

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 1<sup>ST</sup> JUNE 2023 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

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**PRESENT:** Cllr D McIntosh (Chair)  
Cllr J Williams  
Cllr C Hopkinson  
Cllr P Strydom

**APOLOGIES:** Cllr R Day  
Cllr I Wilkinson

The clerk was in attendance (Jane Clark)

**66/23**      **DECLARATIONS OF INTEREST**

None received.

**67/23**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 4<sup>th</sup> May 2023 were proposed and seconded. They were agreed as a true record.

**68/23**      **MATTERS ARISING**

The following matters were raised:

- a) Minute 64/23 a) Reported to PCC but no response and no action has been taken. Remind PCC about this again as lots of complaints are being received.
- b) Minute 64/23 b) No quote received about additional work on Village Green. Remind the contractor about this.
- c) Minute 64/23c) Reported to PCC but no action taken as yet. Follow up with PCC.

**69/23**      **PUBLIC PARTICIPATION**

No members of the public present.

**70/23**      **PLANNING APPLICATIONS**

None to consider.

**71/23**      **UPDATE ON ACCOUNTS TO 31<sup>ST</sup> MAY 2023**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £21,318.31 in the Current Acct, £3,113.10 in the Deposit Acct, £14,191.23 in the Parks account and £4,128.27 in the Jubilee Park Acct.

## 21/23

- b) The Financial Statement – Cashbook showing income of £12,970.49 (gross) and expenditure of £11,883.74 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Hall Rent heading is overspent when it should not be, so the Clerk will investigate this by the next meeting.

**RESOLVED: That the above financial information be accepted.**

## 72/23

### ACCOUNTS FOR PAYMENT

The following accounts were agreed for payment:

a) Mrs J Clark – June salary	£273.60
b) PAYE for June	£68.40
c) Google monthly subscription	£1.59
d) Elan City – two solar speed signs for Templebar Road	£5,400.00
e) KP Thomas & Son – Gas Oil	£52.00

## 73/23

### PLAY AREA INSPECTION REPORTS FOR MAY

The May inspection reports had been received and circulated prior to the meeting. The following matters were raised:

- a) **Jubilee Park** -finger entrapment top field gate has been fixed. Some medium risk matters on swings which are in hand.
- b) **Pentlepoir** – the decking board needs repairing but the handyman is still off work with a broken ankle with complications. Members hoped he would be back to full health soon. It was hoped to find someone who could undertake this work until he was back to full health.
- c) **Broadmoor** – the wooden bar across the top of the multiplay unit that is stated as being rotten in the report, was inspected by two cllrs recently who state that it does not seem too bad. All overgrowth on left hand side has been cleared away from the hedges. Cllr P Strydom carried out a temporary repair on the cargo net as a complaint had been received. Check this item on next inspection report and if medium or high risk ask for a quote for repair from James Horton.

## 74/23

### VILLAGE GATEWAYS AT ENTRANCES TO COMMUNITIES

As the handyman is still incapacitated, it was agreed that this matter be left on the table until he is back to work.

75/23

**TO APPROVE ANNUAL RETURN FIGURES AND GOVERNANCE STATEMENT FOR ACCOUNTS 2022-23**

The Accounting Statement for 2022-23 had been circulated along with the Governance Statements Parts 1 and 2. After careful consideration the figures as prepared by the Clerk were accepted and approved, and the Governance Statement completed. The Annual Return was signed by the Chairman and the Clerk.

**RESOLVED: That the Annual Return and the Annual Governance Statement be approved.**

76/23

**NEW MODEL STANDING ORDERS**

New Model Standing Orders had been forwarded by OVW for adoption in order to comply with new legislation ie The Local Govt & Elections (Wales) Act 2021. It was agreed that they be amended to apply to this council and be brought back to July meeting for formal adoption.

**RESOLVED: That suitably amended new Standing Orders be considered at the July meeting for formal adoption.**

77/23

**CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Receipt from Zurich Municipal for payment made.
- b) OVW Good Councillors Guide to Employment.
- c) Welsh Community Food Distribution Newsletter.
- d) PCC – The County of Pembroke (Various Roads) (Speed Limits) Amalgamation Order 2023.
- e) Paul Sartori Foundation – fundraising appeal – defer until March 2024.
- f) PCC – Appointment of Community council Member of Standards Committee.
- g) OVW – Training Dates for May and June 2023.

78/23

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cty Cllr Jacob Williams submitted the following report:

The community council's two new solar-powered speed awareness devices in Templebar Road had now been mounted onto their respective posts which had been installed a few weeks earlier. The devices had been set at the incorrect road speed of 20mph, however Cllr Williams said that he had a key to get inside them, and that it was as simple as pressing a button to change, and he would endeavour to set them at the road's correct speed limit of 30mph. Incidentally, 20mph will be the new speed limit through this stretch of road when the Wales-wide speed reduction in residential areas comes into effect, at which point the speed setting can be changed again.

Having reached a dangerous condition, Cllr Williams reported the large pot-hole on Templebar Road, between the Bush Lane junction and Dorchester Cottage, as a major hazard to cyclists and motorcyclists. It was inspected and, fortunately, subject of an urgent, permanent repair by PCC's highways department. Cllr Williams said the repair appears to have been substantial and to a very high standard. This is a long-running issue owing to some unique circumstances with the drainage underneath the road, so it will remain to be seen if it reappears in future. Nearby, a dip in the road at the very end of Bush Lane, right at its junction with Templebar Road, is under observation by PCC's highways department, however as the road surface is completely intact, and it is situated where a vehicle could not possibly travel over it at speed, it is not being treated as a high priority.

Cllr Williams would like to thank the county council's highways department for installing a 'Moreton' name sign, near the bottom of Wooden Hill, facing traffic entering Moreton from Pentlepoir and Wooden. For reasons unknown it appears that there has never been a Moreton sign at this location, despite there being one facing traffic entering Moreton from the Tenby direction.

Pembrokeshire County Council will, for the first time since 2009, shortly be reviewing its community electoral arrangements. This review only relates to the town and community council level, and will look into the various councils' sizes, boundaries, numbers of councillors and warding arrangements where present, all with the aim of seeking to ensure effective and convenient representation at this tier of local government. PCC, which is legally required to periodically review arrangements, has engaged the Local Democracy and Boundary Commission for Wales to undertake the review on its behalf. It will have many stages and is expected to take between eighteen months and two years to complete. Any agreed changes as a result of the review must be implemented ahead of the next round of local government elections in 2027, and there will be plenty of opportunities for representations to be made, and for opinions to be provided on any draft proposals that emerge from the review, by any interested parties or electors.

**RESOLVED:**                    **That Cty Cllr Williams be thanked for his report.**

**79/23**

**ITEMS SUBMITTED BY COUNCILLORS**

The following matters were raised:

- a) A date of Monday 10<sup>th</sup> July at 6.00pm for defibrillator training with Tony Wall has been arranged. This will be publicised this as much as possible including website.

**80/23**

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 6<sup>th</sup> July 2023 at 7.00pm.

The meeting closed at 9.00pm.

Signed.....Chair.....Date

Signed.....Clerk