Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

29 Elm Park, Crundale, Haverfordwest SA62 5DN

Email: spittalcc@gmail.com

Tel: 07896 591221

**Minutes of meeting of the Community Council held on Thursday 8th June 2023**

**The meeting was held via Zoom.**

**Minutes No. 393**

**Present:** Community Councillors: W. Oriel. A Jones, R. Elston, E Whitby, Clerk & Treasurer: E Forrest

1. **Apologies for Absence:** Cllr. S. Yelland
2. **Read and sign minutes of the AGM and last meeting (No 392. 02.05.23):**

The minutes of the previous meeting was approved and will be signed later as a true record by W Oriel (Chairperson).

1. **Matters arising from the minutes:**
2. Various blocked drains in Spittal – done.
3. Tree branch on private land bottom of Golden Hill – No update.
4. Streetlight on bottom of Castle Rise – Has been reported.
5. Casual Vacancy – Notice dated 17 April 2023 placed in notice board and is displayed for fourteen working days. No enquiries regarding the vacancy to date. E. Whitby knows of someone to may be interested; she will ask her again!
6. Broken bench on village green – W. Oriel checked, there is two that needs repairing. W. Oriel suggested asking John Dalziel if he’s interested/able to repair them. W. Oriel to pass on phone number to E. Forrest.
7. Coronation badges – 65 needed in total. E Forrest will place the order.
8. **Planning:**

23/0081/PA – Build an outbuilding/garden room (partly in retrospect) – Westgate, Spittal – Members were concerned that it will be used as residential accommodation. The original application was for a garage.

1. **Finance:**
2. Lloyds TSB balance on 24 April 2023: £17,568.73.
3. Insurance Renewal: £228.84 it was agreed to renew the policy and make payment.
4. Reimburse W. Oriel for wildflowers for Wesley Way and up by play area: Has two receipts totalling £13.99. Agreed to make payment.
5. General Allowance payments: A Jones, W. Oriel, R. Elston, and E. Whitby decided to opt out. Payment will be made to Rev. D. Rees if a letter or email is not received by next meeting.
6. National Grid Payment received: £8.70.
7. PCC – Service Level Agreement invoice £628.00. E Whitby asked what has been done as it doesn’t appear to have anything done. E. Forrest will contact PCC for a copy of the inspection reports before payment is agreed.

1. **Appeals:**

Paul Sartori: agreed by all to donate £100.00.

1. **Village Green Enhancement:**

The meeting that was supposed to be arranged with SOS West Wales (Jon Whitby) did not happen. It was agreed to arrange a meeting on Monday 12th June at 6.30pm W. Oriel, A. Jones and E. Forrest will attend. E. Whitby to arrange with J Whitby.

W. Oriel and E. Whitby suggested to purchase a couple of benches and picnic tables for the green with some of the money.

1. **Independent Remuneration Panel for Wales (General allowance) changes -**

The basic member allowance during this current year (starting April 2023) has gone up from £150 to £156. In addition, the report has introduced a new allowance called a consumables allowance. The council must decide in a meeting whether members should receive this as a lump sum or not. It is £52 which is in addition to the basic £156 member allowance, making £208 in total. If members do not want to give the consumables allowance as a lump sum, then members must be able to claim expenses for consumables (pens, printer ink, paper, etc. on production of receipts. If members want to waive the allowances, they must waive them separately. It was agreed that the consumables allowance will be paid as a lump sum.

1. **Annual Audit**

The internal audit has been completed and signed by B. Williams. The Annual Governance Statement was agreed and will be signed off by W. Oriel.

This year a ‘Full’ Audit will be done where extra information will be requested to be sent to Wales Audit; full details to follow.

1. **Correspondence:**
* PCC – The County of Pembroke (Various Roads) (Speed Limits) Amalgamation Order 2023 - 20mph speed limit on restricted roads will come into force on the 17th of September 2023. Noted.
* Hywel Dda Health Board - Urgent and Emergency Children & Young People’s (Paediatric) Services at Withybush and Glangwili Hospitals: Invitation to a meeting for Town and Community Councils. Noted.
* PCC – A477 ‘Fingerpost’ junction petition – Noted.
1. **Any other business:**
2. W. Oriel: Golden Hill residents have asked if the community council would purchase a defibrillator for Golden Hill. Add to the next agenda.
3. W. Oriel: prior to the meeting asked E. Forrest to request three verges to be strimmed as they were restricting visibility; Spittal Crossroads, Froghall Crossroads and Scolton Crossroads which have been reported.
4. W. Oriel: Bus shelter needs painting. E. Forrest to contact Lloyd the Graffiti for a quote to touch up the paintwork.
5. R. Elston: night out to be arranged for D. Williams leaving.
6. **Date of next meeting -** Tuesday 4th July 2023 at 7pm via Zoom.

**Signed ………………………………………….….**

**Date………………………………………………….**