

WALWYNS CASTLE COMMUNITY COUNCIL

Clerk/RFO Catrin Williams, Homestead Cottage, Waterston, Milford Haven SA73 1DT

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Meeting Minutes for the meeting held at Walwyns Castle Village Hall Wednesday 3rd May 2023 – 7:30pm

IN ATTENDANCE

Cllr Angela Evans (Chair), Ron Davies, Geoff Harries, Alun Harries and the Clerk.

APOLOGIES

Cllr Julian George.

Cllr Angela Evans opened the meeting by sending condolences to Cllr George following a family bereavement.

ADOPT MINUTES OF THE MEETING ON THE 6TH MARCH 2023

One amendment. Cllr Harries raised that the date of the AGM and last meeting was 6th March (not the 8th as noted). The Clerk to amend. The minutes were signed by Cllr Angela Evans (Chair) as a true record of the meeting on 6th March 2023. Proposed by Cllr Davies and seconded by Cllr Harries.

MATTERS ARISING

PCC will soon replace the missing sign on Dale Road.

Cllr Harries will soon plant the trees.

Allocation money must be applied for through the Enhancing Pembrokeshire Fund (submission application January 2023). Noted for next year.

DECLARATIONS OF INTEREST

Cllrs Alun Harries and Geoff Harries re: Eco Park. Correspondence from the Stakeholder Meeting and Eco Park Contractors (this information is for public consumption).

AGENDA

Councillor vacancy

Cllr Harries has been unsuccessful with the search. All Cllrs to raise awareness when delivering the Kings Coronation memorabilia.

Annual Return year end 22 and 23

The Annual Return Year Ending 2023 is with the Internal Auditor. Deadline for approval is 30th June therefore agreed to move forward the date of the next meeting to the 28th June to ensure that this task can be completed in time. Cllr Evans proposed and Cllr Harries seconded.

The Clerk spoke to Audit Wales regarding those posted and submitted together last September (year ending 20,21 and 22). Audit Wales confirmed receipt of Audit year ending 20 and 21 (both qualified reports and information to be made available in line with legislation and requirements; both submitted late). The Clerk has yet to receive the Invoices.

Audit Wales communicated that year ending 22 had not been received and that a full Audit was required for that year (submission of policies, procedures, minutes etc.) was due. The Clerk was unaware of this and submitted the basic Audit (as with the other years). The Clerk to explain to Audit Wales that only two meetings took place during that time (November 2021 and March 2022) following a period of no meetings as a result of Covid. The Community Council were also without a Clerk from December 2019 and transactions were minimal.

Proposed by Cllr Evans that the accounts information for year ending 2022 that is currently with the bookkeeper, as with all required documents be passed onto Audit Wales with an explanation of late submission. Cllr Harries seconded.

Kings Coronation

Memorabilia to each home in the Ward is out for delivery. Cllr Evans reminded all of the activities at the Hall to celebrate on Monday 8th May.

Update following Eco Park Stakeholder meeting

Cllr Evans and the Clerk gave an update of recent work and developments following a Stakeholder meeting at County Hall. Work is ongoing and DwrCymru continue with moving the pipes. The majority of other work on site includes ground/surface work. Buildings aim to be in place by October 2023 with the site in operation from Spring 2024. Date of Planning Stage 4 has yet to be confirmed.

The Community Council raised the high speed of the vehicles (lorries) working on site travelling between the Bulford Road roundabout and the development and asked for clarification of an incinerator in the area as part of the development (PCC confirmed no incinerator due to a contract with a firm from Cardiff).

Representatives of Andrew Scott attended the meeting and explained the Community Benefit Fund. The Clerk raised with PCC and Andrew Scott speed awareness signs at Meadow View (PCC to speak to Highways) and has also been in contact with the Village Hall Committee regarding any funding they are looking for. A list received including replacing the lights at Walwyns Castle Church, repair a step into the vestry, safety mirrors in the village, to name a few. Cllr Harries added the repair works needed at Robeston Church, including the patching and repointing of the wall. The Clerk to contact Andrew Scott with the full list to see what response is received, as budget unknown.

PLANNING

- None

CORRESPONDENCE

- **Andrew Scott** – Eco Park Newsletter
- **Hywel Dda Health Board** – Hospital Site Consultation
- **Invitation to the Kings Coronation** – St Davids Cathedral
- **PCC** – Power Outage Advice
- **OVW** – Training Dates

ACCOUNTS

Summary of recent transactions

No summary was given as the information is with the bookkeeper.

Invoices for approval

St Brides Bay Clothing; Kings Coronation mugs

Insurance renewal

Cllr A Harries proposed and Cllr G Harries seconded all payments.

Neighbourhood watch signs

A discussion regarding the funding of neighbourhood watch signs occurred (approx. £90) with concerns raised regarding the location of signs in the village and that funding has not been allocated in this years budget. Surplus has occurred as a result of Covid however more information regarding their use and location is required. The Clerk to enquire and the Cllrs to discuss further at the next meeting.

MEMBERS REQUEST

Cllr G Harries raised the condition of the road into Robeston West due to the high volume of lorries. The Clerk to inform PCC.

Cllr Evans raised the road condition from White Heart to Broadway; narrow area with the road eroding. Cllr Harries to forward location and the Clerk to inform PCC.

Cllr Davies reported a missing 'Tiers Cross' sign from the turning near the Village Hall.

Cllr Davies reported a missing 'Road unsuitable for heavy vehicles' sign from where the Minor and Dale Road join.

DATE OF NEXT MEETING – 28TH JUNE 2023

MEETING CLOSED – 20:50