

**Minutes of Rudbaxton Community Council**

**held on**

**Monday 10<sup>th</sup> June 2019**

**in the**

**Meeting Room, Community Hall, Crundale.**

**at 7.30p.m.**

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**Present:** G.Bateman – Chairman  
B.Gilliander – Vice Chairman  
R.Moffat  
G.Elcock  
S.V.Davies

Cty.Cllr. S. Yelland

A.Bateman-Clerk to the Council

**Apologies:** W.Jones, A.Devereux, A.Lowe, D.Lloyd

The council were also joined by PC S.Thomas, from the local roads policing unit.

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**17.19 Minutes of Council Meeting held 20<sup>th</sup> May 2019**

It was proposed by R.Moffat and seconded by B.Gilliander that the minutes be approved.

**18.19 Matters Arising**

-11.19i Lease agreement – The clerk explained that she could not locate the lease agreement having looked through the paperwork in the office.....GE to have a look at his house.

-11.19ii Quote for tree survey – a quote had been obtained for surveying the trees in the boundary of the community hall.....£556.20 in total.

It was decided to obtain a further 2 quotes for comparative purposes.

Subject to the quotes, it was agreed that without prejudice, the tree survey would be undertaken.

**19.19 Road Policing Unit**

We were kindly joined by PC Thomas from Dyfed Powys Road Policing Unit. He had attended following a request from the council, in order to discuss policing matters within the village specifically concerns around speeding issues

Following introductions, the following issues were discussed:-

i. 20mph limits – PC Thomas explained, policing of low speed areas was difficult and unless an issue is raised by an individual, they are usually not monitored. If

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an issue is raised, usually the first response is that a PCSO will speak with the individual who has raised the issue and if they feel there is an issue, then the policing unit may go firstly and carry out some visual speed checks. If they then feel there is an issue, then can involve the “go safe” team or the mobile camera units.

ii. Speed Cameras – councillors pointed out that whilst they're grateful to have a police presence and the “Go Safe” van in the village which does seem to slow the traffic, ultimately the only way to slow the traffic on a more permanent basis would be a fixed camera.

iii. Community Speed Watch – despite several members being trained to carry out community speed watch, since the PCSO has moved to an alternative post, it has fallen down. We have no contact, no access to the speed guns and therefore no way of carrying out our own speed watch. Members are keen to participate but unable to do so.

iv. Feedback – Councillor Yelland stated it would be nice to have some feedback from the “Go Safe” team - data captured for example on how many offenders.

v. Cllr Yelland also highlighted that he would like a named point of contact as currently, due to redeployment of the previous PCSO, there had been no communication to indicate that a replacement had been appointed.

PC Thomas indicated it was his desire to rebuild lines of communication between police and council and to feedback to his line managers the frustrations of the councillors.

Ultimately, it was agreed, that effective communication and engagement was needed so that the working relationship between the Council, Dyfed Powys Police and partner agencies could be re-established to ensure resolution of the issue of speeding within the village and any other future matters that arise.

## **20.19 Notice of Vacancy**

The clerk had received an email from W.Jones, indicating that he was stepping down from the council with immediate effect. With N.Davies having also stepped down in May, that left the council with 2 vacancies.

**Action** – Clerk to place notices on all notice boards advertising the 2 vacancies.

## **21.19 Review of council standing orders**

Prior to tonight's meeting, the clerk circulated the current standing orders for perusal. The chairman pointed out there were a few minor adjustments that he felt were needed to bring them up to date. He asked if any councillor had anything of note to add or discuss then if they could forward to the clerk, otherwise if everyone was happy, the standing orders would be re-written to include the adjustments and circulated to councillors for discussion when compiled ideally at the next meeting.

**Action:** Clerk to adjust current standing orders and distribute to councillors.

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## **22.19 Community Engagement Day**

Having been out and about in the community, the Chairman had received feedback from residents that awareness of the Community Councillors was an issue. Therefore, he request support from the council to create a Community Engagement Day. The aim of the day being to connect residents, councillors, local services, voluntary agencies, community projects and businesses within our parish. Councillors agreed this would be a great idea and are happy to support where possible.

