**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 16th February 2023.

**Councillors present:**  A Cormack; A Evans; F Evans; R Harris; M Harvey; J James; R Lake; M Morris; S Phillips (Vice Chair). R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk)

**Apologies**: T Baron

**Declaration of interest** – County Councillor Alec Cormack (on agenda item 10, Amroth East toilets) abstained from the vote.

Kelly Jordan from Dwr Cymru addressed councillors prior to the meeting and answered questions on sewage and dirty water treatments in the Amroth area. A query was raised about the possibility of a mains sewer for Pleasant Valley/ Wisemans Bridge. Kelly will investigate.

**1.Chair’s Welcome**

Vice Chairman Stephen Phillips welcomed all Councillors to the meeting. The **Minutes** of the meeting held on Thursday 19th January 2023 were agreed as a true record.

Proposed by Cllr Roger Harries

Seconded by Cllr Martin Morris

Vote - unanimous

Cllr. Phillips signed the January Minutes.

**2 .Matters Arising**

* **Ward Review**. PCC are in the process of commencing the Community Council ward review, which will consider the Amroth wards as part of the process.

**3.County Councillors Report**

**PCC Budget 2023-24**

Cabinet have now recommended a 7.5% increase in Council Tax for 2023-24.  This would be supplemented by use of 75% of Second Homes Premium to reduce other budget pressures including Homelessness, Housing Standards, Youth Service, Beaches, Parks & Open Spaces, Street Cleansing and Public Conveniences.

If accepted by full council on March 2nd this reduces the budget gap from 18.6m down to around £8m which will be needed to be saved by budget savings / service price increases

**Public Conveniences**

Cabinet approved a report on Public Conveniences at [February Cabinet](https://mgenglish.pembrokeshire.gov.uk/ieListDocuments.aspx?CId=281&MId=5651&Ver=4) (Item 10).  This effectively postpones the threat to the Amroth East toilet (and all others) until after the summer season this year.

**Meadow House Caravan Park Planning Application**

I spoke on behalf of the Community Council at the PCNPA planning committee in January.  A decision was postponed to enable a second site visit to take place as there are now 5 new Members of the Committee.

[**22/0785/PA**](http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=22/0785/PA) **Plum Tree Hall Stepaside**

This application is being re-consulted on and all three Community Councils, incl. Saundersfoot and Kilgetty and Amroth are now being consulted.  I believe this is being considered tonight. Kilgetty have already objected.

**20 MPH Switchover**

I had a meeting with Officers about the failure to convert the Amroth seafront road to 20 mph. APCC will draft a revised plan with 20 mph in danger points and 30 mph elsewhere and ACC will consult again. There are other calming measure possibilities on this stretch of road to keep traffic at 30mph.

**Boundary Commission Review of Community Council**

PCC have a statutory duty to get the Boundary Commission to review Community Council boundaries.  In advance of this there is a survey of Community Councillors being undertaken by PCC.  Please will all individual Councillors and the Clerk reply at [City, town and community Council Member and Clerk Questionnaire | Have Your Say (pembrokeshire.gov.uk)](https://haveyoursay.pembrokeshire.gov.uk/city-town-and-community-council-questionnaire)

**Saundersfoot GP Surgery** – Cllr. Cormack is to keep working with surgery manager.

It was proposed that ACC write to the surgery with resident concerns. Clerk to Action.

**4.Planning**

**22/0780/PA Pleasant Valley Caravan Site, PLEASANT VALLEY, Narberth, Pembrokeshire, SA67 8NY.** Alterations and change of use of existing garages and stores building to create one self catering Holiday unit. **This application has been refused**.

**PEDW Appeal reference: CAS-02069-Y9F6D3 Site address: Springwells, Stepaside, Narberth SA67 8LT. The appeal was dismissed.**

**Proposed base station installation upgrade at Cornerstone 12286602, Little Kings Caravan Park, Stepaside, Narberth. SA67 8PH. E:214583 N:209314 and proposed base station installation upgrade at Cornerstone1238502, Kilgetty Farm, Narberth. SA67 8JL. NGR: E:213651 N: 208420**

**Amroth Community Council have no objection to these improvements.**

**22/0785/PA Plum Tree Hall, Stepaside, SA67 8JX. Proposal,** Engineering works, agricultural access, construction of stable block and tack room (partly in retrospect) **(** Amended Documents)

**Following discussion Amroth Community Council felt their original concerns were not addressed by the amended documents and the objection was maintained.**

**NP/23/0050/FUL, Parsonage Farm, Amroth. SA67 8PR. Proposal,** Renovation of existing farmhouse and former residential cottage (Outbuilding three), and conversion of two outbuildings, improvements to vehicular access, site landscaping, boundaries, ecology and restoration of “Dutch” barn to provide swimming pool.

