

# EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

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9<sup>TH</sup> January 2023

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held at the East Williamston Community Hall on Thursday 12<sup>th</sup> January 2023 at 7.00pm. **If you wish to join the meeting remotely, please contact me.**

Yours faithfully

*Jane Clark*

Jane Clark

## A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 1<sup>st</sup> December 2022.
4. Matters arising from the Minutes of the meeting of 1<sup>st</sup> December 2022.
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications : None received to date.
7. Financial matters –
  - a) Bank balances as of 31<sup>st</sup> December 2022.
  - b) Update on accounts to 31<sup>st</sup> December 2022.
8. Accounts for Payment: –
  - a) Mrs J Clark – January salary £273.60
  - b) PAYE for January £68.40
  - c) PCC Recharge for uncontested elections x 2 wards £450.00
  - d) Terry Harrison Machinery work on hedgecutter. £345.00
9. To confirm Budget and Precept for 2023-24.
10. To approve and adopt the following Council policies:
  - a) Biodiversity Policy b) Data Protection Policy c) Capability Policy and d) Equality and Diversity Policy.
13. Update on modules 1 and 2 of the Health Check of the Finance & Governance Toolkit for Community & Town Councils.
14. Update on play areas and Inspection reports.
15. Correspondence received:
  - a) Quote for carrying out internal audit from Julie Burgess.
  - b) PCC – Keep Warm Keep Well
  - c) Older People's Commissioner Newsletter.
  - d) PAVS/PCC Food Poverty Support Grant.
  - e) Keep Safe this Winter – Viruses.
  - f) PCC Planning Approval for Caldey Grange.
  - g) PAVS/PCC Outdoor Connections Fund Round 3.
  - h) OVW Training Dates for Jan/Feb/March
16. To receive report of County Councillor Jacob Williams.
17. To receive items of business submitted by Councillors.
18. Date of next meeting.