

SAUNDERSFOOT COMMUNITY COUNCIL

3rd November 2022 Minutes



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday 3rd November 2022 at the Regency Hall, Saundersfoot at 6pm.

The Public Participation session **commenced at 6.00pm.**

Members of the Public were afforded the opportunity to ask any questions regarding items listed on the agenda. – One member of the public was present.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Meeting commenced at 18.24

Present in person: Cllrs D Ludlow (Chair), M Williams BEM (Vice Chair), A Cormack, S Cole, M Knibbs, P Robinson, R Hayes MBE and N Clevely

Also present – One member of the public, County Councillor C Williams BEM and the Clerk

2022/11 148 Apologies for Absence Cllrs S Clarke and L Harper

2022/11 149 To Receive any Declaration of Interests, as per the Code of Conduct

Cllr Robinson declared a personal interest in agenda item 2022/11 155 as the applicant is known to Cllr Robinson

2022/11 150 Chairman's Report – Cllr Dean Ludlow

It's been another busy month for me out and about!

On Friday the 14th of October, I had the great privilege to meet Her Royal Highness the Princess Royal on the decking to officially name and open the schooner.

It was a lovely occasion and after a brief conversation with her on my role as Chairman of SCC and our involvement in the planning process regarding the schooner we followed her Royal Highness to other areas on her mini tour and into the marquee where she met the World Rowing Organisers.

Despite the weather doing its worst, it didn't dampen the excitement with two huge events on the same day happening in our little village.

On Thursday 27th I attended, via zoom, the Chairing meetings module organised for Councillors to offer help on different topics while being a Councillor. It was informative one and a half hours and you also get a certificate at the end of it. Nice to see my fellow Councillor Clarke also in attendance.

I would remind and recommend these courses as they are a good source of information.

On Friday night the 28th along with fellow Councillor Knibbs we helped out the trick and treat trail by dressing up to hand out sweets outside the boathouse. This was a brilliant night in a very busy village with some great fancy dress costumes on display. It must have been busy as the sweets that the SCC contributed too were all gone within one and a half hours at all venues involved.

On Saturday night the 28th I was asked by the SCT in my capacity as Chairman of SCC to judge the best pumpkin competition which we agreed they could hold in the sensory garden.

I was more nervous about this one than meeting royalty as I had parents of the children entered willing me to pick their child's hard work.

There were 39 pumpkins in total with different age groups to choose, with some spectacular and clever creations and some great prizes to win.

Luckily I got out alive and everyone had a great time looking at what children and adults had made.

I thanked the SCT for the invitation and they thanked me for judging and the use of the sensory gardens to display them in.

2022/11 151 To Receive the Minutes of the Meeting Held on the 6th October 2022

It was proposed and seconded that the Minutes, as presented, be accepted as a true record of the meeting held on 6th October 2022 and be signed by the Chair as a true record of the meeting. All Cllrs in full agreement.

2022/11 152 Matters Arising from the Minutes – Information Only - None

2022/11 153 Account(s) for Payment/acknowledgement

PAYMENTS MADE			
03-Oct-22	GOCARDLESS	£ 3.00	Regular
03-Oct-22	WEEK 26	£ 238.25	Regular
03-Oct-22	Bunting	£ 110.79	Chair
10-Oct-22	WEEK 27	£ 190.60	Regular
10-Oct-22	Payment 1 of 2	£ 2,500.00	Minuted October
11-Oct-22	Payment 2 of 2	£ 2,500.00	Minuted October
12-Oct-22	THE REGENCY HALL Donation	£ 1,075.00	Minuted October
12-Oct-22	MR CHRIS VIGGARS contract cut	£ 370.00	Regular
17-Oct-22	HMRC PAYE/NIC CUMB	£ 623.04	Regular
17-Oct-22	M Williams Petrol reimbursement	£ 81.91	Clerk
17-Oct-22	Jewson Maintenance	£ 34.39	Clerk
17-Oct-22	Thompsons Solicitor Legal	£ 300.00	Minuted September
18-Oct-22	VODAFONE LTD	£ 31.96	Regular
18-Oct-22	1st Galaxy New Year Fireworks	£ 2,200.00	Minuted October
20-Oct-22	MK LIGHTING LIGHTS 2022	£ 718.58	Minuted October
21-Oct-22	TOTAL CHARGES TO 29SEP2022	£ 6.20	Charges
24-Oct-22	Salary Back Pay and Overtime	£ 2,671.52	Minuted October
31-Oct-22	MR CHRIS VIGGARS Contract Cut	£ 445.00	Regular
		£ 14,100.24	

