**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 15th December 2022.

**Councillors present:**  T Baron (Chairman); A Cormack; A Evans; R Harris; J James; R Lake; M Morris; S Phillips (Vice Chair). R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk) Brenda Jones,

**Apologies**: Mark Harvey, Fleur Evans

**Declaration of Interest.** CllrCormack declared a Personal Interest on planning application 22/0780/PA, under agenda item 3 and on Amroth East Toilets under agenda item 5, Correspondence.

**Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. The **Minutes** of the meeting held on Thursday 17th November 2022 were agreed as a true record.

Proposed by Cllr Roger Harries

Seconded by Cllr John James

Vote - unanimous

Cllr. Baron signed the November Minutes.

**2 .Matters Arising**

* Alex Rees Wigmore from the National Trust has agreed to meet on Thursday 12th January 2023 to discuss the possibility of land for Allotments.
* Rosemary Lane. PCC replied to say that the current sign ‘unsuitable for heavy good vehicles’ is sufficient and there is no merit in adding additional signage. Cllr Harris commented that it is used as a shortcut for Caravans to Little Kings Caravan Park and so additional signage should be installed. Clerk will write to PCC.
* PCC has confirmed that a more permanent barrier will be fixed to the New Inn end of the sea wall when repairs are being carried out to the barriers on the front.
* Following a query regarding appointment making at Saundersfoot Surgery. The surgery has confirmed they now have a policy of asking for appointments to be made over the phone so the caller can give more details confidentially about the reason for the appointment. The key difference to the COVID process is you can ring any time of day.
* Bertie and the Clean Seas project has been chosen as a case study by Welsh Government to showcase works carried out by community councils in Wales that are contributing to the Wellbeing of Future Generation Act.

**3.County Councillors Report**

Cllr Cormack reported that Welsh Government will be contributing a higher-than-expected sum to PCC but it still leaves a serious budget deficit of £19 million which will have to be made through Council Tax increases and Budget cuts. Council must vote on a balanced budget by March 2023. Cllr Cormack predicted a very difficult time ahead.

Cllr Harries suggested that holiday caravans in some form should be levied as owners use services in the county while they are in residence. A £500 levy per caravan, for example, would bring a substantial contribution to the council budget. Cllr Cormack stated that Welsh Government were already looking at a tourism tax. Cllr Lake said that this is already charged in Italy. A license is issued for every caravan site, so PCC is aware of caravan numbers in the county. Cllr Cormack will raise this idea with Welsh Government.

PCC will be consulting on raising the second home charge - if agreed it would not start until 2024.

Cllr Cormack was asked, and he agreed, to present PCC’s Budget at an open meeting in February, date to be arranged. A live Facebook session will also take place on January 9th 2023.

The increasing incidences of Avian Flu means that all domestic birds must be housed.

**4.Planning**

**22/0554/PA Llanteg Village Hall, Llanteg. Proposal,** Fitting Solar lights in car park. **This application has been approved.**

**22/0550/PA. 47 Llanteg Park, Llanteg. SA67 8PZ.** Rear extension at first floor level. **This application has been conditionally approved.**

**NP/22/0686/FUL Elidyr Cottage, Amroth, SA67 8PR. Proposal,** Creation of two additional tourism units under policy 41 linked to existing Elidyr Cottage (Holiday unit) with access improvements and demolition of redundant tool shed.

**A discussion took place**. There are a lot of caravans on site already and there has been issues with sewage overflow in the past. It was also thought that the plot appears too small for two units constituting an over development of the site. In addition, one of the units appears very close to the property next door. Based on these points an objection to this application will be submitted.

**22/0780/PA, Pleasant Valley Caravan Site, PLEASANT VALLEY, Narberth, Pembrokeshire, SA67 8NY. Proposal,** Alterations and change of use of existing garages and stores building to create one self catering Holiday unit.

(Cllr Cormack declared a personal interest and did not take part in the discussion or vote). Following discussion, Cllrs found no grounds for objection, but queried access to the site and would not wish to see the road side hedge removed.

**For Cllr information ref, application 22/0348/PA Oakland Caravan site, Summerhill.**

No objection comments were submitted on this application as there were no material planning considerations to object to although the comments did include concern about the caravan overlooking neighbouring properties and the age of the photos submitted in the application which did not show the current extent of the neighbouring park, Meadow House.

