

You are hereby summoned to attend the Annual Meeting followed by the General Meeting of The Saundersfoot Community Council, to be held on Thursday 7th September 2023 at the Regency Hall, Saundersfoot at 6.00pm, to transact the business stated below.

M. Foster.

Agenda - 7th September 2023

The Public Participation session **will commence at 6.00pm and will not normally exceed 10 minutes in length.** Members of the public are welcome make representation relating to items listed on the agenda only.

3j. A person who speaks at a meeting shall direct their comments to the chairman of the meeting.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Time allocation for agenda items 102 - 111 = 30 minutes

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| 2023/09 102 | Apologies for Absence
To receive and record apologies for absence |
| 2023/09 103 | To receive any Declaration of Interests.
Councillors are asked to declare any pecuniary or personal interests they hold in items on the current agenda. |
| 2023/09 104 | Chairman's Report |
| 2023/09 105 | To receive an update regarding the Co-option process/ to receive any Declarations of Office |
| 2023/09 106 | To Receive the Minutes of the Meeting Held on the 3rd August 2023 |
| 2023/09 107 | Matters Arising from the Minutes – Information Only |

2023/09 108 To very briefly and anonymously Minute any comments made during public participation

This will not be a verbatim record. Libellous, offensive and discriminatory comments will not be minuted.

2023/09 109 Invoices received – Payments to be acknowledge or approved

2023/09 110 To approve the bank/cash book reconciliation

2023/09 111 To consider and sign the Banking Mandate relating to electronic payments made in relation to Saundersfoot Community Council Employees Pension contributions.

2023/09 112 Planning Application(s) Received

Time allocation 30 minutes

A	NP/23/0448/LBA	The Priory, Church Terrace, Saundersfoot	Repair works to the Priory, internal reorganisation and first floor extension over former adjoining coach house, construction of garage, creation of pool and outside kitchen area to South garden and addition of solar panels
	NP/23/0447/FUL	The Priory, Church Terrace, Saundersfoot	First floor extension over adjacent former coach house, addition of solar panels, construction of garage, creation of pool and outside kitchen area to South garden.
B	NP/23/0430/FUL	Glendale, St Brides Hill, Saundersfoot	Proposed first floor extension together with improvements to parking and turning
C	NP/23/0339/FUL	Step Cottage, Wisemans Bridge, Saundersfoot	Replacement Dwelling and Garage
D	NP/22/0621/FUL	Land East of Sandy Hill, Saundersfoot, Pembrokeshire SA69 9DR	Proposed development of 74 residential units
E	23/0378/PA	Plum Tree Hall, Stepside, Narberth, Pembrokeshire, SA67 8JX	Proposed engineering works involving cut and fill to level out existing ground and construction of stable block, tack room & fodder storage area (part retrospective).

2023/09 113 To consider the Pre-Planning Application received regarding Cornerstone, Saundersfoot, Beddoes Court, Milford Street, Saundersfoot

Time allocation 10 minutes

2023/09 114 To acknowledge any Licencing Applications received by the Pembrokeshire County Council.

None received as of 31.08.2023

Time allocation 2 minutes

2023/09 115 Consideration of Correspondence Received. To include:

- Email received from the Trustees of the Regency Hall requesting confirmation or otherwise of the Saundersfoot Community Council's continued financial commitment in relation to the Saundersfoot Christmas Lunch.
- Email received relating to location and room availability for the December 2023 meeting

Time allocation 15 minutes

2023/09 116 To receive the County Councillors Reports

Time allocation 10 minutes

County Councillor Chris Williams BEM- Saundersfoot South
County Councillor Alec Cormack- Saundersfoot North

2023/09 117 To Receive Any Reports from Working Parties

Time allocation 15 minutes

To include reports from the:

- Grounds Management Working Party – Cllr M Williams BEM
- St Issells Cemetery – Cllr S Clarke
- Personnel Working Party – Cllr C Evans
- Community Events Working Party – Cllr M Williams BEM (To consider Remembrance Service Arrangements)
- Health and Safety Working Party

2023/09 118 To Receive Reports from Council Representatives

To include reports from:

Cllr Harper – Saundersfoot School Governor

Time allocation 5 minutes

ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters:

Time allocation 5 minutes

a. VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD

- i. Enhancing Pembrokeshire Grant – An award has been made – The task and finish group to consider the conditions relating to the award.
- ii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk Email received raising concerns of vehicles speeding on the Ridgeway
- iii. To form a Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow, M Williams BEM, Knibbs and County Councillor C Williams BEM.

2023/09 119 To consider and adopt the draft Health and Safety Policy

The Saundersfoot Community Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for all its employees, contractors, voluntary helpers and others who may be affected by the activities of the Council.

Cllr Clarke (5 Minutes)

2023/09 120 To consider and adopt the amended Standing Orders

Standing Orders are the written rules of a local Council. They are used to confirm a Council's internal organisational, administrative and procurement procedures and procedural matters for meetings

Cllr Cleevely (5 Minutes)

2023/09 121 To consider any purchases required in relation to the maintenance/on-going up keep of land in the ownership of Saundersfoot Community Council.

Cllr Williams BEM (5 Minutes)

2023/09 122 To consider the requirement for Councillors and/or employees of Saundersfoot Community Council to undergo first aid training.

Cllr Knibbs (10 Minutes)

2023/09 123 To consider the prices received, by Cllr Cormack, relating to the purchase and installation of the proposed 4 electronic speed alerters (Final exact locations not yet confirmed)

Cllr Cormack (10 Minutes)

2023/09 124 To consider the timings of the distribution of information to be considered, at Saundersfoot Community Council meetings, to Councillors and the Clerk – Councillors/the Clerk require to receive all information in a timely manner prior to the meeting.

Cllr Cormack (10 Minutes)