To Be Considered		
10.10.2022	Scc Solicitors Fees - Lewis Lewis	£ 1,809.00
		£ 1,809.00

All payments are acknowledged and it was proposed and seconded that the Solicitors Fees invoice in the sum of £1,809 be paid in full.

It was proposed and seconded that the recent invoice received regarding gardening works carried out and plants purchased be paid in full. Vote taken. All Cllrs in full agreement.

2022/11 154 To consider the Bank Reconciliation

Cash Flow October 2022			
Balance	£	71,586.95	B/F
Payments made	£	14,100.24	
Payments received	£	5,495.00	
	£	62,981.71	C/F

It was proposed and seconded that the finance report, as presented, be signed by the Chair as a true record of the Saundersfoot Community Council's financial position as of 01.11.2022. Vote taken – All Cllrs in full agreement

2022/11 155 Planning Application(s) Received

A	NP/22/0605/FUL	Ridgeway Farm, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9LD	Amendment to the configuration of the property to create a new main entrance door on the front of the property along with a porch/kitchen extension. The existing main entrance door to become an external door into a newly formed utility/boot room which will be created in the current hallway
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Following consideration of all the information presented by the Planning Authority – It was proposed and seconded that Saundersfoot Community Council do not raise any concerns regarding this planning application and consider that the applicant has made good use of the space available.

2022/11 156 Licensing Application(s) Received – None

2022/11 157 Consideration of Correspondence Received To include:

- The recent response to the Saundersfoot In Bloom – It was considered, by two Councillors, that the Clerks response, to Saundersfoot in Bloom, did not portray an accurate account of the actions which led to Saundersfoot not being entered into the Wales in Bloom for 2022. The Clerk declined to respond to these acquisitions and, following a lengthy discussion, it was agreed to leave the matter lie.
- Email received from the Ombudsman for Wales requesting information relating to a historic matter. The Clerk advised the Council that all the information requested had been forwarded.
- Councillors are invited to the re-dedication of the memorial trees in Saundersfoot on Friday 11th November 2022 at 11aam. Cllrs Ludlow, Williams BEM, Hayes MBE, Knibbs and Cleevely will be attending along with Cllr Knibbs' wife who will be representing the Children of Far East Prisoners of War.
- Email received requesting the Saundersfoot community council to consider certain works within the Graveyard to an existing pathway. A site meeting to be arranged to establish what exactly is being requested and how the Council will be able to assist.
- Notice received from the National Association of Local Councils regarding the recently agreed national salary award, to be back dated to 01.04.2022. Saundersfoot Community Council acknowledges such and advised the Clerk to ensure that the requirements to all Council's employees are fulfilled.

2022/11 158 To receive County Councillors Reports

County Councillor Chris Williams BEN – Saundersfoot South

October has been a busy month in the community. It started with me contacting Owen and Owen regarding the land behind the sports field. After six months we're starting to make headway and there could be an agreement in place to acquire the land for a peppercorn rent. This will give us scope to develop the land behind the Bowling green and Saundersfoot changing rooms to assist in future developments at King George V grounds.

I had a very positive meeting with Hean Castle Estate and officers of PCC. The aim is to have access from Saundersfoot school to Coppet Hall via a new pavement and in return we could then look at the possibility of an all weather car park at the Meadow to be used at busy times or when we have major events on. The next stage is to get an ecology report and then hopefully we can move

forward. Alec and I are working together on this and see this benefitting Saundersfoot and keeping vehicles out of the village. This will take time but there has to be a long-term plan in place.

I also had a meeting regarding current signage in the village, especially in relation to car parks. We're looking to have a review of the current signage and hopefully give more detail especially to those who aren't familiar with the village.

