

Minutes of Rudbaxton Community Council

held on

Monday 10th September 2018.

in the

Meeting Room, Community Hall, Crundale.

at 7.30p.m.

Present: Miss N Davies- Chairman
A.Lowe – Vice Chairman
A.Devereux
W.Jones
D.Lloyd
R.Moffat
G.Bateman
G S Elcock – Clerk to the Council

Apology: B.Gillinder
S.Vincent-Davies

31.18 Minutes of Council Meeting held 9th July 2018.

Subject to A.Devereux being added to those in attendance, and B Jones being removed from those in attendance, it was proposed by D.Lloyd and seconded by A.Lowe that the minutes be approved.

32.18 Matters Arising:

-31.13.d.-ii Dingle Close – Pavements/Roads[SVD]

This matter remains unresolved.

-21.14c. Withybush Woods.[drainage from Puffin Produce into woodland]

The area in question continues to remain dry but will be further monitored.

14.17.c Griffiths Yard – off Rosemary Lane[AL].

NRW are yet to report on this matter.

-36.17.ii. Footpath - rear of PCC depot Withybush.[DL]

This continues to need attention.

-67.17 ii _ Cycle Path – Ashford Park to Rosemary Land

Nothing further to report at this time.

-03.18 Review of Withybush Woods Proposals.

The present position remains unclear.

-16.18.c. SpeedWatch.

Further surveillance is yet to be arranged.

-16.28.d Clerk's Retirement.

The Clerk reported that he had met with AB and discussed the basic duties and expectations of the post with her.

He considered that the applicant was able and enthusiastic and her appointment should be further considered.

[\[See Min.33.18 below\]](#)

-24.18 a. Abattoir - Withybush East Estate.

Formal planning application has now been made.

[\[See Planning 18.0401.PA\]](#)

-31.18.b. Visibility Cross Lane/Chapel road junction[SVD]

PCC has attended to this matter.

33.18 Appointment of Clerk/Responsible Officer.

This matter was discussed by members and it was unanimously agreed that ANDREA BATEMAN be offered the post.

The Clerk to draft and agree the letter of appointment and conditions related thereto, with the Chairman.

The Chairman to authorise and sign the letter of appointment.

34.18 **FINANCE.** [Appx 'A' & 'B']

a.

<u>Receipts</u>	Bank Interest-July	0.46	
	Precept No.2	<u>2000.00</u>	<u>2000.46</u>
<u>Payments.</u>	Scott McQuarrie – Grass Cutting	680.00	
	18/7;01/08;18/08;25-29/08; ch.571		
	Clerks Salary April-September 2018.	<u>960.86</u>	<u>1640.86</u>

b.. **AUDIT OF ACCOUNTS 2017.18**

The Clerk reported that the Audit had now been completed.
The Auditor had drawn attention to the following matters in it's
'Report'.

i.. **Notice of Appointment of Date for the Exercise of Electors Rights.**

This had commenced prior to the date Council approved the accounting statements.

In future years the Council must ensure that the Annual Return is approved before the Notice period commences.

Additionally, the Notice only allowed 19days for inspection and not the 20days stipulated.

It was agreed to ensure that the Council is in compliance in the future.

ii. **High Level of 'Reserves'**

The level of general reserves was approx. 1.9times that of the annual precept.

The Clerk/RFO reminded Council that 'earmarked' reserves were held but there is no provision or requirement for these to be shown in the Annual Return to Audit.

It was agreed that Council continue to monitor general reserves to ensure that non-earmarked levels are kept at an acceptable level.

See Appx.'C'
[Auditor Report]

35.18 PLANNING MATTERS.

a. Applications

18.0302.PA Material Recycling facility, Withyhedge Landfill site.
 - variation of temporary use of site to extend the recycling use of the site.
 {Potters]
 [196818.884-220912.051]
 [19.07.18][12.09.18]

- No Objection -

18.0385.PA Variation of Cond:41 of 13.0247.PA
 Tangiers Farm, Quarry A40.
 Withybush Roundabout to Jct C3097 Tangiers. SA62 4BU
 [194832.871 –219097.038;]
 [25.07.18][18.09.18]

- No Objection –

18.0401.PA Proposed extension to abattoir and security fencing[in retrospect]
 Unit 7-8, W.Bush Ind.Est; SA62 4BS
 [Picton Quality Meats]
 [196407.231-218497.33]
 [24.07.18][17.09.18]

- No Objection -

18.0528.PA Replacement building for car body repair workshop
 11 Lodge Estate, Withybush
 SA62 4BW
 [S&J Bodyworks]
 [196212-218626]
 [23.08.18][17.10.18]

- No Objection -

18.576.18 Proposed Garage and first floor storage area
 34, Dingle Close, Crundale SA62 4FE
 [Adrian Moore]
 [197042.284-217902.797]
 [05.09.18][30.10.18]

. - No Objection –

b. Decisions.

