

EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

Tel: 01437 621850 or 07980 303996 E-mail: eastwilliamstoncc@gmail.com

27th February 2023

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held at the East Williamston Community Hall on Thursday 2nd March 2023 at 7.00pm. **If you wish to join the meeting remotely, please contact me.**

Yours faithfully

Jane Clark

Jane Clark

A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 12th January 2023.
4. Matters arising from the Minutes of the meeting of 12th January 2023.
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications: **a) 22/0979/PA: Removal of failing existing retaining walls and unusable driveway to create a usable offroad parking space to the fore of the property with retaining wall and steps to property at 29 Hill Rise, Kilgetty, SA68 0QS**
7. Financial matters –
 - a) Bank balances as of 28th February 2023.
 - b) Update on accounts to 28th February 2023.
8. Accounts for Payment: –

a) Mrs J Clark – March salary	£273.60
b) PAYE for March	£68.40
c) Paul Davies – work on Broadmoor bus shelter.	£375.00
d) Infinity Play UK Ltd 12 months inspections on 3 play areas	£1,994.00
e) Dell – purchase of Vostro 3520 laptop	£682.00
f) Jane Clark – reimbursement of postages	£13.68
9. To consider the quote for the maintenance contract 2023.
10. To consider application to re-join One Voice Wales for 2023-24.
11. To approve and adopt the following Council policy:
 - a) Code of Conduct for Employees.
12. Update on modules 1 and 2 of the Health Check of the Finance & Governance Toolkit for Community & Town Councils.
13. Update on play areas and Inspection reports.
14. To consider Sale of Services Agreement from Infinity Play for Annual Inspection Package for Broadmoor, Pentlepoir and Jubilee Park play areas.
15. To carry out a Review of Internal Audit for 2022-23.
16. Correspondence received:
 - a) PCC – Landscape Character Assessment LDP Supp Planning Guidance Consultation 22nd Feb to 26th May 2023.

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- b) Cerebral Palsy Cymru – request for donation.
 - c) Hywel Dda UHB -invitation to meeting to discuss new Hospital Site.
 - d) OVW – Section 6 of the Environment Act (2016) request for report on what we have done to comply with this duty.
 - e) Cyfle Cymru Out of Work Service.
 - f) OVW Defibrillator Censes.
 - g) OVW Consultation on Outdoor Education (Wales) Bill.
 - h) Cllr D McIntosh – Dog worrying at JP.
 - i) PCC Enhancing Pembs Grant applications March 2023.
 - j) OVW Training Needs Survey 2023.
 - k) Urdd Gobaith Cryru – request for financial assistance.
 - l) JACS Village Gateways.
 - m) Taf Valley Coaches – cancellation of 351 and 352 services.
 - n) OVW News Bulletin
 - o) PCC Have Your Say on Future Sector Challenges.
 - p) OVW IRPW Annual Report 2023.
- 17. To receive report of County Councillor Jacob Williams.
 - 18. To receive items of business submitted by Councillors.
 - 19. Date of next meeting.