Had a meeting with a developer from Cardiff regarding the new development behind the old Cambrian Hotel. The proposed development will consist of six town houses and eighteen apartments. I will be able to give my thoughts on this over the coming weeks.

World Rowing came to Saundersfoot during the first two weekends of October. It's a big pat on the back for all concerned that we were able to hold such a prestigious event in the village. On Saturday 14th I was on the beach watching the sprints and it was fantastic to talk to visitors from all around the World who ended up in our little village, with many saying they will be back.

Since then I've received news that they're hoping to hold National sprints in the village, on a weekend in May and the other in September, which is great news. I do accept there were some issues with parking and it's something high on my agenda.

Alec and I attended a traffic seminar this month looking at the roll out of the 20mph speed limits when entering the village. Alec raised the question of a pavement along the Fan Road linking up to the railway station. I raised the point of having buffer zones before entering a 20mph zone, this would slow cars down on the outskirts of all the entry points into the village. I have also raised the question with Saundersfoot Community Council of having flashing speed signs in the village and if funds can be made available. This will also assist drivers when the new speed limit comes into force in September 2023.

Also had a meeting regarding the Saundersfoot Tri which is proposed for the first weekend in September. I will be having further meetings to look at Iron Man and LCW and I'm hoping to sit down with all concerned, particularly with fellow councillors at county and in Saundersfoot, to discuss the issues.

I reported the flooding outside the Boat House and PCC are looking into this as there seems to be a blockage from when they did the development opposite. I'm hoping this can be rectified as people are unable to get out of their cars due to the amount of water.

I was very privileged to meet her Royal Highness, Princess Anne, and welcomed her to Saundersfoot. It's the second Royal Visit to the village, the first being the visit of the Princess Royal, Mary, on May 6th, 1939. Mary was the sister of Queen Elizabeth II's father, George VI. There is a photograph of her visit to St. Issell's Church in the vestry. Princess Anne asked me about the history of coal in the village. I explained that the village wouldn't be here today if it wasn't for the coal industry and that the harbour was built to export 'the black gold' around the world. She came across as being very knowledgeable and even asked what time the New Year's Day Swim would be on this year. On Friday of this week I will be attending the launch of the 2023 Swim shirt.

I also held a meeting with the Welsh Government Fisheries Department regarding issues at the Glen Beach, Saundersfoot. We are in agreement that fishing for cockles at night is prohibited, not for other shellfish, however, under the South Wales Fisheries bylaws. I ask you to email the Welsh Fisheries Intelligence Department on intel-fisheries@gov.wales if suspected offences are seen. If there are parking or noise issues we ask you to contact 101 to report.

We are looking jointly on signage which will need approval so we can state the bylaws permitted. This will hopefully give you a clear understanding of what is or isn't permitted.

I have a meeting this week with the relevant parties at the old bus park, Bonville's and hope to give an update next month.

I want to thank the organisers of the recent Bat Trail and disco at the Regency Hall. This was a fantastic night with over three hundred children in fancy dress. I was lucky enough to judge the fancy dress, which had a fantastic turnout. On the Saturday the village was bouncing with a real family atmosphere in the village. The fireworks again were amazing and thanks to all concerned for putting on a wonderful weekend of events.

Would like to thank staff of PCC who have power washed the pavements on Bevelin Hall, off Sandyhill Road along with the path at Bonville's Close. The roads were also swept of leaves at key areas in the village and I'm sure they will get round to the remaining sites of concern this week.

A point I've picked up in my short time is the amount of events that the village holds. It's also been raised that some residents had little knowledge of an event taking place. With this in mind and after talking to many organisations I felt there should be a central calendar which would be independent of all organisations. This will help local residents and guests coming to the area as many groups only advertise their own events. I would like to see anyone who is organising an event or is trying to organise one to check if there are any clashes. Please email eventsinsaundersfoot.co.uk and this would allow the event to be displayed through the correct channels.

On Sunday I had an early report of a seal washed up on the beach and with the help of Mr. Griffiths we moved it out of the tide and covered it up until it was picked up. PCC came within the hour and removed it. While I'm discussing animals can I please remind dog owners that it's not acceptable to walk your dog on the village sports field. The sports club have put up signs on their land and have requested that they are taken seriously as the impact of dog faeces getting into someone's eye can cause blindness. This is a tiny minority, unfortunately.