**Following discussion Amroth Community Council have No Objection to this application.**

NP/23/0017/FUL. **Lower Pendeilo, Amroth, Narberth, Pembrokeshire, SA67 8PR Proposal,** Repair roof and install 'Velux' style skylights. Extend the roof gable ends to accommodate the thickness of cladding. Install half height cladding using locally sourced larch, cedar or sweet chestnut timber. Remodel the block chimney. Remove leaking window. Replace and/or recolour white UPVC windows with energy efficient double glazed grey windows Remove 2x full height ground floor windows and replace with double glazed doorway (bifold or sliding). Remove UPVC conservatory and replace with oak or larch framed lean-to on existing footprint. **Following discussion Amroth Community Council have No Objection to this application.**

**5.Correspondence**

* A resident has written requesting a grit bin be placed at the bottom of Ivy Chimney Lane, Stepaside. Following investigation it was established that the road section in question is beyond the PCC managed road and is unadopted. Unfortunately, ACC have no powers to site a grit bin on this piece of road.
* **Cyfle Cymru** is an out of work service fully funded by the Welsh Government. We work with any one from the age of 16 and above who has or is struggling with mental health problems or substance use, supporting them to eventually get back into work through volunteering, community activities and learning.  We work on a 1:1 ratio and build the service around the person we are working with. Contact 0300 7772256/ [ask@cyflecymru.com](mailto:ask@cyflecymru.com)
* **NP Car Parking Price Increase in Amroth**. A resident has written to draw the community council’s attention to and raise concerns about the enormous increase in season ticket prices PCNPA have set for the car park in Amroth. They have raised the cost of a season ticket 100% from last year's prices. Amroth car park is not only used by visitors to the village but also by many the full-time village residents whose houses either do not have any parking or insufficient parking spaces. I feel this exorbitant hike in season ticket prices will only serve to encourage roadside parking which will cause congestion and disruption. **Agreed**. Councillors sympathise with residents and agreed to write to the NP to protest the price hike.

* **New Hospital Site Consultation: Invitation to a meeting for Town and Community Councils**

To help us to decide where the new hospital should be located, we will be launching a 12- week consultation on 23 February 2023. The consultation will set out three potential sites for a new Urgent and Planned Care Hospital in the south of the Hywel Dda University Health Board area – two near Whitland and one near St Clears. We do not have a preferred site and we have not bought any site or land for this development. Purchasing a site and delivering the new Urgent and Planned Care Hospital is subject to Welsh Government funding, which is not yet confirmed and if successful, would take several years to achieve. From 23 February to 19 May, we are consulting with all members of the public who live, work, or have an interest in our area, as well as organisations working in or interested in health and well-being, on the potential sites for the new hospital.

The Town and Community Councils’ Event for Pembrokeshire is planned for Tuesday 28 February 2023 at 6:30pm. To register for the event and to receive your Zoom link, please complete the form available online here by Friday 24 February: <https://forms.office.com/e/wGjmjHwB8y>

A wide range of information (including the Consultation Document and a range of technical documents) will be available to download from our website from 23 February: hduhb.nhs.wales/new-hospital-site

* **Pembrokeshire Fresh Community Vending in Llanteg.** Sue Latham from PLANED has written a briefing note on this project. Contact the Clerk for more information.
* **KEEP WARM KEEP WELL FUEL ASSISTANCE.** Assistance for qualifying households of up to £200 towards the cost of oil or LPG gas

You will need to provide evidence of a Discretionary Assistance Fund (DAF) award for heating costs. To qualify for a DAF award for Emergency Assistance Payment (EAP) you must –

• be in extreme financial hardship, for example you've lost your job, applied for benefits and waiting for your first payment or have no money to buy food, gas and electricity

* be in a crisis situation and in need of immediate financial support.

• live in Wales and be over 16

* have no other money for example savings and considered all other legal and responsible lenders such as credit unions.

