**Cyngor Cymuned Clunderwen**

**Clynderwen Community Council**

Draft Minutes of meeting held by Clynderwen Community Council on Thursday 13 April 2023 in Clynderwen Community Hall.

**Present**: L Owen (Chair),Terry Morris, Simon Wright, Parry Lloyd, Dewi Williams, Dewi John,

C Robinson (Clerk)

Cllr Owen welcomed everyone to the meeting.

**1. Declaration of Interest –** Terry Morris, Simon Wright

**2. Apologies:**  S Richards, S James

**3. Confirm minutes of previous meeting**

The Minutes of the 09 February were confirmed. Proposed: Parry Lloyd Seconded: T Morris

The Minutes of the 09th March were confirmed. Proposed: Seconded:

**4. Matters arising from the 09th February minutes – See Toilet below Agenda 8**

**Matters arising from 09th March minutes –** Not confirmed due to relevant committee members not being present.

**5. Chairmans Discretion** – Living Well & Welcoming Community Spaces Fund (SCAF 7) – Brought by Cllr S Richards (and correspondence)

Offering revenue grants of up to £5,000 for constituted voluntary, community groups, social enterprises and Town and Community Councils.

 Funding is available for projects providing activities and services to support & enhance the lives of vulnerable people.

Projects meeting the following priorities are invited to apply:

·         **Addressing loneliness & social isolation**

·         **Helping people cope with financial hardship**

·         **Supporting unpaid carers**

·         **Providing a Welcoming Community Space**

·         **Improving mental & physical health and wellbeing**

Deadline 2nd June

Item held over for discussion May meeting.

**6. Correspondence (letters and emails received during the month)**

1. Section 6 – Biodiversity Action Plan – Statutory duty to complete.

2. The Deputy Minister for Climate Change has [announced](https://www.gov.wales/welsh-government-sets-out-proposals-modernise-taxi-services-wales) that today we are publishing a [white paper on the Taxi and Private Hire Vehicle (Wales) Bill](https://www.gov.wales/taxi-and-private-hire-vehicle-wales-bill-white-paper). The 12 week consultation will continue until Thursday 1 June.

3. NHS Wales Health Collaborative.Defribrillator communications – S Wright updated the meeting and confirmed that none of the 3 defibrillators are owned by the community council and also confirmed that they have all been serviced, are active, registered (by NHS Wales Collaborative) and now have a guardian who assumes responsibility.

4. Planning Policy Wales. We want your views on the targeted policy changes to [Planning Policy Wales on net benefit for biodiversity and ecosystems resilience](https://www.gov.wales/planning-policy-wales-net-benefit-biodiversity-and-ecosystems-resilience) (incorporating changes to strengthen policy on Sites of Special Scientific Interest, trees and woodlands and green infrastructure).

5. 20splenty.org/wales - helping communities in  Wales to maximise the benefit from the new 20mph limit which will be operational from this September 17th.

6. <https://haveyoursay.pembrokeshire.gov.uk/city-town-and-community-council-questionnaire>. The next seminar is on Thursday 20th April at 7pm.  We intend to hold this meeting in person, County Hall.  It will be great to see people in person!

7. <https://www.oss.org.uk/what-local-councils-can-do-for-public-access-to-town-and-countryside/> Local council powers to deal with problems on open spaces and paths.

8. PCC Planning application website has been updated. To comment on applications, an account needs to be created or comment via email to [planning.support.team@pembrokeshire.gov.uk](mailto:planning.support.team@pembrokeshire.gov.uk)

9.

[https://www.gov.wales/written-statement-digital-health-community-and-town-councils](https://www.gov.wales/written-statement-digital-health-community-and-town-councils      10.)

[10.](https://www.gov.wales/written-statement-digital-health-community-and-town-councils      10.) OVW - Training dates & Modules & price increase

11. PCC - Communication – A guide to County Council . Clerk has a copy

12. A resident requesting CCC assistance in reporting potholes. Clunderwen to Clunderwen House. Clerk has reported to PCC.

