

## Minutes of the Meeting of Saundersfoot Community Council Thursday 5th March 2015

**Present** Councillors : B Cleevely (Chairman) , P Baker (Deputy Chairman), Mandy Allsop, Tessa Pearson, Mary Cavell, Ronnie Brabon ,Don Poole ,Steve John , Anthony Mattick, Rosemary Hayes MBE, D McDermott

**In Attendance** Mrs Virginia Taber (Clerk)

1) **Apologies for absence** Cllr S Boughton –Thomas

2) **Chairman's report.**

The Chairmen reported that it had been a very quiet month and he had nothing to report.

3) **Declaration of interests.**

Cllr Baker – Harbour Development

Cllr McDermott – Harbour Development

4) **Minutes of Saundersfoot Community Council Thursday 4<sup>th</sup> February 2015**

Cllr Phil Baker was not present at the last meeting so took no part. The minutes were agreed as an accurate record.

5) **Matters arising from the minutes.**

a) **Minute 5f** (page 2033) - Cllr John said that he was under the impression that the mobile police station was being purchased to cover Tenby, Saundersfoot and Narberth. However Simon Hart MP was recently reported as saying that a mobile police station was being purchased for the whole of Pembrokeshire. This was an entirely different prospect to the original one stated by the Police and Crime Commissioner and this would mean the loss of a police station and would effect policing completely in the area. It was **resolved** to write to the Police and Crime Commissioner to clarify the correct position regarding the mobile policing unit.

b) **Minute 6b** (Page 2034) Purchase of a Container - before the Container arrived rubbish needs to be cleared form the area.

It was **resolved** to arrange to have the rubbish cleared.

c) **Minutes11a** (Page 2034) Thanks were expressed to Councillor Poole for rectifying this situation and fitting a new lock to the gates.

d) **Minute 11f (page 2034) Coppet Hall Toilets** An email has been received from Hean Castle Estate clarifying the position regarding the toilets and opening times. It was **resolved** that Cllr Baker would contact Mr Lewis and arrange a meeting with him, Cllr Cleevly and Cllr Baker to resolve any outstanding issues.

e) **Minute 11 c (page 2034) Unpleasant odours.**

Rob John, Welsh Water had completed enquiries in the village in response to Councils request and as a result had not found anything wrong. However bad odours was still being experienced in the Westfield Road, Regency Hall area. Cllr John said that he was in the hall quite often and there had been a bad smell in that area for some weeks. Cllr Baker counselled against making broad statements about the possible cause of these smells without having hard and fast facts to hand. Cllr Pearson wondered if more NutriNox might be required. It was **resolved** to contact Rob John and invite him to talk to the Council about this issue

f) **Minute 1 of meeting held on 15<sup>th</sup> January 2015 (page 20134)  
Light in the long Tunnel**

As requested from the last meeting Cllr McDermott had prepared some costings for lighting in the long tunnel but handed over to Cllr Baker who had information that superseded this. Cllr Baker informed Council that the Hean Castle ecologist had a good relationship with National Resources Wales (NRW) and they are more relaxed about installing lighting in the tunnels – he had had a meeting with David Lewis (Hean Castle) and a representative from PCC and it had been agreed that Hean Castle would obtain a Bat Licence and County Council would pay for the lighting installation with SCC arranging the planning permission. The result would be that the lighting would be greatly improved at minimal cost to SCC. It was **resolved** to agree with this position and apply for planning permission and bear the cost of that application.

g) **Minute a) Page 2035 Council Representative to Harbour Commissioners**

The Chairman announced that Mr Phillip Parker had been appointed as Council representative. He was not in attendance but produced the following report.

