

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council, held on Thursday 8th June 2023 at the Regency Hall, Saundersfoot at 6.00pm

Minutes – 8th June 2023

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: Clerk@saundersfoot-cc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Present in Person: Cllrs M Williams BEM (Chair), C Evans (Vice chair), M Knibbs, R Hayes MBE, D Ludlow, L Harper, A Cormack, L James and the Clerk

Meeting commenced at 18.00

Agenda

2023/06 32 Apologies for Absence

Cllrs S Cole, S Clarke and N Cleevely

2023/06 33 To receive any Declaration of Interests.

Cllr Hayes MBE declared a personal interest in agenda item 2023/06 49 – Cllr Hayes MBE is the Chair of the Friends of Saundersfoot

2023/06 34 Chairman's Report

Cllr Williams BEM reported:

May 7 I was privileged to attend the excellent coronation tea party in the Regency Hall to commemorate King Charles III's coronation. Well done the ladies of the Hall as well as Peter Robinson and Eva Rich for their talented entertainment.

May 13 I attended the Ukrainian party, again in the Regency Hall, to watch the Eurovision song contest. Well done Phil and Ann Baker for helping people who certainly deserve our help.

May 19 I attended Saundersfoot primary school assembly to present the Lonely tree awards to pupils. Also in attendance was Nicky Mallen, the treasurer and inspiration of the Lonely tree group.

May 30 I was invited to watch Saundersfoot Footlights' production of Grease. It was outstanding and the whole cast and backroom staff deserve our commendation for putting Saundersfoot on the map. I look forward to Robin Hood & Babes in the Wood at Christmas.

May 31 Along with Councillor Mike Knibbs I presented a George Medal to Mrs Veronica Prescott Owen.

Cllr Williams BEM, as Chair, introduced a Councillor of the Month Award – with the Councillor receiving the award being promised a bottle of wine or a none alcoholic alternative, purchased by the Chair, at the next Councillor get-together.

Cllr Knibbs received the award for May 2023.

2023/06 35 To Receive the Minutes of the Meeting Held on the 4th May 2023

It was proposed and seconded that the Minutes of the Annual Meeting followed by the General Meeting held on 4th May 2023, be accepted as a true record of the meeting and be signed by the Chair as such. Vote taken – All Cllrs eligible to vote in full agreement of such.

2023/06 36 Matters Arising from the Minutes

It was noted that Cllr S Cole was omitted from the list of members of the Community Events Working Party.

It was proposed and seconded that, due to the fact that there are no grants available, at this point in time, to assist with the purchase of a defibrillator and cabinet, and that Saundersfoot Community Council had committed to providing such within the Ridgeway area, Saundersfoot Community Council purchase a defibrillator and cabinet at a cost of £1,350 with the exact position to be confirmed; Vote taken – All Cllrs in full agreement.

2023/06 37 To very briefly and anonymously Minute any comments made during public participation

No members of the public in attendance at the May 2023 meeting - therefore nothing to report.

2023/06 38 Invoices received – Payments to be acknowledge or approved

All payments and credits are acknowledged and approved

PAYMENTS MADE			
04/05/2023	GOCARDLESS	£ 4.20	Regular Payment
05/05/2023	Stephen Balding - Contractor	£ 744.00	As per Contract
09/05/2023	MR CHRIS VIGGARS Contract Cut	£ 625.00	As per Contract
15/05/2023	HMRC PAYE/NIC CUMB 615PJ00124325	£ 939.56	Regular Payment
15/05/2023	THE REGENCY HALL 2642 2777 2749	£ 111.80	Regular Payment
16/05/2023	Rabart 77782 For Sensory Garden	£ 163.08	Agreed April Meeting
17/05/2023	VODAFONE LTD Broadband	£ 28.38	Regular Payment
18/05/2023	MR CHRIS VIGGARS contract cut	£ 445.00	As per Contract
18/05/2023	Amazon Large Black Bags	£ 29.97	General Maintenance
21/05/2023	TOTAL CHARGES TO 29APR2023	£ 8.20	As per Contract
25/05/2023	David Cox Contractor	£ 975.00	As per Contract
25/05/2023	ED LEWIS - OFFICE OFFICE 1ST QUTER	£ 455.02	Regular Payment
25/05/2023	AJGIBL GBP Insurance	£ 1,622.04	Agreed May meeting
25/05/2023	Clerks Salary May 2023	£ 1,292.71	As per Contract
25/05/2023	MR CHRIS VIGGARS Contract Cut	£ 165.00	As per Contract
25/05/2023	Slate Water Sensory Garden Welsh Wording	£ 175.00	Minuted April 2023
26/05/2023	David Cox Reimbursement for Plants	£ 667.00	Chairs Approval
26/05/2023	FROSTS HARDWEAR SAUCC1	£ 17.96	General Maintenance
26/05/2023	Jewson Maintenance - Sand and Cement	£ 44.17	Chairs Approval
26/05/2023	Sfoot in Bloom Donation	£ 250.00	Minuted May 2023
31/05/2023	Payment in Lieu of regular o/t holiday and O/T April	£ 558.53	Approved via Email
31/05/2023	Clerk travel May (s/foot x3 and P/Dock x1 and back)	£ 22.09	As Per Contract
		<u>£ 9,343.71</u>	
INCOME -			
30/04/2023	Interest HSBC	£ 25.60	
31/05/2023	GROSS INTEREST TO 30MAY2023	£ 24.26	
31/05/2023	Hanging Basket - Muddy Paws	£ 40.00	
		<u>£ 89.86</u>	

