**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 27th October 2022.

**Councillors present:**  T Baron (Chairman); A Cormack; A Evans; F Evans; R Harris; M Harvey; J James; S Phillips (Vice Chair). E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk)

**Apologies**: R Tippet Maudsley, R Lake, M Morris.

**Declaration of Interest. None.**

**Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. **Minutes** of the meeting held on Thursday 29th September 2022 were agreed as a true record.

Proposed by Cllr Roger Harries

Seconded by Cllr Alan Evans

Vote - unanimous

Cllr. Phillips signed the September Minutes.

**2 .Matters Arising**

* NRW – The pollution at Wisemans Bridge in August was fully investigated and traced to a private licensed operator. The breach has been dealt with. NRW reports that water testing is ongoing through the year to pick up incidents of this kind.
* PCNPA has redrafted the Interpretation panel for the Bug Hotel in the play area. Cllr Harvey has commented.
* PAVS have invited Councillors to attend events though the year when they will update on community initiatives that may be of interest.

**3.County Councillors Report**

**County Matters**

**20 MPH Switchover**

Plans will be produced in November showing the roads that will be switched from 30 MPH to 20 MPH in September 2023.  I will forward these to the Community Council as soon as these are available.

**Parliamentary Boundary Change Proposals**

On 19th October [The Boundary Commission for Wales](https://bcomm-wales.gov.uk/reviews/10-22/2023-parliamentary-review-revised-proposals) has today published updated proposals for the 2023 Review of Parliamentary constituencies.

**Update on Avian Flu restrictions**

The Welsh Government has put in place requirements for biosecurity measures to attempt to control the spread of avian influenza.

Full details are [available here](https://www.pembrokeshire.gov.uk/newsroom/update-on-avian-flu-restrictions)

**Ward Matters**

PCC are organising a meeting to discuss the Long Course weekend due to a large increase in complaints received this year.  Once a date is provided, I will communicate to the Community Council and especially local businesses in Amroth.  My impression is that PCC officers are looking for the organiser to enter meaningful dialogue with local stakeholders and for appropriate actions to take place to address concerns. Otherwise, I suspect future support of the event by PCC will be in doubt.

Several residents in Pleasant Valley have contacted about significant earthworks being undertaken at the other side of Pleasant Valley without apparent planning permission, between Sardis and Stepaside.  Planning officers visited the site last week and have confirmed that the enforcement team will be taking action.

The Amroth & District Community Hall grant application to replace the current carpeted floor which currently prohibits certain types of activities, with a new hard-wearing LVT floor, has passed its first hurdle at the Enhancing Pembrokeshire panel and a final decision will be made at the November Cabinet.

*No decision been made as to the future of the EP fund. ACC advised to proceed to budget for match funding as before. The fund has made a very positive contribution to the area and helped several local organisations to fund several projects in the wards including replacing Summerhill Play area, restarting the Film club, installing Amroth Free Wifi and the historic interpretation of Exercise Jantzen*

I will be laying a wreath on behalf of Amroth and Saundersfoot North at the Remembrance Day service at the St Issell’s Parish War Memorial, starting at 10:30 on Sunday, 13th November 2022.  Anyone who wishes to attend would be most welcome.

**Cllr Harries proposed that the Community Council pay for the wreath as it is being laid on behalf of the community. Seconded Cllr. Harvey. Vote - Unanimous**

**4.Planning**

**Meadow House Caravan Site ( NP/21/0085/FUL)** – Update from PCNPA Planning development via a resident

*The applicants are now preparing a legal agreement to resolve the issues with the 2010 permission which were discovered during the Committee site visit and as soon as the legal agreement is received, we will be returning the application to the Planning Committee.*

**20/1103/TF. The Rookery, STEPASIDE, Narberth, Pembrokeshire, SA67 8JR. Proposal**, Tree Surgery. **This application has been approved.**

