

CYNGOR CYMUNED EGLWYSWRW COMMUNITY COUNCIL

To All Councillors of Eglwyswrw Community Council

You are hereby summoned to attend the AGM of the above Council to be held at Yr Hen Ysgol Eglwyswrw on Tuesday, 2nd May 2023 at 8pm.

The business to be transacted is as follows:

Expected to be Present: Cllrs, Enid Cole (Chairman), Lon Davies (Vice – Chairman), Ieuan Davies, Arwel Evans, Sian Wyn Jones, Gareth Johnson, Sion Lewis Morgan, Robin Phillips, newly appointed Clerk Mrs Nia Siggins and County Cllr John Davies

AGENDA

Tuesday 2nd May 2023 at Yr Hen Ysgol Eglwyswrw at 8pm

AGM

1. Apologise for Absence.
2. Outgoing Chairman's remarks.
3. Elect Chairman for 23/24
4. Elect Vice Chairman for 23/24
5. Appoint Internal Financial Auditor and Risk Assessor for 23/24. – Mr Adrian Charlton.
6. Appoint proper financial officer and Clerk for 23/24 – Mrs Nia Siggins
7. Receive financial balance sheet and explanatory notes for 1/4/22 to 31/03/23 and agree statement of assurance and note internal auditor's findings if any.
8. Annual Business –
 - a. Clerk terms, pay & conditions. Approve Clerk's contract of Employment.
 - b. Review Insurance requirements
 - c. Review of Welsh Language Scheme
 - d. Review bio diversity Scheme
 - e. Review of communication and e information strategy.
 - f. Review of banking arrangements and signatories.

CYNGOR CYMUNED EGLWYSWRW COMMUNITY COUNCIL

To All Councillors of Eglwyswrw Community Council

You are hereby summoned to attend a monthly meeting of the above Council to be held at Yr Hen Ysgol Eglwyswrw on Tuesday, 2nd May 2023 at 8.15pm.

The business to be transacted is as follows:

Expected to be Present: Cllrs, Enid Cole (Chairman), Lon Davies (Vice – Chairman), Ieuan Davies, Arwel Evans, Sian Wyn Jones, Gareth Johnson, Sion Lewis Morgan, Robin Phillips, newly appointed Clerk Mrs Nia Siggins and County Cllr John Davies

2nd May 2023 Monthly Meeting

1. Apologise for Absence -
2. Minutes of the monthly meeting held on the 4th of April 2023. – Confirmation of pre meeting sign off.
3. Matters arising from the April meeting -

153 – 129 = Draft Contract of Employment for new Clerk	- Completed
153 -131 = Contact new Internal Auditor	- In progress
155 = VAT and follow up Financial Update	- Completed– Sum claimed = £430.70p
156 = Llwynhirion – More information	- On the Agenda
166a = Fly Tipping Sign Trewilim Area	- Outstanding
166b = Speed Sensitive Sign B4332	- In progress
167 = Batteries Defibrillators	- Completed – payment due of £35.99
168 = Church Floodlights	- In progress
4. Correspondence for decision
 - a. Canolfan Llwynhirion – Notice Board Funding - Withdrawn as per circulated email.
 - b. Planning Application - 23/0015/PA - Domestic garage/store in rear garden. Bryngwyn, Eglwyswrw. <https://planning.agileapplications.co.uk/pembrokeshire/application-details/39998>
 - c. Cwm Arian Request for support to draw down from the Eglwyswrw allocation of 2nd Homes CT £2,552.84 in the 2022/23 financial year for CLEAN Afon Nyfer Project. – To refuse the request as previously agreed.
 - d. Coronation Tea party Eglwyswrw Village Association – Request to purchase celebratory material as agreed in the last meeting. Payment due - £47.52p + £9.50p vat = £57.02p
 - e. Complaints regarding children playing on the A487 Eglwyswrw.
 - f. Complaint of unlawful residential occupancy at Pwll Clai near Temple Gate Crosswell.
5. Correspondence for Information only
 - a. 3.4 Welsh Government – Penn Review response of the Local Authority Ethical Standards Framework can be viewed at <https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.wales%2Frecommendations-independent-review-ethical-standards-framework-richard-penn-report&data=>
 - b. 3.5 Welsh Government – New Grants for Coedtiroedd Bach to create tiny forests. See <https://www.heritagefund.org.uk/funding>
 - c. 3.6 Welsh Government – Suspension of BBC licence fee on 6th & 7th May 2023 in relation to the King Coronation.
 - d. 3.7 Pems C/C – Gambling Act 2005: Consultation on review of Licensing Policy. See website on <https://haveyoursay.pembrokeshire.gov.uk/statementgamblingpolicy>
6. Financial Matters and Audit
 - a. Balance as of 02/05/23 – £7,070.74p inc £2,333 first precept payment for 2023/24 and all outstanding payments as per agenda.
 - b. Completion of 2021 -22 Audit – Matters to report back. (See certificate below)

- c. Annual Audit date - Yet to be determined - Statement of Annual Governance and Internal Audit report.
- d. P45 and P60 issued to previous Clerk – Tax Liability to be considered.
- e. Invoice DMB Davies – PAYE Services 22/23 - £288.00
- f. Confirm Annual Insurance payment of Zurich Insurance as per email - £324.50p
- g. Wales Audit Office Invoice for 21/22 = £234.00 to be approved already paid.
- h. Request for funding Gwyl fel na Mai – Crymych
- i. Request for Funding – Clwb Cricet Crymych Cricket Club

7. County Cllrs Report

8. Matters to be considered at the next meeting

6. Date of Next Meeting

June the 6th 2023 Yr Hen Ysgol Eglwysrw at 8pm

Auditor General for Wales' Audit Certificate and report

I report in respect of my audit of the accounts under section 13 of the Act, whether any matters that come to my attention give cause for concern that relevant legislation and regulatory requirements have not been met. My audit has been conducted in accordance with guidance issued by the Auditor General for Wales.

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2022 of:

Eglwysrw Community Council

Auditor General's report

Audit opinion – Unqualified

On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislation and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

1. The audit of accounts for the Eglwysrw CC for the years ended 31 March 2022 has been concluded.

2. The annual return is available for inspection by any local government elector for the area of the Eglwysrw on application to:

Temp Clerk John Davies Cwmbetws Eglwysrw CRYMYCH

between 10 am and 3pm on Mondays to Fridays by appointment;
(excluding public holidays), when any local government elector may make copies of the annual return.

3. Copies will be provided to any local government elector on payment of

£4.00 for each copy of the annual return.

Please contact the Clerk on 01239891285 to make an inspection appointment.

John T Davies Temp Clerk