**Action:** Chairman to undertake further research, engagement with businesses and communicate within members of the local community to test the response to his proposal. He will then report back to the council with the feedback.

## **23.19 Report of the Clerk**

### **A) Correspondence**

24.4.19	Post	Bobarth Childrens Therapy	Request of Donation
21.5.19	Email	OVW	Model local resolution
22.5.19	Email	PCC	Enhancing Pembrokeshire Grant <i>to be tied in with community engagement day</i>
22.5.19	Email	PCC	Off Street Parking Changes
22.5.19	Email	Community Member	Dog Fouling letter <i>read out to members</i>
28.5.19	Email	Planed	AGM Invite
30.5.19	Email	Paul Davies AM	May Newsletter
31.5.19	Email	OVW	Conference Invite-innovative practice
05.6.19	Email	BHIB	Insurance Renewal
06.6.19	Email	OVW	Launch of 'National conversation'
06.6.19	Email	Good Practice Exchange	Webinar invite
06.6.19	Email	Roads Policing Unit	Reply to Email – Speeding <i>read out to members</i>
07.6.19	Email	H&SE	Reply to email sent <i>read out to members</i>

**Actions:** Dog Fouling – letter to be passed on to the Enforcement Officer within PCC

Speeding – PC Thomas attended the meeting and will report back the councils concerns.

HSE – See County Councillor report.

### **B) Planning**

#### **Applications**

**NONE RECEIVED**

#### **Decisions.**

18.1359.PA

Proposed Vehicular Access  
Leachpool Farm, Crundale, Haverfordwest  
[27.03.19][21.05.19]  
[197489.637-219084.782]

**~ CONDITIONALLY APPROVED ~**

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**C) Financial matters**

<u>Receipts</u>	Wayleave	24.42	<u>24.42</u>
<u>Payments.</u>	BHIB – insurance	199.93	
	<i>chg no: 592</i>		
	Scott McQuarrie-Grass cutting	340.00	<u>539.93</u>
	<i>chg no: 593</i>		

**Audit of Accounts 2018.19**

The clerk confirmed that the internal audit of the councils account had been completed

It was a requirement that the council approve the *Statement of Accounts and the Annual Governance Statement*, details of which were read out to the council and signed by the Chairman and RFO.

The councils accounts will be submitted for external audit by the due date of 17<sup>th</sup> July 2019.

**24.19 County Councillors Report**

- i. Rubbish Bin – It has been agreed by PCC to place a bin on the Cardigan Road, as per our request.
- ii. Play area – It was noted that PCC will no longer play a part in inspecting our play area. The Rudbaxton Community Association will now carry out the inspections themselves.
- iii. Style – Withybush road – although PCC removed the style due to damage, they do not actually replace them, it is another organisation which does so. Cllr Yelland has chased them for an agreed plan of action.
- iv. Rubble on Withybush Road – nothing further to report
- v. Speed data – the equipment should be installed this month sometime.
- vi. Play area bins – members of the community association voluntarily inspect, clean and maintain the area regularly. When the bin was last emptied and taken to the local refuse centre, one of the members had a small issue – in the future, they may have to look at alternatives for disposing of the waste.
- vii. Dingle Close – Council received an agenda of works to improve the site.
- viii. Withybush Woods – works are still ongoing.

**25.19 Rudbaxton Community Association Report**

Family fun day, Saturday 13<sup>th</sup> July, leaflets being distributed throughout the community.

**Hall Extension – update on progress was given.**

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**26.19 Other Business**

**Following the resignation of 2 Councillors in the past 2 months, it was agreed to write thank-you letters to both Councillors for their service to the Council.**

**A member of the public had contacted RM to ask, whether it would be a good idea for the Council to hold copies of all the water pipes and sewerage in our community..**

**Action:** Clerk to look into this.

**Councillors felt it would be appropriate to send a letter of condolence to Mrs J Hughes. Mrs Hughes was a councillor and her husband recently passed away.**

**The meeting closed at 9.20pm.**

**The next meeting will be on Monday 8<sup>th</sup> July 2019 , 7;30pm**

**Signed.....**

**Dated: 8<sup>th</sup> July 2019**

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