However, since then several emails have been received from residents expressing concern about the removal of hedgerow and mature trees in an adjoining field in the same ownership. Initially the work appears at odds with the applications statement of environmental enhancement. PCC Landscape officer identified that two of the trees on the roadside were diseased Ash and probably needed removing for safety but agreed the work did seem at odds with the planning applications environmental statement. While the tree and hedge removal may appear drastic, it is not illegal according to Welsh Government guidance. Residents fear that there may be plans to extend the caravan site. No application has been received indicating this and so currently ACC have no grounds to comment.

In addition, ACC have been copied into a letter sent by a resident to Oaklands Caravan site about an obtrusive light. A copy has been given to councillors, but this is a matter for PCC planning.

**Cllr. Lake raising a potential issue on Allen’s Lane.** Plots are being marked out on paddocks on the lane with no evidence of outline planning permission. Any development or change of use will be reported to Enforcement. Also, cars have been parked blocking the bridleway and this will be reported to PCC Access Officer.

**5.Correspondence**

* **From National Allotment and Development Team**

As part of the Allotment Creation and Regeneration work, the SF&G Team will be assessing allotment sites across Wales with the aim of awarding up to 20 small packages of financial support to help improve infrastructure, boost plot numbers and make sites more accessible.

To put a project forward to be considered **please complete an Expression of Interest before 31st January 2023.**

* The [***Environmental Protection (Single-use Plastic Products) (Wales) Bill***](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fenvironmental-protection-single-use-plastic-products-wales-bill&data=05%7C01%7C%7C7e9c63e8a3b04528822708dad93d3529%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638061154324592649%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=VtdcwXshCkGbG5QPw5GIfmJQ9lhNoLQ20NuopcgrXwI%3D&reserved=0) (Bill) was passed by the Senedd on the 6 December.

This is an important step in ensuring Wales is free from unnecessary single-use plastics (SUP). It will also help in the response to climate and nature emergencies.

For businesses, the information sets out how businesses should prepare for the bans, and how single-use plastic straws can still be accessed by disabled people who need this product to eat and drink safely and independently. If you have any queries, please forward them to [singleuseplasticbill@gov.wales](mailto:singleuseplasticbill@gov.wales)

* **Unpaid Carers.** Unpaid carers of all ages in Carmarthenshire, Ceredigion and Pembrokeshire will soon have access to a new regional website to help support them in their caring role. The website’s official launch will coincide with Carer’s Rights Day, Thursday 24th November 2022. For more information, please visit <https://carerssupportwestwales.org> or contact [info@carerssupportwestwales.org](mailto:info@carerssupportwestwales.org)

* Pembrokeshire Public Services Board’s consultation on its draft Well-being Plan 2023 is live and can be accessed via the following links.

<https://haveyoursay.pembrokeshire.gov.uk/draftwellbeing2228>

* **Electoral Reform**. Welsh Government has published a consultation that sets out an ambitious long-term agenda for modernising electoral administration and wider electoral reform in Wales. The link to the consultation document is <https://gov.wales/electoral-administration-and-reform-white-paper> and responses are required by 10 January 2023 to Mailbox:  Elections Consultation [Elections.Consultation@gov.wales](mailto:Elections.Consultation@gov.wales)
* **Amroth East Toilets**. (Cllr. Cormack declared an interest and only spoke to answer questions directed to him as County Councillor). Public toilets are a discretionary service and so are usually under consideration in any budget decisions. The current cost for providing Amroth East through PCC’s existing contract is £4,675 per annum. This includes, cleaning, consumables, responsive repairs, utilities, vehicles, management charge and overheads.

PCC Budget restraints mean that the facility could be earmarked for closure following the budget consultation and Cabinet meeting in February. If this is the case the options are that ACC take it over on an asset transfer and run it, ACC pay PCC to run it, or the facility is closed. It currently closes over winter and has no electricity. The contract price is subject to annual CPI increases and the contract is due to be renewed or retendered in 2024 which could affect the overall price.

A discussion took place. Should the toilets be earmarked for closure, ACC are not keen to increase the precept by £5k to keep them open. There is no electricity supply to facilitate payments to subsidise them.

