

CYNGOR CYMUNEDOL TIERS CROSS COMMUNITY COUNCIL
Clerk/RFO Catrin Williams - 07557407190 tierscrosscc@yahoo.co.uk
Meeting Minutes held at Tiers Cross Chapel Schoolroom
Thursday 4th May 2023 – 7:30pm

IN ATTENDANCE

Cllrs. Dave Procter (Chair), Lenny Rees, Louise Cleaver, Claire George and Phil Newman. One member of Dyfed Powys Police and the Clerk.

APOLOGIES

None.

DECLARATIONS OF INTEREST

None.

QUESTIONS FROM THE PUBLIC

None.

ADOPT MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING ON 1ST SEPTEMBER 2022

The minutes were signed by Cllr Procter (Chair) as a true record of the meeting on 1st September 2022.
Proposed by Cllr George and seconded by Cllr Cleaver.

ADOPT MINUTES OF THE PREVIOUS MEETING ON 6TH APRIL 2023

The minutes were signed by Procter (Chair) as a true record of the meeting on 6th April 2023. Proposed by Cllr George and seconded by Cllr Rees.

MATTERS ARISING

Correspondence received from PCC regarding Brambly Croft explaining that the completion of roadworks/street lighting should be done in the next few months. The road has been laid out/kerbed but the footways/verges at the lower end of the site have not been completed. The final carriageway surface not yet applied.

The Section 106 requires financial contributions towards transportation, open space, libraries/community, education and waste, payable upon the occupation of 5 and 10 dwelling. The first instalment has been paid and the trigger for the second instalment has not been yet reached. The contribution was received August 2022, nothing has been spent of this.

The Clerk to ask if the residents will have a say in what the fund is spent on or if the Community Council have a voice. The Clerk to also enquire if the amount will be dependent on the sale price and current value of the property or other

AGENDA

Election of Chair and Vice Chair

Chair; Dave Procter. Proposed by Cllr George and seconded by Cllr Newman.

Vice Chair; Lenny Rees. Proposed by Cllr Procter and seconded by Cllr George.

Review of Internal Controls

No changes to Internal Controls as it stands. Cllr George raised the question of outsourcing Payroll as previously discussed, after discussion it was agreed to continue using HMRC basic tools for now. Cllr Procter proposed and Cllr George seconded.

The Clerk to email timetable for the year.

The Clerk noted that a Full Audit will be required next year.

Cllr Procter, Cllr George and the Clerk to research a way of sharing documents, policies and procedures (e.g. Google Shared Drive/Docs) to ensure everyone has access to in date information/documents).

Update following Eco Park Stakeholder meeting

The Clerk gave an update of recent work and developments following a Stakeholder meeting at County Hall. Work is ongoing and DwrCymru continue with moving the pipes. The majority of other work on site includes ground/surface work. Buildings aim to be in place by October 2023 with the site in operation from Spring 2024. Date of Planning Stage 4 has yet to be confirmed.

The Community Council raised the high speed of the vehicles (lorries) working on site travelling between the Bulford Road roundabout and the development and asked for clarification of an incinerator in the area as part of the development (PCC confirmed no incinerator due to a contract with a firm from Cardiff).

Representatives of Andrew Scott attended the meeting and explained the Community Benefit Fund. The Clerk raised with PCC and Andrew Scott speed awareness signs at Meadow View (PCC to speak to Highways). Cllrs to inform the Clerk of if they want to access this funding and what they would like to propose.

PLANNING MATTERS

- **22/1097/PA** – Willowood, Upper Thornton

CORRESPONDENCE

- Andrew Scott Newsletter

FINANCIAL MATTERS

Annual Financial Report

The Clerk gave both paper and electronic copies of the Accounts year ending March 2023. This information is also with the bookkeeper as part of the basic Audit and will hopefully be returned for approval for the June meeting.

Invoices for approval

Insurance

To note, Cllr George raised that another local CC had cancelled OVW membership as they can access advice via Insurance. The Clerk added that OVW membership was paid last month and that this should be noted for future reference.

All payments proposed by Cllr George and seconded by Cllr Cleaver.

Summary of transactions

See Annual Financial Report for all transactions.

MEMBERS REQUESTS

Cllr Newman to send the Clerk pinned location of two roads that need PCC attention.

The Clerk to contact Bolton Hill Quarry and PCC regarding road condition as a high volume of debris is still on the road.

DATE OF NEXT AGM – 2nd MAY 2024

DATE OF NEXT MEETING – 1st JUNE 2023