

Minutes of Rudbaxton Community Council

held on

Monday 20th May 2019

in the

Meeting Room, Community Hall, Crundale.

at 7.30p.m.

Present: G.Bateman – Chairman
B.Gillander – Vice Chairman
A.Lowe
R.Moffat
G.Elcock
A.Devereux
D.Lloyd
S.V.Davies

Cty.Cllr. S. Yelland

A.Bateman-Clerk to the council

Apologies: W.Jones

09.19 Minutes of Council Meeting held 8th April 2019

It was proposed by A.Lowe and seconded by A.Devereux that the minutes be approved.

10.19 Matters Arising

-03.18 Review of Withybush Woods Proposals.

Work ongoing – re-silting the pond in June...More roots to be removed.

11.19 County Councillor matters

i) Boundary trees – SY has checked with county council who has the responsibility for any boundary trees. Has been confirmed that the responsibility lies with the land owner. Discussion held in respect for surveying of the trees specifically in light of a letter received from a member of the public regarding a fallen tree into her garden.

Action – Clerk to check the lease agreement regarding responsibility, whether us the landowners or the community association as leaseholders.

- Clerk to obtain a quote for surveying the trees to the boundary of the community field.

ii) Demolition waste [Withybush Road] – SY has contacted the relevant department regarding the waste that has been noticed in a field on Withybush Road.....still awaiting a response.

iii) Area outside Ysgol Caer Elen – It has been agreed to initiate a consultation process regarding reducing the speed limit in that area.

iv) Dingle Close – it was noted that some work had been carried out i.e the scaffolding poles carrying water pipes had been removed, but still awaiting a response from H&S Executive.

Action- Clerk to get back in touch with H&SE

12.19 FINANCE. [Appx 'A']

a. RECEIPTS & PAYMENTS

i Receipts

~ NIL ~

ii. Payments.

MPH Toilet Hire <i>june-sept 13weeks</i>	292.50	
<i>ch no:590</i>		
Scott McQuarrie grass cutting	340.00	
<i>ch no:589</i>		
One Voice Wales-course fee	40.00	<u>672.50</u>
<i>ch no:591</i>		

iii. Other.

Councillor Expenses – It was brought to the councillors attention that following on from the Independent Remuneration Panel report, (March '19) that all councils should make available, payment for each councillor, payable at the end of each financial year. The councillors do not have to claim the monies, but if opting out, this must be made in writing to the clerk. One Voice Wales have devised a form for ease of collating this information in the event of opting out, which the Clerk distributed to each council member present. It was noted that this will have a financial effect for '19/'20, and this will have to be discussed further when we review the budget later in the year, as it wasn't allocated for in this financial year.

13.19 PLANNING MATTERS.

Applications

~ NONE ~

Decisions.

18/1281/TF Tree Felling
1, Greenwell close, Crundale
30.04.19 -

~ REFUSED ~

Tree felling
Hardings Causeway, Crundale
09.05.19

~ CONDITIONALLY APPROVED ~

14.19 CORRESPONDENCE.

09.04.19	Email	O.V.W	Joint event on 15 th May
11.04.19	Email	Welsh Government	Smart Survey (Planning) <i>emailed all councillors for any comments</i>
11.04.19	Email	BHIB	Insurance renewal
12.04.19	Post	Lapset Wales	Playground Equipment
15.04.19	Email	SLCC	Training Opportunity
17.04.19	Email	PCC	LDP- Additional candidate sites <i>nothing extra for our community</i>
18.04.19	Post	PCC	Precept Invoice
23.04.19	Email	O.V.W	Community delivery Project
25.04.19	Email	O.V.W	Councillors OPT-OUT forms
29.04.19	Email	O.V.W	AGM 2019
29.04.19	Email	PCC	Planning survey reminder
29.04.19	Email	O.V.W	Membership welcome letter
29.04.19	Email	PCC	Clerk vacancy – Cosheston CC
29.04.19	Email	Resident JP	Residents letter, fallen trees
02.05.19	Email	Police Commissioner	Funding/Grants
03.05.19	Email	PCC	Police and crime panel Newsletter
03.05.19	Post	Clerks & Council Direct	Monthly Newsletter
07.05.19	Post	PCC	Changes to waste and recycling <i>Posters put up in post office and notice board – 2 issued</i>
07.05.19	Email	Scott McQuarrie	Grass cutting Invoice
07.05.19	Email	MPH	Unpaid invoice for last years toilet hire (June – September)
17.05.19	Email	Nicola Davies	Letter from the retiring Chair.
17.05.19	Post	Glasdon	Circular for village furniture such as ‘Poo Bins’

15.19 Community Association Report.

1. Following on from informing the council the association had ideas to have an extension put onto the hall, SVD brought to the meeting a quotation and some plans with brief ideas they had. This is still in the early stages but keeping the council informed.
2. Wi-Fi - Whilst taking bookings for the hall, the association are being asked more often whether the hall has WI-Fi, so the association are looking into the prospect of having Wi-Fi installed at the hall.

16.19 Other Business

- i. During the meeting, the clerk brought to the council members, that whilst undergoing one of the training events organised by One Voice Wales, it was highly advisable that all standing orders, risk assessments etc be reviewed on a yearly basis. When the clerk looked at the councils current policies and procedures, it appears they were last reviewed 2 years ago...
Action – to circulate these documents to members for perusal and to have an agenda item at the next meeting.

- ii. The clerk was asked if there had been any correspondence from the local police following on from the reply from Chief Inspector Amanda Diggins (March '19) To date, there has been no further correspondence.
Action – Clerk to email once again for information on current PCSO for our area and follow up from Road Policing Unit
- iii. Internal Audit – Mr I Howells is once again happy to undertake the councils internal audit....It was agreed/approved to appoint Mr I Howells to undertake the internal audit.
- iv. 22nd June 2019, Mr David Lloyd is undertaking a 22.5 mile coast path walk for charity.
- v. Village notice boards – discussion was held regarding the access the public have to the notice boards. The board on cardigan road has no lock. It was pointed out that important notices that the clerk had displayed had been found to have posters placed over the top of them.
Action – Monitor for any reoccurrence, discuss at a later date should the need arise

The meeting closed at 8.35pm.

The next meeting will be on Monday 10th June 2019 , 7;30pm

Signed.....

Dated: 10th June 2019