BRAWDY COMMUNITY COUNCIL

Minutes of the monthly meeting (May 23) held at Solva Memorial Hall on Tuesday June 13th 2023.

2023/29.

1. Present. Cllr J Tierney, Cllr Mrs A Loch, Cllr M Carter, Cllr W Lawrence, Sean O'Connor Clerk and Mrs Tracy Cole (local resident).

2. Apologies. Cllr Mrs A Morgan & Cllr D E Jones.

3. The clerk confirmed that the minutes of the previous meeting (Apri 23) had been properly proposed and seconded and added to the BCC website.

4. There were no declarations of Interest made for any item on the agenda.

5. Matters arising from the minutes of the April 23 meeting.

5a. The clerk confirmed the outstanding grant monies due, for the EHP scheme for the defibrillator project at Trefgarn Owen amounting to £531.80 had finally been received from PCC. The Chairman thanked Cllr Carter for his efforts with this project.

5b. The clerk confirmed that the majority of the annual payments due to community councillors had been paid. The one outstanding payment would be completed within a few days

5c. As Cllr Jones was not present, the updates regarding the water on the road at Castell Cwcw and the usage of the B4330 by large vehicles would be featured at the next meeting.

5d. The clerk confirmed that our annual insurance policy had been renewed. As agreed at the last meeting as we were a council with a precept of less than £30k, pa, we were invited to receive a quote for a cheaper premium, with the same level of cover with Zurich. This has worked out in our favour, and the new premium of £241.00 has been paid, which is a saving of over £30. A copy of the policy would be forwarded to Cllr Carter to include on our community information page.

CORRESPONDENCE.

PEMBS COUNTY COUNCIL.

6. Notification of approval of planning application. Ref No.22/1095/PA. Construction of rear single storey detached granny annexe at Caelibar Cart-tws Bach Treffynnon Haverfordwest. Received and filed.

7. A vacancy has arisen for a community councillor to serve on the PCC standards committee. The clerk had forwarded details of the role to councillors prior to the meeting, and Cllr Carter explained the role in more detail. Anyone interested should apply directly.

8. Full details of the proposed reduction in the speed limit from 30 mph to 20mph had been forwarded to councillors prior to the meeting. There was a consultation period between 26/5 and 24/8, although it has already been decided that it would take effect from 17/9/23. It was advised that there is only one small area in our district that was affected.

9. The clerk had forwarded details of the PCC "Working better together" seminar at County Hall, on 19/6/23. There were other meetings planned, including virtual meetings.

10. Advice of refusal of planning application.

Ref No. 22/1062/PA. Outbuilding and boundary fence in front garden at Cartref Llandeloy Haverfordwest. Received and filed.

11. County Councillors monthly update. Cllr Carter advised that the PCC meetings advised at the previous meeting had taken place. At the normal council meeting he advised that there had been an error with the proposed rent increases, where the information and advice had not been completed on time, thereby causing a delay in their implementation. This could see a significant loss to the PCC income. At the annual council AGM there was no real change, other than a new chairman and vice- chairman  being elected. At the EGM regarding the no confidence vote in the Leader, the result was 31 to 29 in favour of the leader. Cllr Carter had chaired a meeting of the scrutiny and services committee, and had seen good progress in some areas including planning.

PEMBS COAST NATIONAL PARK.

12. Planning Application Consultation. Ref No.NP/23/0399/S73. Updated sign and privacy screen at The Glen Newgale Haverfordwest. A response was required for this application prior to the meeting. The clerk confirmed that the application had been properly proposed and seconded and supported by Councillors, and that a reply had been sent with no objections. This action was endorsed at the meeting.

13. Toilet block adjacent to Duke of Edinburgh public house in Newgale. Although this is not in our area, it is very close, and relevant to many. The toilet block had been given back to the campsite owner, on the understanding, that if it was developed, it must have a male, female and disabled toilet facility. The case had recently gone before planning, and was approved, against the recommendation of the planning office, as it was built on a flood plain. Because it went against the planning recommendation, a 6 week cooling off period was required before it could be heard again. We await an update, when it happens.

Other Correspondence.

14. The clerk confirmed that the training programme and dates from OVW had been forwarded to councillors prior to the meeting.

15. The clerk confirmed that there had been a delay, in the receipt of the new standing orders for town and community councils, as there were errors in the initial production.

16. A letter had been received regarding the expiry of our defibrillator batteries and pads. Although two of ours are comparatively new, Cllr Carter would check and take any actions required.

17. The clerk had forwarded details of public consultation regarding the paediatric services at Withybush and Glangwili hospitals. Further details were provided with letters and brochures, including meeting dates both personal and virtual, and the consultation period.

Report of Responsible Finance Officer.

18. The clerk advised of up to date bank account balances as at 13/6/23 as at: Current Account £78.50, Deposit Account £ 2266.69, and Election Account £ 4065.70.

19. A copy of the monthly bank statement was circulated, which confirmed the entries for May, and the above balances.

20. The clerk advised that the salary and income tax payments for May were for the standard 16 hours only, with the payments featured on the bank statement.

21. The clerk confirmed that the annual audit had been completed and verified by our accountant as the internal auditor.  The paperwork was inspected by the Councillors and the Chairman read the annual governance statement. It was proposed by Cllr Carter and seconded by Cllr Mrs A Loch that this be accepted. The Chairman and the clerk/RFO signed the audit , and the clerk would ensure that this was forwarded to the external auditors before the due date.

22. An invoice was received from Solva memorial hall for the hire of the hall amounting to £20. It was proposed by Cllr Carter and seconded by Cllr Lawrence that this be paid.

23. The clerk presented 2 invoices from our accountants L M Griffiths.

The first was for £300 for completion of the annual audit. The second was for £237.60 for completion of  our  annual payroll and submission to HMRC.

It was proposed by Cllr Mrs A Loch and seconded by Cllr Carter that these be paid.

24. The clerk submitted a claim for working 4 additional hours in May for  completion of the audit, and the final details of the EHP grant Scheme. It was proposed by Cllr Mrs A Loch and seconded by Cllr Carter that this be paid. The clerk would advise our accountant, and this would be included with the June payment.

25. It was proposed by Cllr Carter and seconded by Cllr Mrs A Loch that the sum of £600 be transferred between our accounts to cover the payments agreed at this meeting.

26. The date time and venue for the next monthly meeting was set for Monday July 3rd remotely at 7.30pm.

At the discretion of the Chairman.

The Chairman invited MrsTracy Cole to speak regarding an area at Trefgarn Owen, where some garages had been removed, with one left standing. She asked was it possible to have the area cleared, as it was unsightly.

Cllr Carter advised that he had raised this matter at County Hall previously without success. He agreed to raise the matter again, and report to the next meeting, and to keep Mrs Cole informed.

Mrs Cole also requested that a seat be fitted inside the bus shelter in Trefgarn Owen. Cllr Carter agreed to make some enquiries and report back to the next meeting.

Cllr Mrs A Loch agreed to contact PCC for an update regarding the public footpaths, and report back to the next meeting.

The Chairman closed the meeting at 8.55pm.