*At the February meeting the following was discussed. Mr Pip Parker was welcomed as the newly appointed Harbour Commissioner appointed by Saundersfoot Community Council. Financial matters were discussed relating to the Harbour Regeneration Projects,*

*Discussions are ongoing with Pembrokeshire County Council Directors/Officers and Cabinet Members regarding the Old Coal Office. A meeting to be arranged with PCNPA to review the pre application for the proposed Marine Centre of Excellence which has been widely discussed in previous meeting. The Harbour Maintenance regime was discussed – sluice, channel and new chains. The Police and Crime Commissioner has called to the harbour to view if the Harbour could be a suitable base for the relocation of the Police Station. The Various phases of the regeneration were discussed*

*reviewing programmes and timescales. The financial report was discussed. Fish Week has been cancelled for 2015 due to the budget – the Harbour festival will still be held on Sunday 5<sup>th</sup> July 2015. Coast and County itv Wales did a heritage trail interview with Tessa Pearson which focussed on the Coal office and its heritage.*

**h) Minutes b) (page 2035) Water Supply to the Sports Club and Bowling Club**

Cllr Poole reported on his recent meeting with representatives with the two clubs. It was agreed that SCC handyman and Councillor Poole would dig a trench and that would take away excess water. It was agreed in principal to give written permission to put a trench across SCC land to enable the Sports club to supply the Bowling Club with water. It was also agreed in principal to pay towards the water used by the gardener subject to clearer understanding on the amounts used. Cllr John reported that ongoing issues with the supply to the Regency Hall were being discussed with the contractor JEHU. Cllr Cleevely made it clear that any water used by SCC will go through a metre so that we can keep an accurate check on water used. Cllr Poole agreed that a proper and accurate plan of works must be prepared and kept with SCC records and another displayed so that everyone was clear in the future where the waters supply was. Cllr John was concerned that SCC were being asked to pay a disproportionately higher amount of the water rate and that the division appeared to be weighted in favour of SBC. The suggestion being SCC pay 25%. Cllr Cleevely agreed and said SCC needed to be paying a lot less than that figure. It was **resolved** to write to SSSC and SBC and ask for sight of a copy of the bill for the supply across the sports field and for an accurate plan to be prepared.

**i) Minutes 9 (Page 2037) Correspondence - Meeting with Martin White and Rob Scoufield**

**Cllr Baker and Cllr McDermott left the meeting at this point.**

The Clerk informed the meeting that she had contacted both as requested. She had received a reply from National Parks which had indicated that there would be stakeholder meeting in April but had not responded to the request for meeting now. Martin White had contact the Clerk and told her that there was nothing substantial to report from SCC until April but that he was willing to attend a meeting of Council together with Mike Davies of Saundersfoot Harbour Commissioners to discuss the project and proposals. Members were not content with this response and requested that the Clerk contact Martin White and set up a public meeting – two dates were suggested for the end of March.

**Cllrs Baker and McDermott return to meeting**

**j) c page 2035 Future of CCTV** – it was reported by the Clerk that the contract had now been cancelled as requested at the last meeting. Cllr Baker expressed his concern that this information had not been passed on to members of the Police Forum.

## 6 Accounts for payment

Wages	2082.32
A1 Servicing (Lights)	148.8
Gareth Davies (Poppies AppealPhoto)	48
One Voice Wales	440
BT Redcare (CCTV)	603.95
PCC (Trench)	677.3
CSA	219.8
HMRC	113.36

**Total expenditure February  
2015** **4333.53**

## 7. Planning Application received.

<b>Ref NF 15 0 80</b>	Premises
Mr. S Odely	
9 Castle View	9 Castle View
Saundersfoot	Saundersfoot
SA69 9AB	SA69 9AB

### **First floor bedroom en-suite extension over existing ground floor kitchen.**

The applicant is well known to every member of the Council and allows SCC to use water for Council flowers and beds therefore every Councillor declared an interest and were unable to comment on this application.

<b>Ref NP 15 0 53</b>	Premises
Debra Maddox	Middle Flat Melvern House
33 Mountain Road	Wogan Terrace
Craig Cefn Parc Swansea	Saundersfoot
SA6 5RH	SA69 9HA

**Replacement 2 Wooden Sash Windows to first floor front elevation with upvc ecoslide sash windows. Replacement of rear wooden door with composite upvc door**

The Council resolved to support this application and asked that a letter be sent to the Planning authority clarifying the use of upvc windows in the Conservation area.

**Ref NP/15/0122 / FUL - Mr Adrian Alford**

Replace 3 Wooden Beach Storage boxes with 1 larger steel storage box to be used on the beach for the summer season of 14 weeks

Cllr Baker declared an interest.