**NP/22/0588/CLE. (Cert.of Lawfulness, existing use) East Lake Farm, Llanteg, SA67 8PT. Proposal,** Construction of an earth bunded nutrient store, constructed in accordance with the latest storage of silage. **Following discussion, ACC have No objection to this application but raised concerns as to agricultural contractor vehicle speeds through the village with heavy loads.**

**22/0550/PA. 47, Llanteg Park, LLANTEG, Narberth, Pembrokeshire, SA67 8PZ.  Proposal:** Rear extension at first floor level. **Following discussion, ACC have** **No Objection to this application.**

**22/0615/HG. Field between New Inn and Telpyn Farm, Amroth. Proposal** Removal of hedge to theNorth Highway**. Following Discussion, ACC have No objection to this application.**

**5.Correspondence**

* **The National Urdd Eisteddfod** has requested a donation. **Agreed,** The Clerk will politely decline based on ACC’s policy to only support local charities.
* **Royal British Legion’s** new grant scheme for veterans and their families, for your information. [Royal British Legion to give veterans and their families grants of up to £2,400 to help pay bills – check if you're eligible and how to apply (moneysavingexpert.com)](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.moneysavingexpert.com%2Fnews%2F2022%2F10%2Froyal-british-legion-armed-forces-grants-energy-bills%2F&data=05%7C01%7C%7C5e6240917262448f60ff08daadece79a%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638013530253406105%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=V%2F4OCTGgRgV56CkL1ET2WdHaOfelyYBsNgdR5xLhNAU%3D&reserved=0)
* **Welsh Government** has published a consultation that sets out an ambitious long-term agenda for modernising electoral administration and wider electoral reform in Wales. Use this link to view the paper, https://gov.wales/electoral-administrationand-reform-white-paper. The consultation closes on 10 January 2023. Send responses to Elections.Consultation@gov.wales.
* **Section 147**. In accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011 the following draft reports have been published
* *The Independent Remuneration Panel for Wales draft Annual Report February 2023.*
* *Draft Annual Report - consultation questions*

The Reports can be viewed via this link.

[Independent Remuneration Panel for Wales Draft Annual Report - February 2023](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Findependent-remuneration-panel-wales-draft-annual-report-2023-2024&data=05%7C01%7C%7C90f926fc3ce24dd43e5508daa879089b%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638007535199178613%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=mUZTJxdykreu%2B%2FMHaN%2BWJrZFzBwKQNh%2FJ835eevvEmc%3D&reserved=0)

* **Well-being of Wales Report 2022** version has been published and can be accessed using the following link: [Wellbeing of Wales: 2022 | GOV.WALES](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fwellbeing-wales-2022&data=05%7C01%7C%7Cf597c8e3b8db4a87650908daa6c918be%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638005679872284289%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=%2F2IhowImbPiP7mxBKHGt9FttB37lpeSEn3QkXBtghPo%3D&reserved=0)
* **From the Welsh Language Commissioners Office**

The Place-names Standardisation Panel has met. The consensus was to adhere to recommending *Amroth* only in the List of Standardised Welsh Place-names. Full reasons for the decision were included in the email. The Clerk has all the details.

**Proposal; That Amroth is used as the Standardised name in Welsh and English.**

**Proposed Cllr. Phillips, Seconded Cllr. Harries , Vote Unanimous**

* **NRW**. Following a request for information from ACC, Natural Resources Wales responded that they routinely sample the bathing water at Wisemans’ Bridge and a sample taken on 18 August 2022, returned a high result. This result was confirmed on 23 August 2022 and officers went out to investigate and check the local area to see if there were any problems. The source was identified, and steps were immediately taken to rectify a fault in a system belonging to a private licensed operator

Natural Resources Wales will be in further contact with this site and others in the Wisemans’ Bridge area to ensure the sewage systems they operate are as robust as possible

**Cllrs queried if a more proactive approach could be adopted such as frequent spot checks to ensure compliance. Are penalties for breaches appropriate to encourage operators to check compliance more frequently themselves? Does the current infrastructure/ drainage in the area have enough capacity to cope with holiday site expansions in the area? Agreed. The Clerk to write to NRW for answers.**

