

## **Saundersfoot Community Council**

### **Minutes of the meeting held at the Regency Hall Saundersfoot on the 5<sup>th</sup> February 2015**

#### **Present**

Councillors: W Cleevely (Chairman), M Allsop, S Broughton-Thomas, R Brabon, M Cavell, S John ,D McDermott, R Hayes MBE ,T Pearson, D Poole, A Mattick.

#### **Apologies**

Councillor P Baker.

#### **In attendance**

Mr John Griffiths - Clerk

Mrs Virginia Taber - Clerk

#### **Chairman's report.**

The Chairman started by thanking everyone for attending early for the Poppy Appeal presentation. He explained to the members that the Clerk, John Griffiths would be retiring from his position at the end of February. Interviews had taken place on 23<sup>rd</sup> January and three able candidates had been interviewed. Mrs Virginia Taber had been appointed as Clerk and was welcomed to the meeting. It was proposed that Mr Griffiths and Mrs Taber would work together until the end of February so that a successful handover could be achieved.

All were in favour of this proposal.

The Chairman reported that January had been a very quiet month.

#### **Declarations of Interest**

Cllr D McDermott – prejudicial interest declared in respect of Harbour and matters relating to Harbour Commissioners.

#### **Minutes of the last meeting.**

Amendment was made to minute e page 2022 – the word partially being inserted rather than completely.

All were in favour of the amendment and the minutes were accepted as a true record.

Minutes of the Special Meeting on the 15<sup>th</sup> January 2015 to set the precept for 2015/16 were agreed as a true record.

## **Matters arising from the minutes**

### Minutes of the 8<sup>th</sup> January 2015

#### **a) Minute 5f Meeting with Christopher Salmon**

It was reported that Crime and police Commissioner Salmon had met with Councillors on 28<sup>TH</sup> January. Matters regarding CCTV and the Police Station had been discussed. It was likely that a mobile police station would be purchased and used to cover Tenby, Saundersfoot and Narberth. This was not a favoured option of members given the pull that Tenby is likely to have on the unit at weekends and in the Season, but until a suitable venue was found this appears to be the only viable option. The Commissioner appeared reluctant at this time given budgetary restraints to spend any money. The precept for Policing had been cut by 5% this financial year. Overall it was considered that the Commissioner did not have anything new or revealing to say and those who attended the meeting were left with the impression that he did not want to spend money on anything at this time. It was noted that Commissioner Salmon went on the Saundersfoot CP School and it was reported that he had been asked some challenging questions from the pupils.

#### **b) Minute 5i Micro Brewery**

A letter received from Mr Kenyon from the Pembrokeshire Brewery was read to members by the Clerk.

Cllr Brabon reported that at a recent Police Forum neighbours present at the meeting had reported that noise was at an acceptable level and were impressed that it had not been noisier. At this point Cllr Cleevely declared a prejudicial interest and left the room while the discussion continued and asked Cllr John to take the Chair.

Concern was expressed that the Brewery may be acting beyond its remit allowed by its licence and that it was more like a pub than had been originally applied for. Cllr John posed the question, given the level of concern regarding the Micro-Brewery, did members wish to take the matter further with the planning authority. A further in depth discussion took place and it was resolved that the Clerk would be requested to write to the licensing department and the planning authority seeking clarification and advice re the License and planning conditions of the Brewery.

After a wide ranging discuss it was **resolved** to ask the Clerk to write to Pembrokeshire County Council licensing officer to ascertain the correct situation regarding the licence and to the Parks Authority re planning situation.

Cllr Cleevely re-joined the meeting at the point.

#### **c) Minute 5m Bonvilles Coach Park.**

The Clerk reported that he had received a letter for Gary Meopham in which he indicated that he had written to Mr Shimmins – the letter was read to Council

members were content that Mr Shimmins had been asked to rectify the situation and the matter has been brought to his attention officially.

Mr Meopham also indicated that he would be monitoring the situation.

