BRAWDY COMMUNITY COUNCIL

Minutes of the monthly meeting of Brawdy Community Council (March) held remotely on Monday 3 rd April 2023.

1. Present. Cllr J Tierney (Chairman), Cllr Mrs A Loch, Cllr M Carter, Cllr Mrs A Morgan, Cllr W Lawrence, Sean O'Connor ( clerk) and Emma Robertson guest.

2. Apologies. Cllr D E Jones.

3. The clerk confirmed that the minutes of the February 2023 meeting had been properly proposed and seconded and added to the BCC website.

4. The Chairman asked councillors to declare any interests on any agenda item. Cllr Lawrence declared an interest in item 12 on the agenda.

The Chairman welcomed everyone to the monthly meeting, and as we had a guest , he brought agenda item 8 forward for discussion first.

8. PCC Planning Application Consultation. Ref. No. 22/1062/ PA. Outbuilding and boundary fence in front garden, at Cartref Llandeloy Haverfordwest.

Emma Robertson attended the meeting, after submitting a letter of objection to this application. Her letter had been sent to councillors prior to the meeting. The details and drawings and plans were viewed on the shared screen, and the Chairman outlined the proposals, including the new measurements. He confirmed that as the plans for the shed are in the front garden, planning permission is required. The case was discussed at length by councillors, and there was a doubt as to whether this was a private or commercial venture. The general consensus was that this would have a detrimental effect on the neighbours.

A vote took place,and Cllr Carter, Cllr Morgan, Cllr Lawrence and Cllr Tierney voted against supporting the case, with Cllr Loch abstaining. The clerk would reply to PCC, advising  that we would not support this application in its' present form, but we would be happy to consider a resubmitted application. At this point Emma Robertson left the meeting, and  thanked the council for her letting her attend.

5a. Annual payments to councillors.

The proposal from Cllr Carter that these mandatory payments be paid, had been sent to councillors for consideration prior to the meeting. He read the proposal again at the meeting, and this was seconded by Cllr Loch, and unanimously agreed by all councillors. Once the first precept payment of the new financial year is received the clerk would contact councillors directly to arrange  the payments.

5b.Cllr Carter confirmed that the notice board replacement in Llandeloy would be finished this week. Once done, an invoice for the work done will be submitted to the clerk for payment.

5c. Cllr Carter provided an update on the water on the road at Castell Cwcw and Hollybush. There was no alternative at Castell Cwcw other than new signage. With regard to Hollybush it was reported that this was on the PCC job list for the new financial year. A soak-away is to be completed, and PCC will contact Cllr D E Jones if they require his assistance with regard to using his land and stone for this venture.

5d. Cllr Carter confirmed the hedge damage caused by the large lorry on the B4330 towards Treffynnon had been attended to by PCC.

5e. The clerk confirmed that he had contacted the Land Registry regarding notifications and registration s received, as discussed at the last meeting. The L/R advised that anyone submitting an application must lodge evidence of 12 years ownership. They advised that if they felt that neighbours were adversely affected, they would be notified, and that not all applications would be agreed. They also advised that at present,  there is no system in place to advise local councils of every registration received. The Chairman also advised that he had  recently sent details  regarding common land and open spaces to councillors .

5f. The clerk confirmed that he had been in touch with Solva Surgery regarding the outstanding donation payment. A direct payment had been made and the cheque destroyed to ensure payment is included in 22/23 financial year.

5g. The clerk confirmed that the defibrillator project at Trefgarn Owen was complete. We were just awaiting an 80% refund for the last  payments submitted under the Enhancing Pembs Scheme.

5h. The clerk advised that he had been in touch with the Wales Audit office.

They confirmed that an invoice would not be received until the new financial year.

Correspondence

PEMBS COUNTY COUNCIL.

6. Planning Application Consultation. Ref No. 22/1095/PA. Construct a rear single storey granny annexe at Caelibar Cart-tws Bach Treffynnon Haverfordwest.

The plans and drawings were viewed on the shared screen, and discussed by councillors. They felt that the size of the annexe featured on the plans was excessive, and that it was not attached to the main house. It was proposed, seconded and unanimously agreed that we reply advising that although we support the application in principle,  we can see the logic for a self contained unit, but feel that a smaller/scaled down version may be more acceptable, and consideration be given that the annexe being attached to the main building.