The Council **resolved** to support this application

## **8 Licensing**

- Four Seasons Farm Shop Bethesda Cross Saundersfoot

Council resolved not to object to this application

- The Captains Table The Harbour Saundersfoot

Council resolved not to object to this application

## **9 Correspondence Received**

- Cruse Bereavement Care

Application for a donation adjourned to the May meeting

- Saundersfoot Sports Club and Saundersfoot Bowling Club

**See 5 h above.**

- Stackpole and Castlemartin Community Council

The Contents of the letter regarding Registration Services moving to Cherry Grove were noted.

- Post Office - Proposed Move to new premises and modernisation

It was resolved to write to The Post Office in support of the proposed relocation of the Post Office to the Spar store Saundersfoot.

- Pembrokeshire Housing - New homes in Valley Road  
The Contents of the letter were noted.

Pembrokeshire County Council -(PCNP) Off Street Parking Order 2015  
A new order for PCNPA car parks had been received from Pembrokeshire County Council on behalf of PCNPA, who have The authority to act in these matters, was noted by members. It was also noted that the Early bird discount now gone and that the daily charging period is between 9am - 5pm -Season tickets still available

## 10 Agenda Items

### a) Sewage System Capacity in Saundersfoot – Cllr Allsop

Cllr Allsop reported to the meeting that she was under the impression that there was nowhere in South Pembrokeshire to dispose of effluent from cesspits septic tanks other and that it had to go to Carmarthen to be disposed. This is costing residents with these facilities an extra £30 per pit. If Carmarthen is closed for maintenance then it has to go to Swansea. In her opinion all the new houses built in the village contribute to this problem. Cllr Allsop considered that it was a matter for Welsh water to improve this facility.

It was **resolved** to invite Rob John to a meeting to discuss the position.

### b) Road Marking – Cllr Mattick

Cllr Mattick reported that he had been approached by local taxi drivers regarding the poor state of the road markings and that people had been parking in the designated area as a result. Cllr Baker will take this matter up to resolve.

### c) HMPCCZ Highly Protected Marine Zones - Cllr McDermott reported that he had been approach to be One Voice Wales representative for this Zone subject to SCC approval.

It was **resolved** that Cllr McDermott would be the representative

## 11 Reports from Various Committees

### Cllr Baker – County Councillor for Saundersfoot

#### County Matters

North Pembrokeshire High School and 6th Form restructuring - at the last Full Council meeting the proposals for school mergers and restructuring were discussed. The original option considered the merging of St David's with Fishguard and the merger of STP with Tasker Millward, all 6th form students

would be accommodated on a new 6th Form campus at Pembrokeshire College. However at the start of the debate The County Leader offered a revised model with St David's and Fishguard remaining as two separate schools with STP and Tasker's merging with all 6th Forms accommodated at the 6th Form campus. A formal consultation with stakeholders now begins.

Civic Amenity Sites - As part of the County efficiency savings a consultation will commence to receive views on the closing of Civic Amenity sites for two days a week, the closed days would be chosen following assessment of the quietest days, in addition there would always be one site open in an area to assure the service is maintained.

Budget - The Budget is before Full Council on 5th February and is also being reviewed by all Overview and Scrutiny Committee's.

### Ward Matters

Speed Cushions - Ben Blake has undertaken his review of the proposed re-use of Church Terrace cushions at the top end of Sandy Hill Road., his assessment suggests the cushions being placed approximately 25m either side of the junction with Sandy Hill Park. Cllr Baker has requested a meeting with the residents to view the final location. The cushions removed from Francis Lane will be reinstated in the near future following reconstruction of the carriageway soft spots.

Lights in the Long Tunnel - Following a further review of the current provision and the requirements of the bat licence requirements Cllr Baker reported that there is possibly a joint project available with PCC installing alternative lighting, The Hean Castle Estate investigating a renewed bat licence application and Cllr baker suggested that Saundersfoot Community Council sponsor the revised Planning application. PCC would continue to be responsible for future maintenance and retain liability for the structure and coast path.

Saundersfoot CP School - Cllr Baker reported on the recent interview for a new Head teacher for Saundersfoot CP School - following a two day process which included a number of interview panels (including the School Council) Mr Nicky Allen has been selected as the new Head and will take up his post in September. Cllr baker wished to record his thanks to Miss Helen Lester who has been a truly inspirational Head Teacher.