**d) Minute 6 (b) Purchase of a container**

At this time there was nothing to report because Cllr Baker was not present,

**e) Minutes 9 (c) Library Opening hours**

Member's attention was drawn to the decision of the Precept meeting - that the Community Council would not fund the opening of the library for extra hours at the cost of £3000.

**f) Minute 11a – Gates leading to Community Council Car Park**

Cllr Poole will resolve the issue with the gate and will purchase a new lock.

**g) Minute 11f Coppet Hall Toilets**

The Clerk informed the members that he'd written to Hean Castle Estate to enquire what was happening with the toilets at Coppet Hall – to date a reply had not been received.

It was **resolved** that the Clerk would contact the Estate again.

**h) Minute 11c Unpleasant Odours from Public Toilet**

Cllr John reported that it was alleged that the treatment plant was in overflow mode for much of the time and this may have resulted in the unpleasant smell in the village.

It was **resolved** to ask the Clerk to write to Dwr Cymru to ascertain the situation regarding the treatment plant.

## **Minutes of the Precept meeting held on 15<sup>th</sup> January 2015**

### **Matters Arising**

**g) MUGA** - Cllr McDermott asked if the idea of a MUGA was still to be pursued. It had been decided that a MUGA as such would not be included in the precept – however there were plans were to re-designate part of the Tennis courts for use which, in all but name would be a MUGA.

### **l) Light in the Long Tunnel**

It had been agreed that the costings put forward for new lighting in the Long Tunnel by Pembrokeshire County Council were unrealistic and could be fitted for much less.

It was **resolved** to ask Cllr McDermott to provide accurate costings for the next meeting for the members to consider.

## **Agenda**

### **a) Interview for Council representative to Harbour Commission**

There were two applicants for this post and it was agreed that the interviews would take place on Monday 9<sup>th</sup> February at 7pm in the Regency Hall.

### **b) Water Supply to the Sports and Social Club and the Bowling Club**

Cllr Poole explained to the members that it has become apparent that there is a major leak in the area covering the Regency Hall /Bowling Club and Sports and Social Club. It is further suggested by him that this leak has only come about after the new Regency Hall was erected. Where the leak is, is not known. After a wide ranging discussing regarding the implications and what course could be taken it was agreed that nothing could be done until the leak was located. Cllr John said he would raise the issue with JEHU the contractors for the new Regency Hall and Dwr Cymru. The first step was for the leak to be located and it was **resolved** to ask the Clerk to contact Dwr Cymru to commence that process.

Cllr Poole and the Chairman would then meet with JEHU and Drw Cymru when it had been established where the leak was to discuss the way forward.

### **c) Discuss future of CCTV Camera**

Following a report from Christopher Salmon, The Police and Crime Commissioner a number of local community councils have turned off their CCTV cameras. If the camera is not being monitored then it is suggested that the benefit of having a camera to prevent and detect crime is diminished. Therefore cost of maintaining the CCTV camera to the community is outweighed by the actual benefit that is derived from it.

Cllr John proposed that as council can give 90 days' notice to end the contract and during the 90 day period it is expect that the commissioner's report will be published. Having considered the report in full members can then decide whether to cancel the contract or continue with it. The infrastructure can be kept in place and monies that would have been spent on rental can be put to one side. It is anticipated that in 2/3 years an internet based system will be available and Council will be in a position to purchase that system or a new and improved digital camera system.

It was **resolved** to start the 90 day process.

The Clerk told the meeting that he had received an invoice from Mr Andrew Evans on behalf of the Chamber of Trade and Tourism which related to a donation that the Council agreed to in 2013 to assist with the hire of a cherry picker to put up the Christmas lights.

This had been a one off donation and subject to the members having sight of the Chambers balance sheet. As no balance sheet was ever received the Council did not feel that it was appropriate now to make that donation some 18 months on.

It was **resolved** that the clerk would write to Mr Odely, Chairman of the Chamber to explain the situation and reiterate the Council's policy on donations.