On December 3rd Alec and I will be holding a surgery at the Regency Hall at 10am. If anyone has queries please come along to ask your questions.

Finally, the SaundersFEST is building momentum. All licensed premises are involved as the music festival will be throughout the village. Exciting news shortly.

County Councillor Alec Cormack – Saundersfoot North

County Matters

20 MPH Switchover

Plans will be produced in November showing the roads that will be switched from 30 MPH to 20 MPH in September 2023. I will forward these to the Community Council as soon as these are available.

Parliamentary Boundary Change Proposals

On 19th October [The Boundary Commission for Wales](#) published updated proposals for the 2023 Review of Parliamentary constituencies.

Update on Avian Flu restrictions

The Welsh Government has put in place requirements for biosecurity measures to attempt to control the spread of avian influenza.

Full details are [available here](#)

Saundersfoot-Wide Matters

PCC are organising a meeting to discuss the Long Course weekend due to a large increase in complaints received this year. Once a date is provided I will communicate to the Community Council and especially local businesses in Amroth. My impression is that PCC officers are looking for the organiser to enter meaningful dialogue with local stakeholders and for appropriate actions

to take place to address concerns. Otherwise I suspect future support of the event by PCC will be in doubt.

An application to the Enhancing Pembrokeshire Fund to promote Saundersfoot as a Dementia Friendly Community in a positive and proactive way, for £6,760.00, has passed the first stage of the process and been recommended for approval at the Cabinet meeting on November 7th where a final decision will be made.

Ward Matters

Several residents have contacted about significant earthworks being undertaken without planning permission on the hillside facing Pleasant Valley on the road between Sardis and Stepside. Planning officers visited the site last week and have confirmed that the enforcement team will be taking action.

PCC completed work along the Strand to trim back overhanging vegetation that was blocking the footpath.

PCC have accepted liability for repairing the concrete plinth by St Issell's Church which was damaged by a lorry recently. They are trying to expedite the repair so it is complete by Remembrance Day. PCC have requested SCC to confirm whether the (undamaged) public bench on the plinth is Community Council property as it does not appear on the PCC asset register.

The missing road sign showing the Back Lane turnoff on the road from Saundersfoot to Sardis will be replaced by PCC this week.

I have asked officers to investigate resident complaints of excessive night time lighting on the Coedrath Flats in Saundersfoot. Some of the lights were reduced in brightness recently however others still seem excessively bright.

I will be laying a wreath on behalf of Amroth and Saundersfoot North at the Remembrance Day service at the St Issell's Parish War Memorial, starting at 10:30 on Sunday, 13th November 2022.

2022/11 159 To Receive Any Reports from Working Parties Including –

Sensory Garden and Grounds – Cllr Williams BEM

The good news is that Eynon Plant has started replacing the raised beds. The even better news is that they are using sleepers made from Jarrah wood. Osmo advised me to leave the wood untouched for 12 weeks before oiling it. Many thanks for the help received from Michael Davies (Harbour CEO) in providing Eynon a parking permit for his vehicle and trailer.

David Cox has worked 10 hours in October sorting out plants for the Sensory Garden and the flower bed opposite the police station. There is very little for him to do until late January.

The Grounds committee met with County Councillor Williams recently and we reached agreement on a number of issues. The Clerk took notes at the meeting. I suggest the Council will need to be well prepared in relation to our proposed car park plans as soon as possible. In relation to this I would like us to proceed with an application to Fields in Trust for "a change of use", possibly allowing the Council to have parking between the container and the changing rooms. The application form needs a plan of the area and I would be grateful for assistance. Possibly we can ask Howell Rees to help.

Cllr. Knibbs has taken on the Act of Remembrance with relish and I am pleased with results of his endeavours.

Cllr Williams BEM advised that the hanging baskets are required to be taken down ASAP. The fact that only one business had contributed to the cost of such for the 2022 season was raised. The Clerk advised that no requests had been made regarding a contribution to the costs to the recipients. It was proposed and seconded that all the business that receive a Community Council hanging basket be contacted requesting if they would like to make a contribution to the 2022

basket and if they would like to receive a basket for the 2023 season, for which there would be responsible for watering of such. Vote taken – A majority of Cllrs in favour of such.