Following recent communication with Dwr Cymru regarding use of the Pumping station in Amroth to host a community Notice Board, it was agreed to invite Robert John from Dwr Cymru to attend the November meeting to talk about work being carried out in the area,

**6.Finance as of 30th September 2022**

**b. Statement of accounts**

Account 649 – £2451.94

Account 856 – £12,600.40

David Rees - £1431.44

**c. Income**

EP Grant payments for the Free Wifi and Film Club totalling £3675.65

£399.07 has been transferred from the David Rees Account to the current account.

**d. Payments**

Clerk’s wages September 22

Planning Aid Training – Enforcement -KB £35

Free Wifi Internet inc vat = £54

Cinema for all - Film Club License £159.60 x 2 for *Elvis* in Sept and *Belfast* in October

Mark Harvey – Film Club Expenses to Dec 22 -£50.46

Daniel Court Tree Felling £1560 Inc vat

Hall hire for film club 2 x £25 =£50

Hall Hire Llanteg for meeting £10

Alec Cormack Expenses – Wreath for Armistice day

**All Payments were agreed**

**Proposed Cllr. Harries, seconded, Cllr Phillips. Cllrs voted unanimously.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* **Temporary Road Closure. Pleasant Valley/Stepaside**

The Order will be to temporarily prohibit all vehicular traffic other than exempted vehicles from proceeding along that section of the unclassified (U6366) road at Pleasant Valley, nr Stepaside – from a point near the access to the property known as Harvest Mill, south to a point near the access to the property known as Hazeldene.

The alternative route for traffic will be via the U6366 to Stepaside, C3185 Stepaside towards Summerhill Road, U6367 road through Summerhill towards Wisemans Bridge and U6366 road towards Pleasant Valley. Pedestrian access will be maintained for the duration of the closure.

It is intended that the restrictions, which will be signed accordingly, will come into effect on Monday 7th November 2022 and remain in force for approximately 2 weeks or until completion of the works.

* Cllr Harries obtained two quotes for tree felling work in the Old School Garden. Daniel Court was appointed, as his was the lowest quote.
* The two Speed Indicator Devices have now been installed, one in Summerhill and one in Stepaside. These are already having a noticeable effect.
* The notice board in Stepaside is out of service and will remain so until the new board is fitted, hopefully in November 22.
* William Thwaites reported that the battery on the Defib outside the Osborne shop was low, and the adult pads were out of date. Tony Wall of Tenby First Responders attended to the matter within 24 hours. ACC are grateful to both for their care and attention.
* Broken Street lights in Summerhill and Stepaside have been reported. The light in Stepaside by Cromwell Court is fixed and the light in Summerhill will be fixed imminently.
* Speed remains an issue on Trelessey Road in Llanteglos. Can the 30mph area be extended down the whole lane? **Agreed.** Clerk to contact PCC.

**8 Finance & Governance Tool Kit**

**Proposed Mission Statement**

*ACC is committed to improving the quality of life and well-being of all the Residents of the community. To achieve this, the Council is concerned to:*

* *protect the environment,*
* *promote social inclusion and cohesion,*
* *Champion public safety especially on the roads and by the sea,*
* *promote health giving activities and*
* *encourage and facilitate the involvement of individuals in projects and activities that benefit the community.*

**Propose to accept- Cllr Harries, Seconded Cllr James. Vote- All in Favour**

The annual report is being drafted.

**9.Report By Amroth and District Community Association**

The Hall remains busy with groups and classes. The Committee are waiting to hear if their application to the Enhancing Pembrokeshire fund for new flooring has been successful. The film club has met twice to date and will continue to show films on the second Friday of the month at 7 pm. All are welcome. Admission is free, but donations are welcomed. Refreshments are available.