If you meet the criteria, you can apply for such an award by using the following link:

<https://www.gov.wales/discretionary-assistance-fund-daf>

* Welsh Water is pleased to announce its latest Biodiversity report. Welsh Water’s action plan published every three years is used alongside the strategy ensuring that there are clear delivery plans for the medium term (up to 2030) and long-term delivering ‘Welsh Water’s 2050’ long-term vision to support the delivery of the Well-being of Future Generations (Wales) Act 2015.
* Friends of Narberth Library wrote thanking Cllr A Evans for representing ACC at their AGM.
* **PCC Local public toilet strategy – your views are wanted.**

Pembrokeshire residents are being invited to comment on a strategy detailing the provision of public toilets across the county. Pembrokeshire County Council’s Draft Local Toilet Strategy 2023 is available online to review and provide feedback at: <https://haveyoursay.pembrokeshire.gov.uk/draft-local-toilet-strategy-2023>

**Please respond by 1st March 2023**

* **Versus Arthritis**.On Tuesday, 28 February 2023 (5:00pm-6:00pm) (room opens 4.45pm), we’ll be delivering an information session all about Fibromyalgia.  This is a free online information session.  We will talk about the symptoms, impact and management of the condition.   There will be an opportunity for questions. Everyone is welcome! Register at Eventbrite:  [Cymru Versus Arthritis Fibromyalgia Information Session Tickets, Tue 28 Feb 2023 at 17:00 | Eventbrite](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.eventbrite.co.uk%2Fe%2Fcymru-versus-arthritis-fibromyalgia-information-session-tickets-530345015217&data=05%7C01%7C%7C91a91d6f6f2049d771b008db08386912%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638112810602578451%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=%2FZx07Qxe%2FPQV0kYqFMwWeY06sKxNGG1fRZU7rh4VEQc%3D&reserved=0)
* **Community Health Councils**. In April 2023 the CHC will be replaced by Llais, your voice in health and social care (Citizens Voice Body). To help the new body identify its priorities in the first year, we want to hear your views on the things that matter most to people in your area.

<https://HaveYourSayCHCWales.uk.engagementhq.com/setting-priorities-for-llais-cvb-in-2023-24>

* **Consultation on Flooding and Coastal Erosion.** The Chief Planner, Welsh Government Planning Directorate is consulting on draft further revisions to planning guidance in relation to flooding and coastal erosion. A previous consultation took place from 9 October 2019 to 17 January 2020. **Responses are invited by 17 April** **2023.** A copy of the consultation document can be found at:

[**Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments**](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.wales%2Ffurther-amendments-technical-advice-note-tan-15-development-flooding-and-coastal-erosion&data=05%7C01%7C%7Ca8fb496f3cad4e31499108db036978d0%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638107523758156055%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=d5qu8hzEfoZiro9MnIyQiDFy8lZzGutbUmB%2FVa6JwgA%3D&reserved=0)

* Invitation to Dyfed-Powys Police and Crime Commissioner Dafydd Llywelyn’s seventh annual St David's Conference on Friday, March 3. Contact the Clerk for information.

**6.Finance as of 31st January 2023**

**a. Statement of accounts**

Account 649 – £6680.36

Account 856 – £10,606.61

David Rees - £1106.54

**b. Income**

Grant Income for FC7&8 of £272.78

**c. Payments**

Clerk wages

Wifi monthly payment to West Wales Systems £54 inc vat

Payment to Filmbank Distribution for £159.60

Hall hire for film club £25

Hall Hire Llanteg for meeting £10

Bla- Translation £80 + vat- for translation of Welsh Language Policy

Daniel Court Tree Surgery - £1800 inc VAT

M Harvey Film Club expenses - £23.99 inc vat

S Phillips expenses for year - £96.34

**d. Donation** to Coronation celebrations. Agreed, decision to give halls £200 per hall based on budget available.

**All Payments were agreed.**

**Proposed Cllr. Roger Harries Seconded, Cllr. Mark Harvey Cllrs voted unanimously.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* Cllr Lake is to meet with PCC to discuss drainage through Llanteglos.
* No Overnight parking Signs. Cllr Lake has kindly offered to remove the broken signs.

**8. Bus Service – tender update**

The 351 contract was due to end on 31st March 2023, but it was agreed to extend it until 31st March 2024 based on the existing timetables. This is based on existing funded continuing.