It was proposed and seconded that Cllrs Williams BEM, Robinson and the Clerk would meet to formulate a tender document for all works required to be undertaken up until the 31st March 2023. Once tenders received a further meeting will be called to consider such. Vote taken – All Cllrs in full agreement

The Policies, Procedures and Finance Working Party – Cllr Robinson

October 2022 Policies and Finance Report

Notes on meeting held at the Regency Hall on 20 10 22 at 10.00 following a request to meet with the Ukraine Support Group.

Attendance

Support for Ukrainians- Tenby and Surrounding Area Constituted Group
Phil Baker - Chairman and Shirley Wilczynski - Facebook Administrator

Saundersfoot Community Council
Cllr Peter Robinson - Chair of Policies and Finance Working Group
Cllr Nicola Cleevely, Cllr Steven Clarke and Melanie Priestley - Clerk

The meeting was convened at the request of Support for Ukrainians- Tenby and Surrounding Area Group to discuss how future donation requests were to be conducted. It was noted that there was a sum of £4,000 donated by Evan Pritchard Contractors Ltd for the temporary storage compound which had been ring fenced to possibly support Ukrainians at the April SCC monthly meeting.

It was stated that the Support Group held meetings in New Hedges every Wednesday, they also held English lessons for the Ukrainians on Saturdays and Tuesday evenings.

Many outings have been arranged, including visits to Folly Farm, a trip around Caldey Island, and pottery painting in Periwinkle. Future events they hoped to carry out include Concerts, a Christmas meal in December, a Christmas meal in January (when Ukrainians traditionally celebrate), the live screening of a Christian Orthodox service, Christmas wreath making, and other activities.

The aim of the group is to help integrate the Ukrainians into the local population and create employment opportunities which would be to the benefit of the locality. The group have received funds from PAVS, Tenby Rotary, Freemasons and revenues from the Ukraine shop in Saundersfoot.

Cllr Robinson stated that notwithstanding any ring fenced funds, all future donation requests will be need to be made in accordance with the SCC Donation Policy, and will need to be for specific things, the group will also need to explain how it directly benefits Saundersfoot, and that alternative funds are not available.

An explanation as to why only £500 from a request of £1,280 was previously granted was requested. Cllr Cleevely and The Clerk explained that the Council did not consider that the reasons given for the donation merited granting the full £1,280 as there was doubt as to the benefits to be accrued for Saundersfoot. This explanation was accepted.

Following the above meeting, further discussion took place with regard consideration of the re-drafting of Terms of Reference for Working Groups with a view to amending the delegated spend of monies within the budget headings, in conjunction with the Responsible Finance Officer.

Working Groups with an allocated budgetary spend are as follows

Grounds, Sensory Gardens, Christmas Lights and Festivities, the Task and Finish Working Group where specific Budget has been allocated. The current Terms of Reference currently state -*Monies*

associated with this are allocated by the annual precept discussions and this budget can be managed as the working group decide by vote. Any expenditure in one calendar month that exceeds £200 will require full council approval. Reasonable expenses incurred in any functional activity can be retrospectively claimed by Council members

On reviewing further documents, it has been found that the above inclusion within the Terms of Reference is actually in contravention to the Saundersfoot C.C. Financial Regulations.

Clause 4 of the Financial Regulations states:

Clause 4. BUDGETARY CONTROL AND AUTHORITY TO SPEND

4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

- the council for all items over £2000;*
- a duly delegated committee of the council for items over £500; or*
- the Clerk in conjunction with the Chairman of the Council or Chairman of the appropriate committee, for any items below £500.*

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also the appropriate Chairman.

Contracts may not be disaggregated to avoid controls imposed by these regulations.

Given the above, Working Groups should not be allowed to spend any allocated monies that is not in accordance with the requirements of Clause 4.

Following discussion, it was proposed and seconded that the Terms of Reference are amended to comply with Clause 4 of the Financial Regulations. Vote taken – All Cllrs in full agreement

Library 2022-2023 Working Party – Cllr Cleevely

Report from the Library 2023 onwards Task and Finish Group.

