

**MINUTES OF MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 2<sup>ND</sup> APRIL 2015 AT 7.00PM AT EAST WILLIAMSTON COMMUNITY HALL**

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**PRESENT:** Cllr D McIntosh (Acting chairman)  
Cllr A Ensom  
Cllr C Hopkinson  
Cllr Mrs K Talbot  
Cllr A Ratcliffe  
Cllr J Williams \*  
Cllr I Wilkinson  
\*present for part of the meeting only.

**APOLOGIES:** Cllr I Prout  
Cllr D Beynon

**042/15**      **DECS OF INTEREST**

None received.

**043/15**      **MINUTES OF LAST MEETING**

The minutes of the meeting held on 5<sup>th</sup> March were proposed and seconded and agreed as a true record.

**044/15**      **MATTERS ARISING**

The following matters were raised:

- a) Minute 029/15 d) that the fingerpost matter be followed up with Ben Blake.
- b) Minute 029/15 b) quotes would be obtained over the next few weeks to repair the trailer as Cllr Beynon was still unwell.
- c) Minute 029/15 c) The streetlight on Templebar Road is leaning as though it has been hit by a vehicle – report to PCC.
- d) Minute 039/15 a) A lot of work has been carried out at Jubilee Park recently and it has been entered for a Green Flag Award. Gravel has been purchased to repair the footpaths and invoices received. Wood for the repair of the fences will be purchased next month.

**045/15**      **PLANNING APPLICATIONS**

The following planning applications were considered:

- a) **14/1125/PA** The Pear Tree, Clayford Road – alterations and extension: **SUPPORT**
- b) **14/1115/PA** The Haig, Pentlepoir – single storey extension: **SUPPORT**
- c) **14/1170/PA** Rosehill, East Williamston – alterations, extension and new garage: **SUPPORT** but concern expressed regarding the garage

specification which could lead to it being used for accommodation in the future.

Planning permission has been granted for 14/0963/PA Sunnyvale Holiday Park seating area extension.

046/15

**CLLR JACOB WILLIAMS REPORT**

Planning consent for the initial phase of the Pentlepoir school site redevelopment, as well as outline consent for the whole site, had been approved by the county council's planning committee at its March meeting. Concerns expressed by residents neighbouring on the northern edge of the site had been addressed by conditions imposed by the committee in granting consent. Another condition attached at Cllr Williams' request will ensure that any future detailed planning applications associated with the development will also have to come before the planning committee for determination, rather than being decided by officers under delegated powers as would be the case normally.

A case of persistent dog fouling near The Meadows in Pentlepoir had been brought to Cllr Williams' attention. Cllr Williams was informed that there was just one culprit that was regularly taken for walks in this area, and 'no dog fouling' signage setting out the maximum fine for offenders was to be put in place in the vicinity.

Cllr Williams had been made aware of recent intrusions to some properties in Pentlepoir and vandalism to gardens. Attempts had also been made to enter vehicles parked on driveways. Following the spat two suspects had been apprehended and it was thought by police that a third was involved. It had been suggested to Cllr Williams by a resident that the county council could reconsider its policy to turn off street lighting overnight. Cllr Williams stated that, whilst he fully supported the idea, a previous attempt made by another county councillor which would have allowed street lighting to remain on for just one hour longer was ultimately rejected when it came before a vote of the county council due to large equipment costs involved to replace timers, and so a policy change to increase street lighting provision now or in the foreseeable future was extremely unlikely.

After submitting a formal call-in request to halt the county council cabinet's decision to close down the county's community learning centres pending further scrutiny, the meeting to consider the call-in request and scrutinise the cabinet's decision had now gone ahead. An initial scrutiny meeting had been arranged to take place in early March but errors in the handling of the call-in by the authority's chief legal officer, who did not follow the council's constitution, led to its cancellation. The scrutiny committee decided that the cabinet's decision to close down the learning centres - which deliver adult and community education through day and evening classes - was based on particularly poor to non-existent evidence, and had been taken without any prior consultation. The committee members were not convinced that there

would be "no impact" on the range of courses offered if the classes were moved to other community venues following centre closures, as had been claimed in the approved cabinet report. The committee unanimously voted

to refer the decision back to cabinet for reconsideration, and request that a working group be set up to investigate areas of concern.

Additionally, cabinet had already set the centre closure dates in two phases - summer 2015 (Pembroke Dock and Fishguard centres) and summer 2016 (Tenby and Haverfordwest centres). As a result of Cllr Williams' call-in of the decision, it was agreed that no closures would now take place this summer.

\*Cllr Jacob Williams left the meeting at 7.55pm.

047/15

### PLAY AREAS

**Pentlepoir:** The Annual Inspection revealed the following:

- a) Wood splits which should be filled with silicone.
- b) Bolt covers have become brittle and need replacing.
- c) Plastic knuckles needs replacing.
- d) Shackles need replacing.
- e) Safer surfacing requires cleaning.