2023/06 39 To approve the bank/cash book reconciliation

May 2023 Cash Flow

Balance	£ 81,140.35	B/F
Payments made	£ 9,343.71	
Payments received	£ 89.86	
	£ 71,886.50	C/F

It was proposed and seconded that the finance report for May 2023, as presented, be signed as a true record of the Saundersfoot Community Council's financial position as of 31.05.2023. Vote taken – All Cllrs in full agreement.

Cllrs requested the Clerk to make enquiries as to the possibility of changing banks to one that provides a higher credit interest rate.

It was agreed that Cllr Evans (Vice Chair) would consider and confirm the overtime worked by the Clerk, month by month, until a formal proposal is put forward by the Personnel Working Party.

2023/06 40 Planning Application(s) Received

A	NP/23/0111/FUL	Bonvilles Court, Saundersfoot, Pembrokeshire, SA69 9BG	Proposed new two storey 4 bedroom dwelling & detached garage in lieu of live consent for the conversion of existing outbuildings (NP/15/0285/FUL) which would be demolished as part of the proposed development.
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Following consideration of all the information provided by the Planning Authority, Saundersfoot Community Council do not raise any concerns and support this planning application.

B	NP/23/0224/S73	Rainbow Vale, The Glen, Saundersfoot, Pembrokeshire, SA69 9NT	Variation of condition No. 2 of NP/170601/FUL to allow submission of substitute drawing to account for structural issue with existing floor- Replacement of concrete planks, rebuild inner skin and remaining walls including alteration to fenestration and addition of sloping zinc roof
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Following consideration of all the information provided by the Planning Authority, Saundersfoot Community Council do not raise any concerns and support this planning application.

C	NP/23/0223/FUL	Beddoes Court, Milford Street, Saundersfoot, Pembrokeshire, SA69 9EW	Proposed upgrade to the existing rooftop telecommunications installation. Proposed removal and replacement of existing 3No. antennas with proposed 3No. antennas. Proposed installation of 6m stub tower, 1No. GPS module, 1No. 300 dish and 1No. Rack. Existing 1No. Cabinet to be refreshed internally and associated ancillary works
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Following consideration of all the information provided by the Planning Authority, Saundersfoot Community Council do not raise any concerns and support this planning application.

D	NP/23/0173/FUL	1, Church Terrace, Saundersfoot, Pembrokeshire, SA69 9HD	Replacement of the existing garden shed with a new timber clad garden room.
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Following consideration of all the information provided by the Planning Authority, Saundersfoot Community Council do not raise any concerns and support this planning application.

E	NP/23/0174/FUL	1, Church Terrace, Saundersfoot, Pembrokeshire, SA69 9HD	Modifications to the existing roofs to introduce a new full width dormer and balcony access to the garden.
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Following consideration of all the information provided by the Planning Authority, Saundersfoot Community Council consider that a site visit would be of benefit. The Clerk to request the Planning Authority to facilitate a site visit to consider the impact the proposed building will have on the neighbouring properties privacy, the visual impact of the proposed building on the neighbouring properties and the effect on existing amenities.