On Tuesday 11th October 2022 members of the group attended the Saundersfoot Joint Library Steering Group. The background of the current library situation was discussed.

All councillors were emailed a copy of the library background information document before the October full council meeting. It noted that on the 3rd December 2021, former councillor Mr Phil Baker confirmed that SCC would be happy to implement Option C and further work was undertaken regarding its viability. To cover the interim period SCC agreed to pay approx. £10-11,000. In August 2022 PCC invoiced SCC for £3,000 (first payment of 3 – the third payment to be adjusted at the year-end, in February 2023).

During the meeting of 11th October, Mrs Boughton - Thomas (Treasurer of the RHCC) confirmed that as per the SCC minutes of April 2022 the Charities Commission has agreed on a change to the RHCC Objects to incorporate Library Services thus providing more flexibility and scope. A discussion was had regarding the way forward, and successful models currently being used around Pembrokeshire were also looked at.

The Library 2023 onwards task and finish group proposes the following option.

The proposal is for Saundersfoot Library to become a Community Managed Library (CML) as of 1st April 2023. The Regency Hall Community Centre registered charity will manage the CML. PCC will provide 6 hours of library staffing per week; will cover the cost of new stock and the maintenance and replacement of IT equipment. The RHCC will coordinate the volunteers, who will be trained by PCC, to cover the remainder of the proposed opening hours.

It was proposed and seconded that Saundersfoot Community Council support the Saundersfoot Library becoming a Community Managed Library as of 1st April 2023 and offer a donation of £4,000 for 2023, to be reviewed yearly, to improve the economic, social and environmental well-being of the community and future generations. Vote taken – All Cllrs in full agreement

It is understood that there is already a bank of volunteers waiting to be trained and that one of the Regency Hall Trustee has expressed an interest to act as the Volunteer Coordinator.

2022/11 160 To Receive Reports from Council Representatives Including –

Saundersfoot Chamber for Tourism – Cllr L Harper - Nothing to report

2022/11 161 ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters:

a. VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD

- i. *No site visit approved, by Pembrokeshire County Council, at this point in time, due to the time constraints of Pembrokeshire County Council Officers and the rolling out of the 20mph speed limits. A further request to be sent.*
- ii. *Cllr Williams BEM to forward an Expression of Interest application to the Enhancing Pembrokeshire Grant. It was proposed and seconded that, following consideration of the budget, that Saundersfoot Community Council make an application to the Enhancing Pembrokeshire Grant for three sets of electronic speed alerters. Possible locations the ridgeway, Sandyhill Road and Broadfield Hill.*
- iii. A number of photographs and several Emails, raising concerns, have been received by the Clerk.
- iv. Consideration to be given to alternative traffic calming measures. These will be discussed at various site meetings to be held.

2022/11 162 To receive any updates from the Returning Officer - Pembrokeshire County Council appertaining to the continuation of the Co-option process

No response to date as the Notice period concludes 05.11.2022

2022/11 163 To review the 2022/2023 Budget of Saundersfoot Community Council

All Councillors confirmed that they had received a copy of the budget review, as prepared by the Responsible Finance Officer. Each budget heading was considered and discussed. It was proposed and seconded that £1,000 from the bus shelter, office upgrade, and proposed payment to the Regency Hall (overbudgeted by £1,075) and £2,000 from the possible elections cost budget headings be used towards the 20% of the Council's contribution to the Enhancing Pembrokeshire Grant for electronic speed alerters. Vote taken. All Cllrs in full agreement.

Various budget headings were discussed and the need for such in the 2023/2024 budget. This will be further discussed at the December 2022 meeting under proposed budget agenda item.