No entry signs - Cllr Baker was pleased to see the new signs at the bottom of High Street and Wogan Terrace, these had been installed following his meeting with Ben Blake in December, Cllr Baker awaits the proposals for Cambrian Terrace which he hopes will reduce the number of vehicles travelling the against the correct direction.

Ironman September 2015 - Cllr Baker reported on his meeting with Mr Kevin Stewart, following the continued success of the event and the growing numbers of spectators the management team are looking to local

Communities to support additional logistics, it may be possible that Saundersfoot sponsors an additional coach for the day to ferry spectator's from Saundersfoot to Tenby early in the morning to watch the swim and then bring spectators back to our village to watch the spectacle on Heartbreak Hill.

Cllr Cavell -Saundersfoot Community Primary School

Cllr Cavell reminded councillors that Mrs Lisa Cooke had invited Councillor's to come into school to talk to year six pupil about the work of the Council and Councillors. It was agreed that Councillors who could attend would go to the school on Wednesday 11<sup>th</sup> March 2015.

Cllr John reported the following:-

#### **Saundersfoot Bay Heritage & Regeneration Trust – 10<sup>th</sup> Feb**

The chairman welcomed Einir Young from Bangor University and Steve Whitehead from Colby Lodge. There was a report of a meeting with PCNPA planning, where it was that the Coal Office garden area was noted in the local development plan and has some conservation requirements attached to it, and it is explicitly outside of the designated "harbour area". Apparently there has been a lack of discussion on this matter from PCC. The Coal Office group are seeking funds from the Lottery Heritage Fund and PLANED for a scoping study. The cabinet of PCC have now released the building and delegated the decision to officers, there are commercial offers coming in but the harbour commissioners are believed to be first choice. Einir then gave us an overview of her projects and with 4 months left of EU funded assistance and could help the group to develop ideas. Next meeting – 4<sup>th</sup> March 5pm.

#### **Police Forum – 2<sup>nd</sup> March**

PCSO Jim Moffat brought cake to celebrate his birthday

Milestone. Several new initiatives were shown to the meeting, there is "rate your police" where any member of the public who has contact with the police can give a satisfaction rating and provide feedback on the experience. Due to the rural nature of the area, cannabis farms are thought to be setting up and so scratch and sniff cards were handed out for people to familiarise themselves with the smell so they can report potential locations. The police station is being repainted with new hot water boiler and PC printer, so unlikely to close soon! The 30 & 40mph zones on Sandy hill Road will be monitored by the roads policing unit and PCC are looking at fitting speed bumps in a few locations. The crime figures showed only 3 crimes in February a 52% decrease on last year, nothing reported in Amroth, 2 in Carew and 8 in East Williamston. Last month's priorities, no problems at the youth club and no travellers seen in Whitehill. There is a new domestic abuse reporting service, people can discretely text 999 with the line "register" and then respond "yes" to the reply. The parking outside of Tesco's has resulted in 2 tickets issued as it is meant for HGVs only. There has been a spate of Citroen hubcaps being stolen, 8 in the last few weeks. Shop lifting in the Spar has resulted in 2 youths starting the youth justice process and another one going to court.

Some of our local youths were part of an initiative to curb their behaviour by them spending a day in court – as actors in a mock trial. They got to stay in the cells, sit



as a jury and be cross examined in the witness box, the real magistrates and staff spoke with them and there was a very good response and all saw it as a learning experience. This was the first of what could be a UK wide pilot.

Priorities for March – underage alcohol purchases, parking in the taxi rank and extra patrols in Carew and Sageston. Next meeting 13<sup>th</sup> April, Regency Hall

#### **Saundersfoot Bay Heritage & Regeneration Trust –**

**4<sup>th</sup> March** From the previous meeting it was reported that discussions had started with PCNPA over the use of the “Tomos” character within material. The meeting then discussed the recent news of the sale of the Coal Office to the commissioners and news of the sale of the shops to them also. It was agreed that the original aim of saving the Coal Office for use as a heritage centre/museum still remained and that the discussions with the harbour should be firmed up now. The same should be agreed about the proposed boat as an exhibition area.