## **8 Planning applications**

Application **NP 15 O 20** 9 Pennant Avenue Saundersfoot Pembrokeshire SA69 9JP

Change of use of land to residential cartilage to include the siting of garden sear/store/shed & location of a small dustbin storage area.

Cllr D Poole declared a personal interest in this application and took no part in the decision

Council **resolved** to support the application

Application **NP 15 O 21** Honey Suckle Cottage, Moreton Farm, Saundersfoot Pembrokeshire SA69 9EA

Proposed single storey bedroom extension to existing holiday cottage.

The Council **resolved** to support this application

## **9 Correspondence received**

Cllr McDermott declared a prejudicial interest in the first matter and withdrew.

An email had been received for Mary Ellen Doyle regarding the Old Coal Office. This was read to the meeting in full by the Clerk – member having received a copy in advance of the meeting.

It was agreed to forward to Ms Doyle the items she requested under a Freedom of information request.

The Meeting was of the opinion that matters raised within the email were in fact matters for the County Council and that Saundersfoot Community Councils position regarding the Old Office remained as stated in the December minutes.

It was **resolved** to ask the Clerk to contact Martin White and Rob Scourfield to arrange a meeting with the Council regarding the future plans for the Old Coal Office.

Letter received from Miss Helen Lester, Head teacher of Saundersfoot CP School and read to the meeting regarding the recent Community Council Meal and expressing her thanks for the evening.

Letter of thanks received from Mr Brian Harries regarding the Community Council meal.

### **Once Voice Wales – subscription fees**

It was **resolved** to renew membership of One Voice Wales.

### **Pembrokeshire County Council Community Engagement Event**

The Clerk notified the Members of the event at Greenhill School 10<sup>th</sup> February 2015 7pm -9pm.

### **Registration Services.**

The Clerk read a letter for the Chief Registrar regarding Outstations for registrations of births, deaths and marriages. As part of ongoing savings it had been decided to close all outstations around the county and centralise in Cherry Grove Haverfordwest.

### **Emergency Planning**

A letter had been received from Steve Jones regarding Emergency planning.

It was noted that Saundersfoot had been awaiting an emergency plan and council **resolved** that when a plan was forthcoming they would then be in a position to respond.

### **10 Committee reports**

Saundersfoot School Governors Report – Cllr Cavell reported as follows:-

Our School has been involved in a number of projects over the last few months, supporting Children in Need, Help for Heroes, Rotary Shoes Box Appeal with almost 100 shoes boxes filled.

More than 30 members' of Staff and pupils and friends took part in the New Year's Day swim dressed as Poppies.

The school choir have been very active and took part in a number of concerts over the Christmas period including a concert at Hebron , two visits to Park House ,a music afternoon and a performance at the Christmas Carol Service at St Issells.

Appointment of a new Head Teacher – update.

January 14th the Governors had the opportunity to attend an open day and meet prospective candidates. February 23<sup>rd</sup> a Meet and Greet of the short listed Candidates.

February 23<sup>rd</sup> and 24<sup>th</sup> interviews. The successful candidate will be appointed subject to checks and ratification by Governing Body.

January 20<sup>th</sup> before Full Governors meeting commenced, School council gave a presentation on their aims for pursuing community links. Mrs Cooke will be liaising with Saundersfoot Community Council for members to visit the school which will give pupils and insight into the workings of a Community Council.

Prior to the meeting Mr Richard Davis taught a demonstration lesson to the Governors. A refresher on my poetry skills was definite needed.

Last week Police and Crime Commissioner Mr Christopher Salmon visited the school and year 6 were given an opportunity for a question and answer session with commissioner salmon, who, I am sure was most impressed with the knowledgeable questions presented by the pupils.

Cllr Cavell updated the meeting regarding the new colour coding for Schools to replace banding 1-4. Green is the highest level and Saundersfoot CP School was one of only few schools in Pembrokeshire to be in the top Green category.