It was agreed that Colin can do most of these repairs and that Cllr Hopkinson will have a full list of repairs by next meeting.

Members were disappointed to learn from the local press that PCC funding of £500 per year will cease for play areas although existing funds will be available to use. PCC will also be taking over the weekly inspections which could cost more than the £500 they used to allocate to us. Cllrs not happy with this and wish PCC to be informed.

The bin liner has arrived and will be fitted shortly. The park looks good apart from damage where a dog has been running around. Agreed that Colin be asked to fill in eroded areas etc.

**Broadmoor:** Cllr Jacob Williams had left but he will report back on annual inspection at the next meeting. Park looks good.

**East Williamston:** No problems with equipment. Inspection report will be commented on next month. Very little wrong and looking good.

048/15

### CORRESPONDENCE

The following correspondence had been received:

- a) Teenage Cancer Trust – letter of thanks for donation – noted

- b) PCC Civic Amenity Site Consultation – Crane Cross. Clerk asked to comment that this Council does not agree because it will encourage fly tipping and will cost the Council more in the long run.
- c) PCC Carers Strategy – Cllr Tony Ensom to comment.
- d) OVW – letter of thanks for subscription – noted.
- e) Pembs Housing – Leaflet on Saundersfoot Local Lettings Scheme – noted.
- f) Angela Burns AM - Field Finders campaign – noted.

049/15

**FINANCIAL MATTERS**

The bank balances were given as follows:

Current Acct	£7,317.90
Deposit Acct	£6,079.49
Parks Acct	£13,033.20

The Financial Statement – cashbook to the 31<sup>st</sup> March 2015 was circulated showing receipts of £20,749.31 and expenditure of £20,618.09 (net). A bank account reconciliations summary was circulated showing no un-presented cheques on any of the above accounts. The Financial Budget Comparison was also circulated showing the budget, actual figures and balance for budget monitoring purposes.

Information had been received from BDO giving an external audit date of 27<sup>th</sup> July 2015 and Mr B Scourfield had been approached regarding carrying out the internal audit.

**RESOLVED: That the above information be accepted.**

050/15

**WELSH LANGUAGE SCHEME**

No action to be taken at this time.

051/15

**REVIEW OF INSURANCE SCHEDULE AND ASSET REGISTER**

Cllr I Wilkinson and Cllr D McIntosh had prepared an up to date schedule of park maintenance equipment and assets for insurance purposes. The efforts of the Friends of Jubilee Park were noted and that the costs for maintaining the park would be far greater without their hard work.

The schedule required some fine tuning so that it corresponded with the insurance schedule and this would be carried out by the next meeting.

**RESOLVED: That the final schedule of assets and equipment be provided at the next meeting and in time for the insurance renewal.**

**052/15**      **REVIEW OF INTERNAL AUDIT**

This review was carried out by Cllr D McIntosh and Cllr T Ensom as per the guidelines provided in the CIPFA document and it was reported that they are totally satisfied that the internal audit is being carried out as it should. It was advised that there should be a formal letter of appointment and it was agreed that in future the review will be carried out in September each year.

**RESOLVED:**                      **That the review of internal audit be accepted and the advice noted.**

**053/15**      **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – Salary March	£189.13
b) PAYE for March	£47.20
c) Mrs J Clark – underpayment of salary Jan - Mar	£12.24
d) PCC Lease payment for Pentlepoir and Broadmoor	£152.00
e) KP Thomas – Gas Oil for tractor	£33.61
f) Glasdon UK Ltd – metal liner for bin at Pentlepoir	£45.92
g) PC Rescue – repairs to clerk’s printer 50% of cost	£20.00

**054/15**      **ITEMS FROM CLLRS**

The following matters were raised:

- a) Report to PCC about the people living in a field in a caravan between EW and Cold Inn.
- b) Report to PCC about an official traveller camp at Broadmoor Farm which is encroaching upon land outside of the designated camp boundary.
- c) Guelders – the owner of this property appears to be moving his boundary wall forward . The neighbours are concerned as to whether this is his land. Check with PCC.
- d) The clerk was asked to prepare a press release for Tenby Observer regarding the vacancies on Pentlepoir and Broadmoor asking for residents from those villages to apply.
- e) That the appointment of Chair and Vice-chair be discussed at the next meeting.
- f) Check as to whether volunteers at Jubilee Park are covered by our insurance.

**055/15**      **DATE OF NEXT MEETING**

Due to the General Election the next meeting will be held on Thursday 14<sup>th</sup> May which will include the AGM. Cllr Mrs Kathy Talbot offered here apologies as she will be away.

The meeting closed at 9.30pm.

Signed.....Chair..... Date

Signed.....Clerk