It was decided to consult with residents via the ACC newsletter and Facebook page to gauge reaction to a possible closure or potential increase in precept to keep them open. The issue will again be raised at the next meeting.

* **Wales Air Ambulance**. A donation request has been made by Wales Air Ambulance. They attended 119 incidents in Pembrokeshire in 2021. **Agreed,** Cllrs will assess finances at the February meeting and may donate then.
* The DP Police and Crime Commissioner has launched a survey to identify priorities and help establish precept for the next financial year. The consultation is open until Jan 6th 2023 and can be accessed here. [Ariannu'r Heddlu 2023/24 - Dweud eich dweudPolice Funding 2023/24 - Have your say Survey (surveymonkey.co.uk)](https://www.surveymonkey.co.uk/r/R2WY8HV)
* **Pembrokeshire County Council’s Budget 2023 – 24 Consultation**

Like all other Councils in Wales, Pembrokeshire County Council continues to face significant budget pressures – especially in light of the cost-of-living crisis.

The consultation includes a range of proposals on service changes, fees and charges and Council Tax. To find out more and to give your views go to [https://haveyoursay.pembrokeshire.gov.uk/budget-2023-2024-consultation](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhaveyoursay.pembrokeshire.gov.uk%2Fbudget-2023-2024-consultation&data=05%7C01%7C%7C3d7e4df7733240ddf69608dad7816321%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638059247966162926%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=7mIoNsgRaY%2Bs%2Fw8TGS2J35Lf1p2XalKSXjzxn6NKO3o%3D&reserved=0). The closing date for responses is **Friday 6th January 2023**

* The Newsletter from the Older people Commissioner can be viewed by following this link. [**https://olderpeople.wales/news/december-2022-newsletter/**](https://olderpeople.wales/news/december-2022-newsletter/)
* **Public Health Wales Survey**

We are asking the wider public and health and social care staff to complete a 15-minute survey online. The survey can be accessed here:

Wider public: [www.PHWusersurvey.co.uk](http://www.PHWusersurvey.co.uk)

Health and social care staff: [www.PHWprovidersurvey.co.uk](http://www.PHWprovidersurvey.co.uk)

We are also asking for volunteers to take part in 90-minute workshop sessions or 30 minute in-depth interviews in late January. £30 vouchers will be offered as incentives for those who take part in in-depth interviews or workshops. To sign up to workshops or in-depth interviews, please email [PHW2022survey@bmgresearch.com](mailto:PHW2022survey@bmgresearch.com) The survey will be available between 5th December 2022 and 13th January 2023.

* **Keep Warm, Keep Well in Pembrokeshire**

Keep Warm Keep Well is a new campaign to support people across Pembrokeshire during the cost of living crisis.

The campaign is being led by the Pembrokeshire Community Hub in partnership with Pembrokeshire County Council, Pembrokeshire Association of Voluntary Services and a variety of agencies including Hywel Dda Health Board, Emergency Services and the Voluntary Sector.

**Anyone experiencing financial hardship or who would like information about what support is available in their area, can contact the Pembrokeshire Community Hub on 01437 723660 or email** [**enquiries@pembrokeshirecommunityhub.org**](mailto:enquiries@pembrokeshirecommunityhub.org)

* **Social Housing**. Pembrokeshire County Council is currently reviewing its Choice Homes @ Pembrokeshire policy.

We invite you to share your views by completing the below survey: Link to survey:- [https://haveyoursay.pembrokeshire.gov.uk/choice-homes-allocation- policy-review](https://haveyoursay.pembrokeshire.gov.uk/choice-homes-allocation-%20policy-review)

**6.Finance as of 30th November 2022**

**a. Statement of accounts**

Account 649 – £3487.09

Account 856 – £10,600.40

David Rees - £1106.54 inc Income from COIF of £24.95

**b. Income**

Grant income £268.11 for Film Club claims 5 & 6

December Precept is due £5833

**c. Payments**

Clerk wages

Election costs 2 wards x £225 = £450

Payment to Filmbank Distribution for Fisherman’s Friends £159.60

Hall hire for film club £25

M Harvey Expenses for January film purchases and posters £25.47

Hall Hire Llanteg for meeting £10

Charitable Donation (Malachi Bailey) £100 will be made to the Autistic Society. Proposed, Cllr. James, seconded Cllr. Tippett-Maudsley. Vote was unanimous

Request by Amroth Parish Hall for a donation towards a Coronation Celebration Tea?

