

CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL

Minutes of the meeting held on Tuesday 8th November, 2022

at Newchapel Reading Room

Present:

Councillors Pamela Parsons (Chair), Elizabeth Hall, Aled Lewis, Christian Thould, Suzanne Burley, Lynda Williams

Clerk – Judith Kings

Members of the public – Jo Hobson from Preseli Cares

Prior to the meeting Jo Hobson, Development Officer for the Preseli Cares project, spoke about the scope of the project which aims to create local social care initiatives that are not provided by statutory services. The project is being tested in Crymych and Newport to start with, but other areas are welcome to express interest.

Following the presentation, Jo Hobson left the meeting.

1. Apologies for absence

County Councillor Iwan Ward

2. Declarations of interest on matters arising from the agenda

Clerk – Item 9d, to confirm the working hours and salary scale point of the Clerk.
Personal and prejudicial interest so the Clerk will leave the room for this item.

3. Approval of Minutes of last meeting 11/10/22

The minutes of the meeting dated 11th October, 2022, having been circulated prior to the meeting were **APPROVED**.

4. County Councillor report

None received.

ACTION: Clerk to remind the County Councillor that a written report can be sent to the Clerk prior to the meeting.

5. Matters Arising (not on the agenda)

- a) **NOTED** that the request for removal of recycling bins from the Penrhiw Inn car park has been sent to the County Councillor.
- b) **NOTED** that One Voice Wales Membership has been paid
- c) **NOTED** that further documentation required by the Auditor has been sent
- d) Update on retirement gifts for Councillors. The provider of the previous slate plaque has been contacted for availability and costings. Two slates to be ordered:

Alan Wilson 35 years service (wording in Welsh)

Alan Ford 15 years service (wording in English)

6. Correspondence

Nothing to note

7. Council Matters

a. To confirm the outline brief for the landscaping of the Millennium Garden

The area where decking has been removed needs filling in and levelling to make it safe. Trees need pruning and the garden needs a general tidy up.

ACTION: The Clerk will pass on this information to any company who wishes to quote for regular maintenance of the garden.

b. To approve sites for noticeboards in Carregwen and Pontrhydyceirt

Cilfowyr Chapel, which is situated between the two hamlets, has a noticeboard which would be suitable for the display of Council documents.

ACTION: Councillor Thould to contact the warden regarding the use of their noticeboard.

c. To decide the Council's response to the Warm Rooms initiative

Abercych Village Hall are applying for a grant to enable them to open regularly under this scheme. They are seeking support from the Community Council.

RESOLVED: To offer full support from the Community Council.

8. Planning

Nothing to note.

Councillors expressed some concern that various structures were appearing in woods and gardens that may not be allowable under current planning regulations. The Community Council's response to such development is to be discussed at the next meeting.

9. Financial Matters

a. Balance as of 3^{1st} October 2022

£6,399.95. The Chairman signed the bank reconciliation.

b. To decide on the recipients of donations from the Council

RESOLVED: to donate £30 to the most local branch of the Royal British Legion

RESOLVED: to decide upon further donations at a later date, based on local needs or applications received for grants.

c. Approval of payment for Clerk training event (joint OVW & SLCC) - £45

Approval no longer required as the Clerk is unable to attend the event.

d. To confirm the working hours and salary scale point of the Clerk from April 2023

The Clerk left the room so was not part of any discussion.

RESOLVED: to increase the working hours to 5 per week (20 hours a month). Salary to be set at scale point 7 (£11.63 per hour) which totals £2791.20 per annum.

Scale 7 is the average scale point for small council clerks

Councillors wished to pass on their appreciation of the work of the Clerk and the Clerk is to inform the Council if hours are exceeded.

e. To note the increase in Councillor allowances for the next financial year and the addition of a mandatory payment for consumables

Noted

f. To approve the budget for the financial year 2023-2024

RESOLVED: to approve the budget for 2023-24 noting the addition of the updated Clerk salary and the increases to Councillor allowances.

g. To confirm the precept amount for the financial year 2023-2024

Considering the increase in the Clerk's salary, and the need for reserves of £4000 to cover possible future election expenses and contingencies, the Council took the difficult decision to increase the precept.

RESOLVED: to set the precept amount at £6,500 for the financial year 2023-24

10. Information sharing/matters for the next meeting

- a) The poppy wreath for Remembrance Day will be laid by the Chair at the memorial in Abercych Village Hall at 11 am on Friday November 11th. The former Manordeifi County Councillor was unable to officiate at the usual Sunday Service. Suitable

arrangements for next year will be discussed by the Council prior to the summer break.

- b) The Clerk informed the Council that she has applied for another clerking job. This will have no impact on her work for the Community Council.
- c) Cllr Burley requested that the issue of isolated community members be placed on the agenda for the next meeting

11. Date of Next Meeting

Tuesday, 10th January 2023, 7.45 pm at Newchapel Reading Room

Agenda items to the Clerk by Monday 2nd January

MANORDEIFI COMMUNITY COUNCIL - PEMBROKESHIRE

Bank Reconciliation as at November 1st 2022		
Balance per bank statement 21st October 2022		
Treasurers account	£6,446.45	
		£6,446.45
Less: Unpresented cheques/online payments made after the statement date		
One Voice Wales membership	-£46.50	
		-£46.50
Add: Uncredited deposits at 1st November 2022		
Description:	£0.00	
		£0.00
Total cash & bank balance		£6,399.95
Cashbook		
Opening balance as at Sept. 6th		£7,429.17
Add: receipts		£0.00
Less: payments		-£1,029.22
Closing balance per Cashbook 1st November 2022		£6,399.95

Date

Prepared by:	
Checked by:	



TREASURERS ACCOUNT MANORDEIFI COMMUNITY COUNCIL

Account summary

Balance On 23 Sep 2022	£7,429.17
Total Paid In	£0.00
Total Paid Out	£982.72
Balance On 13 Oct 2022	£6,446.45

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
23 Sep 22		STATEMENT OPENING BALANCE			7,429.17
13 Oct 22	CHQ	000708 Clerk's salary + costs		982.72	6,446.45
13 Oct 22		STATEMENT CLOSING BALANCE	0.00	982.72	6,446.45

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:
CHQ - Cheque

PKJIM0JB3100000

M32CAIM05212 D32CAIM05212