor Baker said that he would ask for a clearance of the litter to take place and the Clerk would ask Mr Alwyn Lewis to paint the seat concerned.
- e) Councillor Hayes asked if the Council writes to National Parks requesting that the charges in the Regency Car Park cease at 5pm similar to those in Pembrokeshire County Council car parks.

**Saundersfoot Community Council – 4<sup>th</sup> April 2013**

The next meeting of the Council will be held in the Methodist Church, Saundersfoot on Thursday 2<sup>nd</sup> May 2013 at 6.30pm.