The production of an enhanced version of the Saundersfoot Heritage booklet, covering the whole bay area and with updated features.

**Regency Hall – 4<sup>th</sup> March** The chairman welcomed everyone to the last meeting of the old charitable company, where the outstanding items were discussed before the formal closing of the charity. The first aid course is due soon and 9 people will attend from the hall, the outstanding building snags remain and will have to be remedied under the new charity. The meeting formally closed and the first meeting of the new charitable organisation started. The new constitution has two levels of committees, the trustees and the users committees. The trustees are 3 to 9 members and the community council representative. Of the original 9 trustees nominated some time ago, two decided to stand down and serve on the other committee, with one of the vacancies being filled during the meeting. Mr Neville & Mrs Sue Boughton-Thomas were both nominated as chair and treasurer of the trustees, with Mrs Vee Smith being the trustee nominated to serve on both committees. The next meeting of the users committee is Wednesday 1<sup>st</sup> April, all local groups are invited to send a representative member if they do not already have one. The trustees meeting is a week later on the 8<sup>th</sup> April.

**Cllr Hayes** - reported that she was the new Chairmen of the Regency Hall Users Group.

#### **Cllr Brabon – Gardens and Maintenance**

Cllr Brabon reported that he had been approached by Mrs Alma Howells and family who wished to put a seat in the cemetery in memory of her late husband. It was resolved to agree to the request however the Council would chose the seat, as it had been previously agreed by Council that all benches in the cemetery would be uniform in style. Sensory Gardens - the council gardener/handyman has power washed the paths as a result it is looking much better. He has also removed lots of dead leaves and the rubbish. Together with Mr Harries he is going to re-top with more stones/slate in area that Cllr Pearson has planted. The graffiti on the Bowling club wall facing the car park and another wall has been painted over. The benches that were affected by the spree of graffiti are yet to be done. The wooden fence around the medical centre is more problematic because of the nature of the material. However it was **resolved** to ask the Clerk to write to the Medical Centre and enquire as to their proposals for cleaning the graffiti off.

## **Any other business**

It had been reported to Cllr Brabon that the plaques in the Sensory garden were missing.

**Cllr Mcdemott** reported that the Christmas light still opposite The Royal Oak Public House was still up.

It was **resolved** to Contact Mr Nigel Ayers to take it down

**Superfast broad band – Cllr John** - reported that he had recently attended a briefing about Superfast broad band covering the whole of Pembrokeshire which had been organised by the Welsh Government and BT. He noted that this meeting had been poorly attended which was disappointing. He was able to confirm that there are live cabinets in Nash Place, Valley Road and near to the Spar in Saundersfoot.

**Laurel at Church yard – Cllr Hayes** expressed concern that the Laurel had been cut down but that it was a mess. She asked that the Grounds committee go and have a look at the Cemetery to see what had happened.

It was **resolved** that the Grounds Committee would meet on Friday 6<sup>th</sup> March 2015 to review the work that had been done. Cllr Hayes had also seen a young women riding her horse through the Churchyard which was totally unacceptable behaviour.

**Trees in Sensory Garden – Cllr Poole** - the Council had been approach some time ago about the trees in the Sensory Garden and the height they had grown to. It had been agreed to cut them back a little. A cherry picker may be available in the coming week and as a gesture of goodwill the trees could be cut back by a foot or so.

It was **resolved** that if a cherry picker was available then this work could be done.

**Ridgeway Gardens** - Cllr Cavell reported that the work had finished but had not been completed satisfactorily. Building material's had been left on site and needed to be cleared and tidied up. There is also a nasty pot hole at the top of The Ridgeway that need attention. Cllr Baker made a note of these issues.

**Sensory Garden** - Cllr Pearson advised that more slate and some salvias had been ordered for the Sensory Garden. The Hop that is in the garden needs to be attached to a wire so that it can spread and grow properly. It was **resolved** to ask the Council gardener to attend to this.

**The new wall in the Cemetery** - Cllr Allsop raised the issue of the wall needing pointing. The Clerk will investigate the cost of doing so.

..... Chairman