Cllrs will assess finances at the February meeting and may donate then.

**All Payments were agreed**

**Proposed Cllr. Harries Seconded, Cllr. Morris Cllrs voted unanimously.**

**d. Set Budget and Precept**

The Proposal was to set the precept at £20k. Following a discussion regarding the possible closure or transfer of the Amroth East toilets, it was proposed that the precept request remains at £20k.

**Proposed Cllr Harries Seconded Cllr. Morris Vote unanimous.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* **Removal of No Overnight parking signs from Amroth sea front**. The Clerk will write to Amroth Castle again to request that the signs be affixed to the wall.
* **Bus shelter at Wisemans**. PCC cannot provide an actual figure for the maintenance costs of the bus shelter. The costs will be for painting and cleaning. **Agreed,** ACC will not pay to maintain a structure in a neighbouring ward.
* **Memorial Garden**. The Charity Commission has responded to James Powell Solicitor who has also written to say that an Order is not required for the sale of the Memorial Garden land. **Agreed**, The Clerk will contact the solicitor regarding insurance to indemnify any future claims on the land.

**8.Report By Amroth and District Community Association**

Following Covid, the hall is getting back into the old routine. There are many new ideas and new initiatives. The Film Club has been a huge success, thanks to Cllr Harvey. The grant for a new floor will also make a difference. Games night has started on the first Friday of the month.

The AGM will be held in January, all welcome. Planning has started for a celebration for the Coronation.

**9. Report by Llanteg Village Hall Committee**

The Library/Quiet room now has extra bookshelves to house the large selection of books we now have, there is also a comfortable sofa in place, these items were funded by the Coop Community fund.

Our new Wi Fi provider is Sky, a password is necessary for connecting to the internet.

A training session for the De Fib is to be held on 11th January at 7pm, with Tenby and Saundersfoot First Responders. All welcome.

An Energy survey has been carried out on the hall, this highlighted several areas which need to be improved upon, grant funding to be sought for these.

LARC, Llanteg and Amroth Renaturing Community, are to hold their next meeting on January 27th with Chris Taylor from Pembrokeshire Coast National Park.

Solar lighting for the car park is still an ongoing project, various conditions need to be met to satisfy the planning authority.

Several history books and publications have now been made available online, there are still some books available to purchase.

Future events:- A pudding evening, a Community History show, and an event to celebrate the Coronation in May.

**10 .Report by Summerhill Play Area Representatives**

No report this month

**11.Project ideas and Updates**

* **Exercise Jantzen –**.No update
* **Allotments –** Senior Estate Manager for the National Trust- Alex Rees -Wigmore will meet with ACC on 12th January, 10.30 am in Amroth Hall to discuss possible land for allotments. (Cllrs Baron, Phillips, Harries, Wyn Morgan and the Clerk will attend. Mr R James will also be invited)
* **Warm spaces within the community.**

Llanteg hall responded to say they are gauging interest with residents as to likely uptake of extending the library opening, providing warm drinks etc. They report that energy costs have already increased. Amroth Hall felt that residents attended events in the hall but not specifically for a warm room.

Cllr Harries stated that both halls do a great job in looking after the community and thanked both of the village halls for their hospitality

* **Notice Boards –** Likely to be installed in January 2023. Two options have been proposed for the header. Cllrs chose option 1.

**12.Community matters –**

* Cabinet meeting in December – Approved £285K for road and footpath realignment by Telpin following the cliff fall.

**13.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday January 12th2023.
* Amroth East Toilet consultation

**14. Finance and Resources Subcommittee**

No report this month

**15. The date of the next meeting is Thursday 19th January 2023 in Amroth Parish Hall.**

**Visitors will be Hadyn Garlick and Mark Underhill from the National Trust to update on the plans for Colby Estate- Time limit 20 mins**

Anyone wishing to observe please contact the Clerk [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com) . Virtual attendance will also be possible via zoom.

**The meeting closed at 20.55 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**