

MANORBIER COMMUNITY COUNCIL

Minutes of the General Meeting of Manorbier Community Council

Held at the Emanuel Gospel Church Building, Jameston, Monday 6th November 2022

In accordance with s47 of the Local Government and Elections (Wales) 2021 Act, Manorbier Community Council will enable persons to join the meeting in person or via a live link (Zoom).

All Manorbier Community Council meetings are regulated by its Standing Orders.

Present: Cllrs R Hughes (Chair), R Hall (Vice Chair), G Clark, D Barry, N Lane, J Miall and G Preece

In attendance – Two members of the public and The Clerk

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Agenda

Meeting commenced 19.00

2022/11 87 To receive any Apologies for Absence - Cllrs M Kidney and L John.

2022/11 88 To receive any Personal and Prejudicial Declaration of Interests as per the Code of Conduct

Cllr Hughes declared a personal and prejudicial interest in any matters appertaining to Jameston Village Hall - Cllr Hughes is the Chair of the Village Hall Committee

2022/11 89 To Receive the Minutes of the Meeting Held on the 3rd October 2022

Cllr Preece proposed that the Minutes as presented, be signed as a true record of the meeting held on 3rd October 2022; Cllr Hall seconded the proposal with all Cllrs eligible to vote in full agreement.

2022/11 90 Matters Arising from the Minutes – Information Only

Cllr Hall thanked the Council, on behalf of the Manorbier Community Group, for covering the cost of the insurance to enable this event to take place. It was well attended and enjoyed by all.

It has been noted that the land, within the football pitch, where the electric cables have been laid is uneven, the Council's grounds maintenance contractor has offered to roll the area with an industrial roller.

2022/11 91 To consider the Financial Report

Cllr Clarke proposed that the financial report shows a true record of the Council's financial position to date; Cllr Barry seconded the proposal with all Cllrs in full agreement.

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|-----------------------|-----------|-----|
| Cash Flow | | |
| 15.09.2022-14.10.2022 | | |
| | 43,366.92 | B/F |
| Payments Made | 732.43 | |
| Payments Received | 12,500.00 | |
| | 55,134.49 | C/F |

2022/11 92 To approve Invoices for Payment – As stated on the Financial Report

Cllr Maill proposed that the invoices be acknowledged and paid in full; Cllr Hall seconded the proposal with all Cllrs in full support.

Cllr Hughes brought to the Council's attention the returned Cheque in the sum of £100, made payable to the Jameston Village Hall, by the bank. It was agreed that another cheque be issued with the correct

details depicted thereon and the returned Cheque shredded.

| <u>To Be Presented/Acknowledged</u> | | | |
|-------------------------------------|--------|---|------------|
| 01.10.2022 | 101382 | Salary Sept plus Back Pay due to CiLCA | £ 479.43 |
| 17.10.2022 | 101383 | HMRC PAYE | £ 120.00 |
| 17.10.2022 | 101384 | Amazon Diary | £ 8.24 |
| 2.11.2022 | 101385 | Clerk Salary | £ 429.05 |
| 02.11.2022 | 101386 | ND Toy Insurance Bon Fire | £ 130.00 |
| 02.11.2022 | 101387 | External Audit Wales | £ 253.00 |
| 07.11.2022 | 101388 | J Gover Bench installation | £ 450.00 |
| 07.11.2022 | 101389 | The Royal British Legion | £ 50.00 |
| 07.11.2022 | 101390 | Lewis Lewis - Office in tenby | £ 159.89 |
| 07.11.2022 | 101391 | Jameston Villiage Hall - Re-issued | £ 100.00 |
| 07.11.2022 | 101392 | Martin Cole - Village Hall Heating for School | £ 1,285.06 |
| 17.11.2022 | 101393 | Panda Computer Safety | £ 79.99 |
| | | | |
| | | | £ 3,544.66 |

2022/11 93 To review the 2022/2023 Budget

Following consideration of all the information provided the followings notes were made:

The £12,000 returned by the Manorbier School, which was for the Council to sponsor an outdoor study room, has been credited into the Council's bank account and to be ringfenced for future possible sponsorship following the recent fire at the school.

An invoice has been requested from the contractor who cuts the Council's grass.

2022/11 94 Planning Application(s) Received

a) NP/22/0566/FUL Foxcombe House, Manorbier

Change of use from sports field, shooting range, changing rooms & kitchen/eating area to 20 x motorhome/campervan pitches, cycle hire, gatehouse stables, parking & area for future alternative energy equipment.

Following consideration of all the information provided by the Planning Authority, it was proposed and seconded that Manorbier Community Council do not support this application with consideration being given to –

Road Safety - Access to the site, by vehicles pulling caravans or horse boxes, would be along narrow roads and the entrance to the site being on a busy, fast flowing road with a community hall and playing field directly opposite such.

