**NEW MOAT COMMUNITY COUNCIL**

**MINUTES** of the **ANNUAL COUNCIL MEETING** held of Wednesday, the 16th day of May 2022 at 20:00 in New Moat Church. The previous meeting dated 11th day of May 2022 was postponed to this date due to insufficient attendees.

**MEMBERS PRESENT: Cllr H Warlow (Chair), Cllr D Howells, Cllr J Bushell, Cllr E Davies and S Harding (Clerk).**

1. **APOLOGIES FOR ABSENCE: Cllr M Himsworth**
2. **APPOINTMENT OF ROLES - Cllr Warlow as Chair for a further year; Cllr Howells as Vice Chair which was a unanimous vote of approval**
3. **FUNCTIONAL POWERS OF THE CLERK/RESPONSIBLE PERSON FOR COMING YEAR -** No changes. All financial transactions to be signed by two signatories and approved at Council Meetings. Cllr Warlow would become the second signature replacing Cllr Griffiths.
4. **DECLARATION OF KNOWN INTERESTS - NONE**
5. **APPROVAL OF PREVIOUS MEETING MINUTES dated 16th March 2022– Decision Approved**
6. **ANNUAL REPORT ON ACTIVITIES UNDERTAKEN IN PREVIOUS 12 MONTHS -** 1. There had been 3 meetings (Nov, Jan and March); 2. Purchases - the Council had arranged for a defibrillator to be installed in Penffordd; 3. The Council had adopted a new code of conduct and received a briefing/training on it’s application; 4. The Council had opened a new bank account; 5. Considered 2 planning applications relating to path diversions and an extension to farm buildings; 6. Considered 7 requests for funding from various charities/organisations; 7. Considered 1 resident request; and 8. Change of members due to resignation of M Thomas and Cllr Griffitths not standing at this years elections. Appointment of Sue Harding as the Clerk.
7. **FINANCIAL REPORT** - Sue reported that the bank balance remains healthy with a £3848.49 credit balance but taking into account uncashed cheques the available spend was £3053.49. The funds had increased due to Covid and no meetings during that period. The precept remained at £1000 per year. Sue circulated a detail spreadsheet of spending which totals £1864.80.
8. **ASSETS REPORT** - Sue had started to compile an ‘Asset Register’ and was only aware of the new defibrillator and cabinet. Cllr Howells stated the Bus Shelter at New Moat should also be added. Cllr Bushell would contact the person who purchased the defibrillator in New Moat to enquire about responsibility of the equipment going forward and getting it registered with the NHS.
9. **Defibrillator Installation** - The defibrillator had been installed in Penffordd and registered with the NHS. Sue would be arranging training.
10. **Update on Notice Boards -** Sue circulated a list of providers with comparison prices. Cllr’s approved the purchase of 3 notice boards from the cheapest company, with 3 keys. When received individuals from the local areas would be asked to take responsibility for holding the key and content to be displayed. The Clerk would hold the copy keys.
11. **Queens Platinum Jubilee -** Sue had contacted the Clerk to on Mynclogghog Community Council who confirmed they are holding an event during the jubilee weekend, tickets would be on sale in the village store. Cllr agreed that they would promote this in their areas. Discussion took place about any other events known to be taking place within the area. Cllr Warlow had been informed of an event in Llys-y-frtan and the organisers had asked if the Council would like to contribute towards the costs of paper plates, napkins etc. **Decision - unanimous agreement to contribute £50 towards costs of the event.**
12. **AUDIT NOTICE -**  An audit was due to be completed by the audit office which would be submitted in June and would be available for public inspection during the required period.
13. **Correspondence received since last meeting -**

**11. Notification of any other business for discussion at future meetings:-**

 **a.** Chanel 4 - TV Political Programme - D**ecision not to take part** b. One Voice Wales - Manifesto for the future - recommendations to political

 organisations - **Noted** c. Citizens Advice Pembrokeshire - **Decision decline** d. Planning Decision 21/0281/PA - Glamping Enterprise Delfryn, Llys y fran. - **Noted**

 e. Green Lane Association - **Decision decline**
 f. Innovation Strategy Wales - **Noted** g. Ystadau Cymru - Asbestos survey. **Noted**

**12. Next Meeting Date - 31st Aug 2022 at Llys-y-fran**

**Meeting Closed at 21.30.**