**Wales in Bloom** – Cllr Pearson informed Council of the requirements of Wales in Bloom and in order to comply Dog “poo” bag posts would have to be installed.

Cllr John reported the following: -

### **One Voice Wales – 3<sup>rd</sup> February**

The chairman welcomed two speakers and 14 members to the meeting. The first speaker was Mr Allen Archer from “Planning aid Wales” who are a sort of Legal Aid for planning. They provide free advice for individuals and community groups as well as training for town & community councils and their website has useful documents that can be downloaded.

He then outlined some of the items in the New Wales Planning Bill, there are 4 additional areas considered;

National Development Framework – this would be the strategic all Wales plan, this is open to consultation

Strategic Development Plans – these are additional regional plans for 3 areas, SE Wales, Swansea Bay and NE Wales

National Development Management Policies – these would replace different local policies, covering planning process, representations, fees, enforcement and delegation, these would be statutory

Place Plans – these would be statutory and would be community led, community development plans and agreed by referendum

Planning Training – Welsh Assembly Government agreed to fund Town & Community Council members training in planning in the future

The second speaker was Mr Tegryn Jones from PCNPA who described the organisations statutory power of planning, and their other activities of conservation, information centres, education and heritage with a staff of 150 staff and a £7m budget. They face an 8% decrease this year and 5% decrease next year. The budget is the same as ten years ago, but there has been inflation of 30% over this time

The Welsh Government is looking at options for all the national parks, the possibility of merging all 3, or other options will be discussed in a report due next week

The possibility of direct elections of members is considered, currently 12 of the 18 are from PCC and 6 from WAG, there will be a public consultation starting in March and taking 6 months

There will be changes to the PCNPA car parking powers, but because only PCC has the power to make this change, it is them that will be conducting the consultation

#### Matters Arising

The PCC library cut backs have been focused with Fishguard being asked £7,500 to reopen their library on Fridays, Newport has been asked for £6000 to maintain services – neither have taken up the offer so far

The PCC forum reps reported that the Shoreline Management Plan had been revised and that some areas would get some protection, but where it was expensive or would move flooding to another community

Newgale – enhancing the road was an option, but a new road further inland was more likely

Amroth – little extra defence and in 50 years' time the sea front could be gone

Pembroke, Fort Road, hoping the erosion and deposition normalises, otherwise parts of it would be lost

Broad Haven, would lose their road, while Little Haven and Penally are in danger

#### **Regency Hall – 4<sup>th</sup> February**

The chairman welcomed Phil Odley and Ann Slade from the Chamber for Tourism who presented their plans from 2015.

The wedding feature in the Tenby Observer is going ahead. All the couples who have held their receptions here have been contacted and are happy to supply the paper with photos and comments.

Gail has attached the details for an outdoor notice board (glass fronted) to go on the brick wall just before the library door.

The bookings are going well, with a Wedding advert going in the press soon.

With some extra profit being generated now, we are looking at buying some new chairs for the Sun Lounge, along with some more tables.

Cllr Brabon reported that the bench outside the Methodist church would be properly affixed in the next few weeks.



## 11 AOB

Cllr Brabon - congratulated the Youth Club for the piece they did for the NSPCC concert at Greenhill School.

Cllr Poole reported that the reason that Coppet Hall Beach will not get a blue flag is because there are no life guards on the beach. Blue flag requirements are that there are lifeguards, toilets and high water quality.

Cllr Pearson informed the meeting that Coast and Country on ITV had filmed the old Coal Office. The programme was to be broadcast on 13<sup>th</sup> February. She also report that the sign at the end of The Strand needed to be replaced as the no waiting has become illegible.

Clerk to contact highways department to request the sign be replaced.

Cllr Allsop handed a letter from Mrs J Ayling to the Clerk which was read to council, read regarding the automated renewal system for library books. The telephone number provided was incorrect and it was **resolved** to forward Mrs Ayling's letter to the appropriate department of Pembrokeshire County Council.

..... Chairman