

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
14TH April 2015 AT HAZELBEACH MISSION HALL AT 7.00PM**

PRESENT: Cllr Mrs D Cox (Chair)
Cllr Mrs M Astles
Cllr M Howells
Cllr Mrs H John
Cllr Mrs J Leckie
Cllr Mrs J Phillips
Cllr P Roberts
Cllr G Wilson

APOLOGIES: None received.

Cllr Mrs J Leckie announced that she would be resigning as of this month as she can no longer give the full commitment that she would like to due to a change in her circumstances. Cllr Mrs Leckie was thanked for all her hard work during her time on Council and for her considerable contribution to the community.

**It was agreed that item 7 would be taken now as it involved a member of the public who could then leave.*

1604 PLANNING APPLICATIONS

The following planning application was discussed at the request of a member of the public:

14/1035/PA – 88 Church Road, Llandstadwell who is concerned about the above planning application as it was in retrospect and the owners of the property have caused considerable problems for her accessing her own property. It was agreed that the complainant's best course of action would be to take advice from CAB.

The following planning application was considered: **14/127/HS** – Continuation of storage of liquefied natural gas as before but which now includes adjacent land accommodating a Reliquefaction Plant at Dragon LNG, Waterston. It was agreed to **SUPPORT** this application.

1605 DECLARATIONS OF INTEREST

Cllr Mrs D Cox declared a personal interest in agenda item 9 as she is a friend of the applicant.

1606 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that she had not attended any events within the last month.

1607 **REPORT OF COUNTY CLLR PAUL MILLER**

Cty Cllr Miller was not present and no report had been received.

1608 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Tuesday 10th March 2015 were proposed and seconded. They were agreed as a true record.

1609 **MATTERS ARISING FROM THE MINUTES**

The following matters were raised:

- a) **Minute 1596 b)** The clerk explained that although she had e-mailed Mr Sanderson and had spoken to his wife, she had heard nothing from him over Easter. It was agreed that Mr Sanderson or a representative of the Waterston group be asked to attend the next meeting to discuss the play area.
- b) **Minute 1596 c)** The clerk advised that PCC had been unable to confirm the exact amount left but there was hopefully enough to repair the pathway from the beach onto Church Road. A site visit had been arranged with Dekker Thomas the following day to see what was involved. Agreed that the chair to attend this site visit.
- c) **Minute 1596 d)** The clerk confirmed that no planning application had been received for the traveller site at Waterston and that Cllr Paul Miller had not come back with any information. Agreed that the clerk report this matter to the Planning Enforcement Officer at PCC.
- d) Cllr Phillips advised that the neighbours to 7 Lighthouse Drive had complained again about the shed and the decking and that they did not understand the conditions for approval. It was suggested that they contact the Planning Department direct for clarification on this matter.

1610 **CORRESPONDENCE**

The following correspondence had been received:

- a) Welsh Govt – Guidance on the Accounts & Audit (Wales) Regulations 2014 – the Clerk advised Members of the main points of the new regulations which defined a smaller relevant body as one which has a gross income of expenditure of not more than £2.5m in the year of account or the two preceding years. The main points related to:
 - i. responsibility for internal control and financial management,
 - ii. internal audit, accounting statements,
 - iii. signing, approval and publication of accounting statements,
 - iv. public inspection of accounts
 - v. Notice of Public Rights
 - vi. Conclusion of audit.

All councillors had received a copy of the new regulations to read put into practice.

- b) Welsh Govt – Local Govt (Democracy) (Wales) Act 2013 (Commencement No 2) Order 2015 which advised that certain sections of this act would be coming into force on 1st May including:
- i. the electronic publication of information,
 - ii. the establishment and maintenance of the Register of Members Interests to be taken over by the Proper Officer of each council
 - iii. Referral of Misconduct cases/Dispensation applications.

RESOLVED: That the above guidance notes be noted and actioned as appropriate.

1611 CO-OPTION TO COUNCIL

Mrs Aileen Richards had been interviewed before the start of the meeting and it was proposed, seconded and agreed to co-opt Mrs Richards to council.

RESOLVED: That Mrs Aileen Richards be co-opted to serve on Council.

1612 CONSIDERATION OF REQUEST TO PROVIDE AED IN LLANSTADWELL

A request had been made for Council to consider providing an AED within the community and further information had been obtained. A contribution of £400 would be required from council towards the provision of this equipment. It was agreed that the chair obtain further information on the need for this type of equipment in this area and report back to next meeting.

RESOLVED: That the chair obtains further information and advice on this matter from the Ambulance Service.

1613 UPDATE ON ACCOUNTS TO 31ST MARCH 2015

The bank balances to the 31st March 2015 were given as follows:

Current Acct	£7,095.23
Saver Acct	£12,452.31
TOTAL	£19,547.54

- The following documents were circulated giving figures to 31st March 2015:
- a) Financial Statement – Cashbook showing expenditure of £60,177.08 (net) and income of £44,146.10.
 - b) A Bank Acct Reconciliation Statement showing no unrepresented or uncleared amounts.
 - c) A Financial Budget comparison showing budget figures with actual net and balance remaining under each heading for monitoring purposes.

RESOLVED: That the above figures be accepted.

1614 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- a) Mrs J Clark March Salary £147.36
- b) PAYE for March £36.60
- c) Mrs J Clark underpayment of salary £10.08
- d) CRUSE Bereavement Care – donation £25.00
- e) PC Rescue – repairs to printer £20.00

The payment of £343.86 to PCC for recharges for Hazelbeach toilets was held back for further information.

1615 APPOINTMENT OF CHAIR AND VICE CHAIR

It was proposed, seconded and agreed that Cllr Mrs H John be appointed as chair for the ensuing year and that Cllr M Howells be re-appointed as Vice-chair for the ensuing year.

RESOLVED: That Cllr Mrs H John be appointed chair for the ensuing year.

That Cllr M Howells be re-appointed as chair for the ensuing year.

1616 ANY OTHER INFORMATION

- a) Cllr M Howells asked if councillors could help distribute the Quiet Lanes survey forms within their areas and this was agreed.
- b) A resident of Little Honeyborough has requested that the STOP sign at the top of Glenowen Hill be re-painted. Agreed to ask PCC to do this.
- c) Cllr Peter Roberts advised that he has started the painting of the play equipment at Hazelbank.
- d) Members were reminded about the Council church service on 7th June.
- e) Cllr M Howells requested that the location of council meetings be discussed at the next meeting.

1617 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 12th May at 7.00pm at Mastlebridge Hall.

The meeting closed at 8.45pm.

Signed.....Date.....

Signed.....Clerk