7. Planning Application Consultation. Ref No. 22/1088/PA. Earthbanked nutrient store to comply with the Water Resources Regulations at Maerdy Penycwm Haverfordwest.

Again the plans and drawings were featured on the shared screen, and discussed by councillors. It was generally agreed that these features are now being made compulsory. It was proposed by Cllr Carter and seconded by Cllr Lawrence and unanimously agreed that we reply in support of this case.

8. Item 8 featured above.

9. Notification of approval of Planning permission. Discharge of condition 2 re construction of a strength and conditioning facility at Cawdor Barracks Brawdy Haverfordwest. Received and filed.

10. County Councillors monthly update. Cllr Carter advised that there was very little to report this month so far. He advised that there was a possibility of the loss of the toilet facilities at Solva, due to the withdrawal of funding from PCC. They are hopeful of some funding from PCNP. Although this was not in our parish it does affect our residents. If this was to be paid for by Solva CC, they would need to add a significant amount to their precept payments each year.

Other toilet facilities in the area were discussed, and the tourist tax and the second home premium payments were discussed as a possible source of income to cover this expenditure.

Pembs Coast National Park.

11. Planning Application Consultation. Ref No. 22/0716/FUL. Single storey extension to provide a disabled bedroom, ensuite bathroom and working artist’s studio at The Cheeshouse Penycwm Haverfordwest.  The plans and drawings were viewed on the shared screen and the content discussed by councillors. It was proposed by Cllr Mrs A Loch and seconded by Cllr Lawrence, and unanimously agreed,  that we reply in support of this application.

12. Pre-application consultation for major application at Points-Castle Farm Penycwm Haverfordwest. At this point Cllr Lawrence declared a personal  interest and left the meeting. This was a pre-application notification from the agents, advising of a plan to cover the existing slurry pit with a new building to improve the conditions the animals are kept in. Again the drawings and plans were viewed on the shared screen, and a positive discussion took place, with everyone in agreement that this would improve the present position, and that we would support in principle.

(Cllr Lawrence rejoined the meeting)

Other Correspondence.

13. Cllr Carter advised that there was only a small amount of money left in the 'pot' of the second home grant scheme. The possibilities of a new project was discussed. The Chairman read out a letter from Cllr Neil Prior advising of some previously successful applications, which included applications for salaries for employed staff. Possibilities were discussed and a popular suggestion was to employ someone to edit our community information board, or as a part time administrator,  to encourage users to feature local businesses and also use it as a digital newsletter. Other possibilities were discussed, and it was agreed that this be discussed as an agenda item at the next meeting, with the possibility of the public  putting their ideas on the facebook page.

14. The clerk confirmed that Cllr Lawrence had been enrolled on a training course, with confirmation received from OVW.

15. The clerk confirmed that details of a new guide to protection of open spaces and paths had been forwarded to councillors prior to the meeting.

Report of Responsible Finance Officer.

16. The clerk reported up to date bank account balances as at 3/4/23 as : Current Account £ 127.28, Deposit Account £ 1772.68, Election Deposit Account, £ 4058.23.

These balances were featured and  confirmed on the shared screen.

17. The monthly bank statement was featured on the shared screen and outlined the financial entries for March.

18. The clerk's salary and income tax payments for March were confirmed on the monthly bank statement, and were for the standard 16 hours only.

19. The clerk submitted the provisional end of financial year position to councillors prior to the meeting. The final position will be confirmed at the next meeting.

20. The clerk confirmed that the paper work for the annual audit 22/23 had been received from the audit office.

21. The date time and venue for the next meeting was provisionally agreed as Thursday April 27th, remotely starting at 7.30pm. The date and venue of the May meeting, which would be combined with the AGM, would be discussed and decided at the next meeting. This meeting must be a personally  attended meeting.

At the discretion of the Chairman.

The situation with regard to an increase in the number of potholes in the area was discussed. Cllr Carter advised that the situation in other areas is a lot worse. He advised that if a serious problem was encountered, they could report it to him and he would pass it on to PCC.

The question was asked as to  whether the rider was responsible to clean up after their horse. Cllr Carter has raised this with PCC , and is still awaiting a response.

The Chairman closed the meeting at 9.43pm.