**10. Report by Llanteg Village Hall Committee**

* The Autumn Newsletter has been compiled and should be ready for delivery by mid November. A donation of £200 towards printing costs has been gratefully received from Amroth Community Council.
* Solar lighting for the car park is still an ongoing project due to full planning being needed.
* A free energy survey (via PAVS) has been carried out, which once received from the surveyor, will be used for applying to the Enhancing Pembrokeshire Grant scheme for funding towards energy saving improvements to the hall structure.
* A new craft group has been set up taking place on the first and third Wednesday afternoon of the month between 1pm and 4pm. The Community library is also open on this afternoon.
* The Garden group commenced their village talks on Wednesday 26th October; Matthew Tebbutt spoke about invasive species. Future talks are November 9th Rachel Barber from Carmarthenshire Meadows group, and on December 7th Piers Lunt from Tywi Gateway project Abergwili will be our speaker.
* LARC Llanteg and Amroth Renaturing group, are holding an open meeting on November 11th with guest speaker Trevor Theobold, PCC Senior Ecologist.
* The final stage of the Pollinator group project, with the help of Chris Taylor from PCNP, was to complete the Bug Hotel at the Clay Pits with suitable items for insects to use as a habitat.
* Begelly is the next venue for the walking group on 28th of October, and a walk at Llansteffan led by Nigel Bailey is in November.
* A team of volunteers recently has continued maintenance at Crunwere churchyard

**11 .Report by Summethill Play Area Representatives**

* **Bug hotel-** The bug hotel is in use. PCNPA have had an information board translated and printed.
* **The quarterly Inspection** was carried out in August. The report includes many items that are no longer relevant. The Clerk has written to PCC to ask them to remove obsolete items.

**Agreed.** The Clerk will arrange a meeting with Mark Harvey, Trevor and Neil McCarthy of PCC at the play area/hall to discuss reports.

* The new picnic benches have been installed and need to be fastened down to prevent movement. Cllr. Harries has contact Paul Turpin to arrange to fix the seats securely but in a way that grass cutting can still be carried out. Cllrs. Harries and Harvey to agree positioning.

**12.Project ideas and Updates**

**Amroth Free Wi-Fi –**The Wi-Fi is now working well.Speeds up to 80Mbps are being obtained. Feedback from residents has been very positive. This needs to be recorded for grant reporting purposes.

**Exercise Jantzen –**. No update this month.

**Film club –** Films are being shown on the second Friday of the month. Positive feedback needs to be captured for grant reporting purposes. Purchased Blue Ray Discs will be offered on a free loan service to residents.

**Allotments –**The Clerk has emailedSenior Estate Manager for the National Trust- Alex Rees -Wigmore requesting a meeting/discussion on possible land for allotments.

**Notice Boards –** Cllr. Harvey was successful in securing £10k from the National Lottery to part pay for the new boards. The order has been placed. Dwr Cymru area supervisor has kindly agreed to host a board on the pumping station in Amroth which ACC are most grateful for.

Preparation work must be carried out by the toilets in Amroth and at Wisemans Bridge and Stepaside prior to the boards being installed. Cllrs. and Clerk will attend to this.

**13.Community matters –**

* The Educational Charity of David Rees has given financial support to two children this year on their transfer to secondary education.

**14.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday November13th 2022.
* Budget for 23/24 – **Agreed.** The Finance and Resource Committee will meet to produce a first draft.

**15.To receive a report and any proposals from the Finance and Resources sub-Committee**  
*Due to the confidential nature of information to be discussed under this agenda heading and in accordance with s2 of the Public Bodies (Admission to Meetings) Act 1960 members of the public and press will be asked to leave whilst items are discussed.*

-**Agreed.** RFO to be kept up to date with all decisions made, for audit purposes.

-**Agreed** The sub-committee will draft a Budget for 2023/24 at a meeting prior to presenting it to full Council at the November Meeting.

**16. The date of the next meeting is Thursday 17th November 2022 in Amroth Parish Hall.**

Anyone wishing to observe please contact the Clerk [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com) . Virtual attendance will also be possible via zoom.

**The meeting closed at 8.48. pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**