

EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

Tel: 01437 621850 or 07980 303996 E-mail: eastwilliamstoncc@gmail.com

25th January 2023

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held at the East Williamston Community Hall on Thursday 2nd February 2023 at 7.00pm. **If you wish to join the meeting remotely, please contact me.**

Yours faithfully

Jane Clark

Jane Clark

A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 12th January 2023.
4. Matters arising from the Minutes of the meeting of 12th January 2023.
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications: **a) 22/0884/PA: New 4 bed dwelling at Laubobange, Hill Lane, Kilgetty, SA68 0QT. b) 22/0862/PA: Variation of conditions 1, 2 and 3 of permission 18/1331/PA and variation of condition 3 and 4 of permission 14/0692/PA to allow for additional time for submission of reserved matters application at The Old School, Pentlepoir, SA69 9BJ**
7. Financial matters –
 - a) Bank balances as of 31st January 2023.
 - b) Update on accounts to 31st January 2023.
8. Accounts for Payment: –

a) Mrs J Clark – February salary	£273.60
b) PAYE for February	£68.40
c) Cllr I Wilkinson fuel for tractor (BACS)	£36.50
d) PCC Supply of 'Defibrillator' sign for Pentlepoir (BACS)	£70.67
e) PCC Supply of 'No Dogs' signs (to be reimb by LCC (BACS)	£35.71
f) Google storage for emails	£1.59
g) Playground Repairs Ltd repairs to wet pour surfaces	£2,877.62
9. To undertake a Risk Assessment for 2022-23.
10. To appoint Mrs Julie Burgess as Internal Auditor for 2022-23.
11. To approve and adopt the following Council policies:
 - a) Code of Conduct for Employees. b) Health & Safety Policy.
12. Update on modules 1 and 2 of the Health Check of the Finance & Governance Toolkit for Community & Town Councils.
13. Update on play areas and Inspection reports.
14. Correspondence received:
 - a) PCC Additional Community Governor St Florence School
 - b) Julie Burgess – agreement to carry out Internal Audit 2023-24.
 - c) Mr & Mrs Moran – inconsiderate parking at Jubilee Park.

Continued....

- d) PCC Operation Nightingale 23.
 - e) PCC Claire Williams – response re speed limit on Cold Inn Road.
 - f) PCC Soup Initiative.
 - g) PCC Keep Warm Keep Well.
 - h) James Horton – Access gate to Pentlepoir play area.
 - i) Futurform – QE11 Memorial Bench and King Charles III Accession Bench
- 15. To receive report of County Councillor Jacob Williams.
 - 16. To receive items of business submitted by Councillors.
 - 17. Date of next meeting.