**9. Allotments- update**

* Next step is to sign the lease with the National Trust. A tenancy agreement for allotment holders has been drafted.
* Costs -Water Connection, Fence, Water troughs. It was agreed to apply to Dwr Cymru Community Fund for financial support.
* Social Farms and Gardens Grant application – moving to second stage in discussion.

* A list of prospective tenants is being compiled. Contact the Clerk for more information/ to reserve an allotment.

**10.Amroth East Toilets**

A consultation questionnaire was sent out by Cllr Wyn Morgan via Facebook and the online Newsletter. 105 responses were received. Almost 90% of respondents wished to keep the toilets open. 90% respondents live in or within 5 miles of Amroth. Blue Flag status was considered very important by 73% respondents.

Since the Survey was sent out PCC have agreed to keep the toilets open over summer 2023. **Agreed**. Councillors feel that PCC should maintain toilets for public use; however, ACC will consider the survey results when setting the budget for 2024 to include provision for the toilets if required.

Cllrs reported that the PCC toilet survey was not easy to fill in. Cllr Cormack to report this.

**11.Report By Amroth and District Community Association**

The AGM was held in January. The Film Club goes from strength to strength with the Matinee being very popular. Another Matinee will be held on March 26th showing the Railway Children. Top Gun Maverick will be shown on Friday March 10th at 7 pm.

Games night is also gaining popularity. Self-defence and First aid Courses are coming up. Dates to be agreed.

**12. Report by Llanteg Village Hall Committee**

£50 has been sent to Tenby and Saundersfoot First Responders, to say thank you for the training session in January.

We are still waiting to finalise details of the Grant Application to Enhancing Pembrokeshire, as it depends on what works will be accepted as part of our match funding.

We were awarded a total of £2250 from the Food Poverty Scheme. This was split down into specific amounts, for heating oil, electricity, food and beverages, Broadband and catering equipment. Plans are underway for a Pudding Evening on St Davids Day, open to all. We are also planning a Saturday Coffee Morning, on 25th March, providing a selection of breakfast items.

The Jo Cox Coffee Morning raised £61, which for the moment has been transferred to the Hall account. We also raised £9 from the sale of some donated DVD’s. There was also an interesting talk from Jo Hicks of “Take Me Too”, a new lift sharing scheme. Leaflets concerning several transport options were distributed.

The Garden talk on 1st Feb and the History talk on 3rd Feb were both well attended and informative.

The solar lighting for the car park will be delayed by the ongoing problems in the car park.

The Hall AGM was held on 8th Feb. There was a very good attendance, as the meeting was combined with a presentation to Roy and Sue James, as they stood down from their posts as Chair and Secretary. They have fulfilled these roles for more years than they care to remember, and their contribution to the community cannot be easily measured.

Sam Lander was elected as the new Chair, Carol Lander as the new secretary. Mary Megarry agreed to continue in her role as Treasurer, and there are 10 other Committee members.

LARC (Llanteg and Amroth Renaturing Community) will be holding their AGM on 24th Feb.

**13 .Report by Summerhill Play Area Representatives**

* Submitted the EP grant application for phase 3.

**14.Project ideas and Updates**

* **Exercise Jantzen.** This project is now complete. Grateful thanks to Cllr Harvey for all the work he has done to bring the project to fruition.
* **Notice Boards –** Work has been carried out in the community to prepare for the delivery of the New Boards. Thank you very much to everyone who was able to help or who offered help.

**15.Community matters –**

* **Flying Start Expansion / Early Years Integration Transformation Programme** was explained to council representatives at a meeting in January. The expansion is being rolled out in April to the Amroth Area. Parents of qualifying children can apply for 12.5 hours of Free childcare, and transport children to the childcare facility. Three qualifying children have been identified in the Amroth wards.
* **Long Course Weekend – Meeting with organisers**. A meeting will be held on March 2nd 2023, in Amroth Parish Hall at 7.00pm, for residents and businesses impacted by the Long Course weekend to discuss how the impact can be minimised.

**16.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday March 9th 2023.

**15. The date of the next meeting is Thursday 23rd March 2023 in Amroth Parish Hall.**

Anyone wishing to observe please contact the Clerk [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com) . Virtual attendance will also be possible via zoom, if required.

**The meeting closed at 21.18pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**