13. External auditor had queries (forwarded to Councillors on 22.3.23). Clerk has liaised with acting clerk who submitted the audit and together they have been able to respond to the auditor.

14. Electoral administration and reform White Paper | GOV.WALES. Modernising elections.

15. PCC - Increased parking charges from 5.4.23

16. PCC - Working Better Together Seminars

17. Hywel Dda – changes to Board membership & becoming an independent member. <https://cymru-wales.tal.net/vx/lang-en-GB/mobile-0/appcentre-3/brand-2/candidate/jobboard/vacancy/7/adv/?fbclid=IwAR2dQXMyTdz0ptOq8p_q33TA7RfI0w5hAAcuJd3SWFTJc47c838bme7hqz4>

18. Mobile library stop by Clunderwen Station, every 4 weeks, Friday afternoon 3pm - 3.30pm

19. OVW - Training Needs survey. <https://www.surveymonkey.co.uk/r/WXCRMXM>. 190/735 responses to date so deadline extended to 28.4.23. Councillor responses greatly appreciated.

20. Living Well & Welcoming Community Spaces Fund (SCAF 7)

21. Dylan Harries has agreed to undertake this year’s annual audit

22. Annual Return papers have been received from Audit Wales to be complete asap

**7. Request for Donations –** Urdd Gobaith Cymru: clerk requested accounts. None received to date

Received Y Cardi Bach accounts to 30.9.22 in support of their request for a donation. No decision made

Request for funding from Pembrokeshire YFC. Request was turned down as Clunderwen Community Council supports the local branch of Young Farmers.

**8. Toilet Block –** Cllr Wright reported that the toilets remain closed. A leak is to be investigated. At a meeting held by the Playing Field Association (PFA) it was unanimously agreed to open over the summer months eg 1st April to 30th September. This proposal should help to keep the running costs down. However opening will be delayed.

Cllr Wright will bring costings to the May meeting

**9. Planning** - None

**10. Community Maintenance inc Highways** – Memorial Bench project isready to go subject to submitting evidence of match funding. Order bench, take photos before and after installation of bench. Prepare site/manage shrubbery.

Cllr Morris: Erection of plinth £300 value. Work to be carried out by Community Council. Proposed: Parry Lloyd Seconded: Dewi John. Agreed

CCC: Payment of £150 bench delivery costs. Proposed: Parry Lloyd Seconded: Dewi Williams. Agreed

**11**. **Memorial Tea** – Awaiting grant outcome for provision of Memorial bench.

**12. Review Governing Documents-** adjusted to reflect Audit requirements

**13**. **Finance -** Mr Dylan Harries has agreed to undertake our audit.

**14.** What is a public building: general discussion

Living Well & Welcoming Community Spaces Fund (SCAF 7) deferred to May meeting

**AUDIT** – Papers have been received to complete our End of Year & annual audit. Invoices yet to be received from current auditing process.

**Invoices to pay** –

Hall rent:

Clerk’s net wages & HMRC:

HMRC – The clerk confirms that HMRC have been paid monthly and up to date directly by the clerk online. Wef new financial year a separate cheque will be raised to HMRC for PAYE element of clerk’s wages.

OVW membership: £161

OVW Clerk training: £70

Payments **Proposed:** Terry Morris **Seconded**: Dewi Williams

All agreed

Accounts:

End of year 31st March 2023

Bank Balance 31st March: £6749.84

Outstanding cheques to be cashed £450. Balance after cashing cheques: £6299.84

Total expenditure to end March 2023 : £7,046.12

Total income 2023 (precept): £7,038.73

13.4.23 Bank balance following April payments £5856.34

The date of the next meeting is Thursday 11th May 2023 @ 7:30pm in Clunderwen Community Hall

**The meeting closed at 20.58pm**

Working documents including Minutes and Meeting Agendas can be found on [www.pembstcc.co.uk](http://www.pembstcc.co.uk).