

SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Annual Meeting followed by the General Meeting of The Saundersfoot Community Council, to be held on Thursday 6th July 2023 at the Regency Hall, Saundersfoot at 6.00pm, to transact the business stated below.

Yours faithfully

Clerk to the Council 22.06.2023

Agenda – 6th July 2023

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: Clerk@saundersfoot-cc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session **will commence at 6.00pm and will not normally exceed 10 minutes in length**. Members of the public are welcome make representation relating to items listed on the agenda only.

Model Standing Orders-

3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda

3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.

3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.

3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question.

3j. A person who speaks at a meeting shall direct their comments to the chairman of the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Agenda

Time allocation for agenda items 56 -66 = 45 minutes

- | | |
|-------------------|---|
| 2023/06 56 | Apologies for Absence
To receive and record apologies for absence |
| 2023/06 57 | To receive any Declaration of Interests.
Councillors are asked to declare any pecuniary or personal interests they hold in items on the current agenda. |
| 2023/06 58 | Chairman's Report |
| 2023/06 59 | To receive an update regarding the Co-option process – Confirmation received, from the Electoral Services Officer, that no Election has been requested. |
| 2023/06 60 | To Receive the Minutes of the Meeting Held on the 8th June 2023 |
| 2023/06 61 | Matters Arising from the Minutes – Information Only |
| 2023/06 62 | To Receive the Minutes of the Extraordinary Meeting Held on the 15th June 2023 |

2023/06 63 Matters Arising from the Minutes – Information Only

2023/06 64 To very briefly and anonymously Minute any comments made during public participation

This will not be a verbatim record. Libellous, offensive and discriminatory comments will not be minuted.

2023/06 65 Invoices received – Payments to be acknowledge or approved

2023/06 66 To approve the bank/cash book reconciliation

2023/06 67 Planning Application(s) Received

Time allocation 20 minutes

A	NP/23/0292/FUL	White Oaks, Frances Road, Saundersfoot, Pembrokeshire, SA69 9AH	Alterations and extensions to dwelling with various fenestration amendments.
B	NP/23/0113/FUL	Checkley House, Westfield Road, Saundersfoot, Pembrokeshire, SA69 9JQ	First floor extension over existing garage and car port to create annexe to provide additional habitable accommodation that is to be used solely in conjunction with the use of the main existing dwelling.

2023/06 56 To consider any Planning Applications received following the publication of this Agenda – For further information please contact the Clerk.

Time allocation 15 minutes

2023/06 57 To acknowledge any Licencing Applications received by the Pembrokeshire County Council.

None received as of 22.06.2023

Time allocation 2 minutes

2023/06 58 Consideration of Correspondence Received to include:

- Email received from Pembrokeshire County Council advising of the proposals to change vehicle waiting restrictions within Saundersfoot and the addition of two disabled parking bays in Milford Street.
- Letter received from Saundersfoot In Bloom advising of the upcoming Flower Festival at St Issells Church. Saundersfoot Community Council has been allocated a pedestal in the North Aisle to display an arrangement of flowers.

Time allocation 15 minutes

2023/06 59 To receive the County Councillors Reports

County Councillor Chris Williams BEM- Saundersfoot South
County Councillor Alec Cormack- Saundersfoot North

Time allocation 10 minutes

2023/06 60 To Receive Any Reports from Working Parties

To include reports from the:

- Grounds Management Working Party – Cllr M Williams BEM
- St Issells Cemetery – Cllr S Clarke

Time allocation 15 minutes

2023/06 61 To Receive Reports from Council Representatives

To include reports from:

- Cllr Harper – Saundersfoot School Governor

Time allocation 5 minutes

2023/06 62 ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters:

a. **VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD**

- i. Enhancing Pembrokeshire Grant – An award has been made – The task and finish group to consider the conditions relating to the award.
- ii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk Email received raising concerns of vehicles speeding on the Ridgeway
- iii. To form a Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow, M Williams BEM, Knibbs and County Councillor C Williams BEM.

Time allocation 15 minutes

2023/06 63 Consideration to adopt the draft Lone Workers Policy

The Saundersfoot Community Council, as an employer, is responsible for the health, safety and welfare of its employees while at work and of those affected by their work.

Cllr Clarke (10 Minutes)

2023/06 64 To receive an update regarding the replacement/repair of the public bench situate on the Ridgeway, Saundersfoot.

The existing bench, situate outside the Wesleyan Chapel, is in a poor condition, and requires to be re-placed, re-paired or removed.

Cllr Hayes MBE (10 Minutes)

2023/06 65 To formally acknowledge and consider the Email received from Mr Gary Meopham – Pembrokeshire Coast National Park Authority

To consider the response from Pembrokeshire Coast National Park Authority following a request made by Saundersfoot Community Council for Permissive Consent to enable parking, on match days by persons using the Bowling Club, on land situate behind the Bowling Green.

Cllr Williams BEM (10 Minutes)

2023/06 66 To consider the use of WhatsApp by members of Working Parties to communicate with each other.

The use of WhatsApp will only be for the general communication of members of groups and no formal correspondence will take place.

Cllr Williams BEM (10 Minutes)