2022/11 164 To consider the proposal put forward by the Library Working Party 2023 onwards:

See the report from the Library Working Party 2022/11 159

2022/11 165 To consider the Remuneration Decisions - as set out by the Remuneration Panel for Wales (the draft report from the Working Party has been emailed to all Cllrs Prior to the meeting)

Cllr Ludlow declared a personal and prejudicial interest in decision 50 as Cllr Ludlow is the current Chair and left the room while decision 50 was debated

Cllr Williams BEM declared a personal and prejudicial interest in decision 51 as Cllr Williams BEM is the current Vice Chair and left the room while decision 51 was debated

		Proposal from Working Party
Decision 44	£150 be afforded to all Councillors	Mandatory payment – Therefore no Proposal
Decision 45	A payment of £500 for up to three members undertaking a senior role	No payment for Senior Roles to be provided – Any out of pocket costs to be paid on production of a receipt to all Councillors
Decision 46	To make payments, as set out by the HMRC, for travel costs to enable members to attend approved duties	To be pre-approved by Full Council and amounts as set out by the HMRC. Currently 0.45p per mile
Decision 47	To make payments to reimburse members if an overnight stay is required to enable that member to carry out official duties	To be pre-approved by Full Council and paid on the production of receipts
Decision 48	To pay towards financial loss to members who have attended official duties	No payment to be provided
Decision 49	To pay members an attendance allowance of up to £30 per payment to enable that member to carry out any official duties	Mandatory payment - to be pre-approved
Decision 50	To provide a payment of up to a maximum of £1,500 to the Mayor/Chair of the Council	Working Group proposal is Yes – The amount to be discussed with full Council
Decision 51	To provide a payment of up to £500 to the Vice Chair of the Council	Working Group proposal is No- Any out of pocket costs to be paid on production of receipts to all Councillors

It was proposed and seconded that the working party's proposal for decisions 44 to 49, as set out above, be accepted by the Saundersfoot Community Council. Vote taken. All Cllrs in full agreement.

It was proposed and seconded that the Chair's Remuneration for 2022/2023 be a value of £1,500. As set out in Decision 50. Vote taken. A majority of Cllrs in favour of such. (Cllr Ludlow was not present for this discussion nor vote)

It was proposed and seconded that the working party's proposal for decision 51 be accepted by the Saundersfoot Community Council. Vote taken. All Cllrs in full agreement. (Cllr Williams BEM was not present for this discussion nor vote)

2022/11 166 To consider Council representatives on the following Bodies–

- The Harbour Advisory Group – It was agreed that Cllr Steven Clarke become the representative for Saundersfoot Community Council on the Harbour Advisory Group.
- The Regency Hall Committee – No decision made.

2022/11 167 To consider the arrangements regarding the Service of Remembrance and Wreath Laying - at the Cenotaph on Sunday 13th November from 10.30am

Following consideration of all the arrangements relating to the Service of Remembrance, it was concluded that all matters had been covered and the Council thanked Cllr Knibbs for all this sterling efforts in arranging such.

2022/11 168 To consider the prices provided regarding the purchase of a Community Notice Board to be placed within the Sensory Garden - Prices and designs to be circulated to all Councillors prior to the meeting.

Cllr Williams BEM requested this agenda item to be carried over to the December 2022 meeting.

2022/11 169 To review the number of parking permits provided to the various bodies - A request has been received, from the Regency Hall, to be provided with more parking permits to enable the parking facilities to be managed in a productive manner

Following a request received relating to the increase in the number of permits which the Council has provided, It was proposed and seconded that a further 10 permits be provided to each of the Regency Hall, Bowling Club and Saundersfoot Sports and Social Club, to assist with the management of the Permit Parking system in their control, on land in the ownership of the Saundersfoot Community Council. Vote taken. All Cllrs in full agreement.

2022/11 170 To acknowledge the arrangements for the Saundersfoot Community Christmas Lunch (11th December 2022 at 13.15) and the possible Christmas Dinner for Councillors and their partners.

The Saundersfoot Christmas Lunch is available to any residents of Saundersfoot North or Saundersfoot South that are over the age of 65. The Regency Hall kindly manages the bookings for such with the cost for the lunch being split between The Tenby and Saundersfoot Lions and the Saundersfoot Community Council.

The lunch will take place on Sunday the 11th December 2022. Councillors are requested to attend from 13.15 in formal dinner dress please.

The possible Christmas Dinner for Councillors and their partners – This will be a Christmas Dinner to be held in January 2023, for Councillors and their partners - paid for by Councillors. To be arranged via Email.

Meeting ended 21.47

If you wish to receive a link to the meeting, please contact the Clerk at – Clerk@saundersfoot-cc.gov.wales