The Council note that there are already many caravan parks, motor home parks and camping pod parks within Manorbier and do not consider there is need for any further sites.

Local economy - The council do not consider that the proposed development would have any positive impact on the local economy

b) NP/22/0593/FUL Land off Station Road, Manorbier

Retention of temporary contractors compound for a period of 18 months to serve adjoining housing construction site.

It was proposed and seconded that the Council support this application but request that it is noted that the site is to be returned to its original state following the completion of all buildings works

c) NP/22/0584/FUL Greenala, Manorbier

Creation of a new single storey extension to kitchen on east façade

Following consideration of all the information provided by the Planning Authority it was proposed and seconded that Manorbier Community Council support this planning application giving consideration that the proposed alterations are a good use of the plot and existing building.

2022/11 95 To Consider Any Planning Applications Received After This Agenda Was Published

None

2022/11 96 To consider any Licensing Applications Received

None

2022/11 97 To consider Correspondence Received

- Email received regarding the management of trees adjacent to the Pembrokeshire County Council owned play Park within Manorbier - The author has been advised that these trees are in the ownership of the Pembrokeshire County Council, who have been contacted and have advised that there is no requirement that these trees are cut back.
- Information forwarded to all Cllrs advising of training sessions being offered by One Voice Wales
- The Clerk advised that the National Association of Local Councils has released the national pay scale increase for 2022/2023. The Council acknowledged such and approve the back pay owing to the Clerk from March 2022 to November 2022.

2022/11 98 To receive County Councillors Report

- Pembrokeshire County Council are working on the 2023/2024 budget
- Pembrokeshire County Council have advised that they will make every effort to ensure that the hedgerows around Manorbier and Jameston are cut in a more timely manner.
- A defibrillator has been installed at Manorbier train station
- Cllr P Kidney requested that a thank you be sent to Mr D Brown of Buttylands, who assisted with the evacuation of the Children and staff from the Manorbier School the day of the fire. It was agreed that a thank you should be sent on behalf of the Manorbier Community Council.

2022/11 99 Action Tracking- to receive any updates on the following matters, not covered elsewhere in the agenda

- a) Electronic Speed Signs – Grant approved by Pembrokeshire County Council – Works to commence ASAP by Pembrokeshire County Council. Chasing Email regarding an update of information sent. *The signs have been installed and are having the desired effect. This item can now be removed from action tracking.*
- b) Jameston Play Park – Enhancing Pembrokeshire Grant Application in process – Application submitted to Pembrokeshire County Council. *A response is awaited as to whether the application has been successful or not.*
- c) The installation of a defibrillator on the outside wall of the public toilets located within the Manorbier beach carpark – Permission sought from PCNP to install such on the toilet building. Grant application made to Save a Life Cymru for a defibrillator. Information gathered regarding the cabinet required to house such.
- d) Beavers Hill Crossing (County Cllr Kidney) - safety improvements and possible installation of road safety ramps/signs – *No further information at this time.*

- e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office) (County Cllr Kidney)
– *No further information at this time.*

2022/11 100 To consider emergency granting of financial assistance to the Jameston Village Hall – following the recent fire at the Manorbier Community School which forced closing of such, the children's education is being continued with classes being held within the Jameston Village Hall. To enable the hall to abide by the Safe Guarding Policies in place by the Pembrokeshire County Council an updated heating system was required to be installed prior to the children attending such. The Hall Committee are requesting that the Community Council assist with the costs of such, which has already been installed due to the urgency of the matter. The request is Circa £1,000.

Cllr Hall proposed that Standing Orders be suspended to enable Cllr Hughes talk on behalf of Jameston Village Hall; Cllr Maill seconded the proposal with all Cllrs in full agreement.

Cllr Hughes advised the Council that following the fire at Manorbier School the Jameston Village Hall Committee in conjunction with Pembrokeshire County Council agreed that the hall could be used to enable the children's education to continue in a safe space. The hall was made available within two days but unfortunately the existing heaters were not compliant with Pembrokeshire County Council safe guarding policy. The Hall Committee made enquiries and over a weekend were able to have fully complaint and more economic heaters to be installed. The Council thanked Cllr Hughes and the Village Hall committee for their swift actions to ensure the Children's welfare and continued education within the village.

Cllr Hughes left the room, Cllr Hall Chaired this agenda item.

It was acknowledged that the addition of more economic heaters within the hall will, in the long term, benefit all users of the hall.

Following a short discussion Cllr Preece proposed that Manorbier Community Council cover the costs incurred by the Jameston Village Hall in the sum of £1,285.06 and to seek possible reimbursement of such from Pembrokeshire County Council; Cllr Lane seconded the proposal with all Cllrs in full agreement.

Cllr Hughes returned to the meeting room

2022/11 101 To consider any items not on the Agenda – Information only

Melanie Priestley – Clerk to Manorbier Community Council

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