2023/06 41 Licensing Application(s) Received

None received

2023/06 42 Consideration of Correspondence Received

- Email received regarding the pavements within Saundersfoot village being obstructed by persons sitting on the pavements drinking and smoking. These Emails have been passed onto the relevant authorities for further investigation.
- Email received raising concerns relating to the purported untidy state of St Issells Cemetery – The Clerk to arrange to meet the groundsman and address the points raised within the letter.
- Several Emails received relating to the number of dogs frequenting the beach, in Saundersfoot, on which the dog ban is in place. These Emails have been passed onto the relevant authorities.
- Email received from Tenby Town Council providing an update relating to the proposed joint initiative, with several other Community Council's and Pembrokeshire County Council, and the provision of an additional Enforcement Officer to patrol the beaches during the period when the dog ban is in place.
- Second Email received from Tenby Town Council suggesting that a Coastal Council's Forum is formed, to potentially meet twice a year, to discuss matters that effect Community/Town Council's which are faced coastal issues.
- Phone call received (07.06.2023) advising that one grave, within the new cemetery located at St Issells Church, had been noted to have animal burrows within such. The Clerk to arrange for the grounds keeper to address such.
- A request received for the hedge within the Sensory Garden to be cut back. Arrangements have already been made for this hedge to receive a trim within the next few weeks.
- Invoice received relating to the repair works to the United Churches Notice Board situate within the Sensory Garden. It was agreed that the Saundersfoot Community Council did not commission the works and such should be paid by the group that requested such works.
- The broken state of the bench situate outside the Methodist Church, on the Ridgeway, Saundersfoot was brought to the Saundersfoot Community Council's attention. County Councillor Chris Williams BEM advised that he would make enquiries within Pembrokeshire County Council as to the availability to replace/repair this bench. If no satisfactory response is forthcoming, this matter will be added to the July 2023 agenda for the consideration of Saundersfoot Community Council to either repair or replace the bench.

2023/06 43 To receive the County Councillors Reports – Taken as read

County Councillor Alec Cormack-	Saundersfoot North
County Councillor Chris Williams BEM-	Saundersfoot South

2023/06 44 To Receive Any Reports from Working Parties

To include reports from the:

- Grounds Management Working Party – Cllr M Williams BEM – Taken as Read

2023/06 45 To Receive Reports from Council Representatives

To include reports from:

- Cllr Harper – Saundersfoot School Governor – Taken as read

2023/06 46 ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters:

a. VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD

- i. Enhancing Pembrokeshire Grant – An award has been made – The task and finish group to consider the conditions relating to the award.
- ii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk Email received raising concerns of vehicles speeding on the Ridgeway
- iii. To form a Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow, M Williams BEM, Knibbs and County Councillor C Williams BEM.

Cllr Cormack to arrange a meeting to move this heading forward.

2023/06 47 The Consideration for Saundersfoot Community Council to purchase a portable PA System with two microphones and stands

To be used at public events such as the Remembrance Service and any outdoor events that will require such (Information and Prices sent to all Cllrs prior to the meeting)

Following consideration of all the information provided, it was proposed and seconded that Saundersfoot Community Council accept the kind offer made by the New Years Swim Committee, to use their PA system, and Saundersfoot Community Council purchase two stands for the microphones at a cost of £19.99 each. Vote taken – All Cllrs in full agreement.

2023/06 48 Pembrokeshire Coast National Park Authority – Works within the Sensory Garden.

To formally acknowledge the offer made by Pembrokeshire Coast National Park Authority's Ranger to work with the Grounds Working Party to reconfigure an area of the Sensory Garden, using re-cycled materials and plants native to Pembrokeshire. To be founded by grants.

It was proposed and seconded that Saundersfoot Community Council accept the assistance from the Pembrokeshire Coast National Park with the reconfiguration of an area within the Sensory Garden, under the supervision of the Grounds Working Party. Vote taken – All Cllrs in full agreement.

2023/06 49 To consider the request for a donation made by the Caring Society

It was proposed and seconded that Saundersfoot Community Council provide a grant, in the requested sum of £400, as per the completed donation request form received by the Council. Vote taken – All Cllrs in full agreement.

2023/06 50 Increased need to maintain land in the ownership/management of Saundersfoot Community Council, due to dry weather

It was proposed and seconded that Saundersfoot Community Council award an extra 3 hours a week to the ground's maintenance contractor to ensure that all areas, that require such, are well watered during the dry weather. This arrangement to be reviewed in the August 2023 meeting. Vote taken – All Cllrs in full agreement.

2023/06 51 Extraordinary Meeting of Saundersfoot Community Council

It was proposed and seconded that an extraordinary meeting of Saundersfoot Community Council be held on Thursday 15th June 2023 to acknowledge the Internal Auditors Report and to consider the tenders received for works to be undertaken in the MUGA area. Vote taken – All Cllrs in full agreement.

Item included by the Chair - The purchase of the replacement George Medal and Defence Medal.

It was acknowledged that the payment for these medals will be taken from Cllr Williams BEM's Remuneration payment.