



FREYSTROP COMMUNITY COUNCIL & FREYSTROP VILLAGE HALL

MEETING TO BE HELD MONDAY 13 MARCH 2023  
AT 19:30 IN THE VILLAGE HALL, FREYSTROP

Members of the public are welcome to attend the meeting

AGENDA

1. Apologies
  - Councillor W D Thomas
2. Welcome
  - Acting Chair Councillor E Utting
3. FCC Policy on Declarations of Interest
  - It is requested that interests are declared at appropriate points in discussions
4. Presentations & Questions from the Public
  - Questions not submitted in advance may require a written answer
5. Minutes of the February 2023 Monthly Meeting
  - Draft attached
6. Matters Arising
7. Correspondence
  - From E Utting, Middle Hill Chapel
    - Contribution to Chapel upkeep
  - From Regional Committee of Urdd Gobaith Cymru (Pembrokeshire)
    - Request for funding to assist holding the 11 eisteddfod in Pembrokeshire
  - [Pembrokeshire Coast LDP2 Annual Monitoring Report](#)
  - Pembrokeshire Coast Charitable Trust
    - Request for grant
  - Diolch am 20/Thanks for 20
    - Introduction to [20's Plenty for Us](#)
    - Resources to promote 17 September start of 20mph limits
  - Yma I Chi/Here for You
    - Invitation to presentations by Dyfed Powys Police in regard of developments and changes
    - Pembrokeshire event at Pembrokeshire College 19 April
    - Details and booking from the clerk
  - City, Town & Community Council Survey
    - Forwarded to Councillors
  - Government Consultation on registration for all bird keepers

FREYSTROP COMMUNITY COUNCIL

8. Highways & Rights of Way
  - Sand Boxes
    - Response from Robert Evans
  - Moorland Road
    - Response from Robert Evans
  - Update on community funded speed signs
    - Councillor D S Harries report
9. Planning Matters
  - [22/0319/PA](#) – Middle Hill Farm Variation
  - [22/0342/PA](#) – Summer Hill West
    - New 2 storey Dwelling with basement garage and wine cellar
  - [22/0847/PA](#) – 2 Heathfield Terrace
    - Single storey rear extension
10. Cemetery



## 11. Training

- OVW Training Needs Survey 2023
  - Survey attached
  - Collation of Councillors' and clerk's responses required by 28 March 2023

## 12. FCC Financial Matters

- Internet banking
  - Request from Councillors to progress this
- Independent Remuneration Panel for Wales Annual Report 2023
  - Report recommendations for 2022 must be applied
  - 2023 recommendations to be applied
  - Policies and procedures to be adopted at the AGM
- Appointment of Internal Auditor for 2022-23 Accounts
  - Mr Brian Hearne approached, acceptance received
- Bank accounts

## 13. Statutory Reporting

- Annual Report
  - Councillors are reminded of the deadline for the first draft preparation is the April meeting and final draft in May for approval at the June AGM
  - Submissions may be for community works in 2022/23 and/or plans for 2023/24
- Section 6 Report
  - Note: Freystrop Community Council has a statutory duty under Section 6 of the Environment Act (2016) which states that every public body...

*...must seek to maintain and enhance biodiversity in the exercise of their functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as consistent with the proper exercise of those functions.*

To comply, a council should:

*embed the consideration of biodiversity and ecosystems into their early thinking and business planning, including any policies, plans, programmes, and projects, as well as their day to day activities.*

- The first report was due December 2019, the second December 2022
- OVW require the report be sent to them for recording following publishing
- Reporting guidance and suggested template attached

## 14. General

- Procedures
  - Request from Councillors to vote on all proposals at FCC & FVH meetings
- Renewal of OVW Membership
  - Councillors are required to approve the renewal of membership
  - Letter from OVW enclosed
- Acknowledging the 100<sup>th</sup> birthday of Joan Roche

## FREYSTROP VILLAGE HALL

### 15. Village Hall

- Main door repair update
  - On hold
- Car park extension
  - On hold
- Village Hall Upgrade Project
  - Report from Councillor D S Harries
- Hall cleaning
- Warm spaces
  - Update
  - Grant update
- Fire alarm monthly test



**16. Parc Hamdden Freystrop Recreation Park**

- Autumn tree planting
  - Pembrokeshire Coast trees
  - Wales giveaway
  - Next planting event
- Outdoor Connections Fund Round 2
- Outdoor Connections Fund Round 3
- Shared Prosperity Fund
  - Infants' Play Area

**17. Bus Shelters, Kiosk & Other Assets**

- Marquee hire contract update – on hold

**18. FVH Financial Matters**

- Addition of FVH Trustees
- Appointment of Internal Auditor for 2022-23 Accounts
  - Mr Roger Howells approached, acceptance received
- FVH Treasurer Report
- Bank accounts

**OTHER MATTERS**

**19. County Councillor's Report**

- Pembrokeshire County Councillor M J John update

**20. Members' Requests**

**21. Date of Next Meeting**

- Next scheduled meeting 10 April 2023
- Items for inclusion on the agenda should be received by 5 April 2023

R D Lavis

Clerk & Responsible financial Officer

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