17.0988.PA Erection of 8 no. 15m high sports pitch lighting
New Welsh Medium School, Land adj.A.40/Withybush Rd.
Pembrokeshire County Council
[06.02.18][28.02.18]
[196136.217481]

- APPROVED -

18.0228.PA Discharge of Condition 3;
landscaping of N and E boundaries of planning permission
17.0999.PA. -
[01.06.18][17.07.18]

For ref: 17.0999.PA.
Construction of 14 single storey employment units
Withybush Trading Estate[Rr.of Magnet]
[196229.096][218041.703]
[22.01.18][14.02.18]
[Kevin Thomas/Space2 design]

PART APPROVED; PART REFUSED.

18.0278.PA Alterations and extensions to dwelling;
Crannocks, Dingle Lane, Crundale.
[Mr/Mrs G Lewis]
[197052.475; 217953.081]
[27.06.18][22.08.18]

- APPROVED -

c. Other planning matters.

Proposed Development of Tangier Farm Quarry
Consultants Reports.

Restoration of planning Permission 13/0247/PA
Tangier Farm Quarry
Operation of a Construction and Demolition Waste Recycling Facility
and variation of Planning Permission 13.0247.PA
[Mason Bros Quarry Products]

The Council does not object in principle.

However, there is concern as to the ongoing management of the facility.
It should be a condition that regular re-use of demolition waste is made
and not allowed to build up to unacceptable levels.

36.18 CORRESPONDENCE.

Brian G.	Apologies for Meeting	e.mail 06.09.18
PCC	ReLocation of Electoral Service Office To: Unit 23,Thornton Business Park SA73 2RR	e.mail 18.07.18
Dyfed Powys Police	re: Dyfed Powys Rural Crime Team	e.mail 07.09.18
PCNP	PCNP – Proposed changes to the Off Street Parking Order	29.08.18
BCW	Boundary Commission for Wales Final Recommendations Report 2018 Review of Parliamentary Constituencies Submission made to government.	e.mail 05.09.18
PCC	Litter; Dog Fouling; anti social behaviour; Changes to Enforcement wef 10 th September 2018.	04.09.18
Welsh Gov't	Independent Review Panel on Community & Town Councils in Wales. Outline Findings and Recommendations	e.mail 00.09.18
CHC	Appeal for Volunteer Members to assist the CHC	00.08.18
PCC	Charter between PCC and T&CC's ○ The Clerk gave a report on the main contents of the proposed Charter. ○ The Charter had been circulated to all members by e.mail.	08.09.18
Hywel Dda Health Board	Report of Findings – Opinion Research Services	29.08.18

37.18 Community Association Report.

i. Play Area Re-development.

AL reported that the new equipment was in the process of being installed and was scheduled for completion this week.

ii. Community Garden changes.

The bed has been cleared and is being prepared for re-planting in the Autumn. Trees moved from the play area to allow space for the new zip-wire, have been relocated to this bed.

38.18 Other Business

a. British Legion – Spittal Branch[DL]

It was reported that the Spittal Branch would remain at the present time. The Branch will carry out its role this year in selling poppies. Flag will not now be 'laid up' following this year's 'Remembrance Day Services'. [\[see also min:16.18.b\].](#)

b. Footpaths – Boot&Shoe to Dingle Lane; Boot&Shoe To Elm Park.[AD]-

It was reported that the PCC are carrying out a feasibility study into the provision of these footpaths to link the Community with the existing path from the Boot&Shoe to the Cardigan Road roundabout.

c. Dingle Lane – Sewer Overflows[RM]

It was reported that there had been a number of incidents at the manhole near to Dingle Farm as the result of high rainfalls. On each occasion Welsh Water has attended. The possibility of rain run-off from private properties directly into the drainage system is being investigated.

d. Blackthorns, 16 Dingle Lane Crundale[17.1291.PA][RM]

Work has commenced on this site. Concern was expressed as to the felling of tree[s] and removal of hedgebank. The application indicated the retention of all hedges except that allowing the new entrance to the driveway.

e. Vehicle incident[10.09.18][GB].

It was reported that an incident involving a vehicle damaging fencing at the entrance to the Community Hall, had occurred today.[10.09.18] The driver did not stop but the vehicle was later identified. The matter has been reported to the police. The Community Association have been advised.

The meeting closed at 9.05pm.

Signed...*Nicola.Davies*

Dated: 8th October 2018.