**CYNGOR CYMUNED AMBLESTON / AMBLESTON COMMUNITY COUNCIL**

A meeting of Ambleston Community Council was held after the AGM at Ambleston Memorial Hall on Monday 27th June 2022, commenced at 7.45 pm.

Present were: - Gareth Owen (Chair), Dai Ambrey, Julian Harries, Kevin Morris, Cllr. David Howlett, Gail Davies, and Eirian Forrest (Clerk)

1. **Apologies** – Rosie McDonald
2. **Minutes of the last Meeting (23.05.22)**

 Copies of the minutes of the last meeting had been distributed to members, it was proposed by Julian seconded by Gareth, and agreed that they were to be

 signed.

1. **Matters arising from the minutes**
2. DWR Cymru Welsh Water – No update. Remove from agenda until an update is received.
3. Service trench in Woodstock – This has been done during the resurfacing works.
4. Road surface by Cwarre Duon – Not done, is on the list and is an ongoing issue.
5. Road surface in Wallis – patching work has been done.
6. Ambleston Memorial Hall Management Committee representative – Kevin will continue as the Community Council’s representative.
7. Dog fouling in Ambleston – D Howlett does not have any signs. It was suggested to ask the Dog Warden to provide some signs if possible.
8. Community Speed Watch – D Howlett said that progress is slow and only have one volunteer, at least another two is needed. Has put a post on Facebook with no response. Kevin will ask around the village.
9. Declaration of Acceptance of Office – Julian and Kevin have completed their forms; Rosie still needs to do hers.
10. **Highway matters**
11. Margaret Griffiths has requested that two willow trees by the bridge on Wallis Pond to be cut down as they are affecting visibility. It was agreed to check with Mair Rees and Jim Dunkley if permission is needed first, before reporting to PCC.
12. Kevin asked if the hedge could be trimmed on the cemetery road as there is a funeral there at the end of the week. D Howlett agreed to request this to be done.
13. **Planning**

22/0201/PA – Extension and alterations at Lower Little Hook, Ambleston – it was agreed to support this proposal.

1. **Ambleston Broadband update**
2. Panteg are still not connected and the issue with the pole is ongoing. D Howlett will make enquires.
3. Gail reported that the back up service is not good, she had phoned Broadway Partners when the broadband was down and was promised a call back but did not.
4. There is no improvement with the Sky downloads issue and Broadway are looking to install some kit to improve the situation.
5. Email received from Reece Simmons, Wales Manager at Broadway Partners who is looking to plan a celebration in the local area now that the network build is nearing completion and is looking for a suitable venue. It was agreed that Ambleston Memorial Hall would be the best venue, and the Clerk will forward Margaret Griffiths details to Reece so arrangements can be made.
6. **Wallis Moor – Reintroduction of grazing**

Jim Dunkley told Dai said that progress is slower than anticipated due to the fencing contractors being busy.

1. **Defibrillator for Woodstock & Wallis**

No update.

1. **Defibrillator training**

No update.

1. **Annual Audit Governance Statement & Asset Register update**
2. The Governance statement was agreed and was signed by Gareth.
3. A Notice of appointment of the date for the exercise of electors’ rights will be displayed in the notice boards and website from 30th June. The annual accounts are available for inspection between 4th July – 29th July 2022 by contacting the Clerk.
4. Two amendments made to the asset register, the removal of the broken bench at Wallis Pond which has been replaced with a new bench and a picnic table. Its value remains the same at £6441.00 and was agreed and signed.
5. **Clerk’s salary & expenses**
6. Salary - £600.00 – it was proposed by Julian, seconded by Kevin, and agreed that payment was to be made
7. Expenses - £115.91 – It was proposed by Gareth, seconded by Kevin, and agreed that payment was to be made.
8. **New Statutory Guidance**
9. To increase transparency and increase awareness of the work of the community councils, to prepare and publish an annual report to be published as soon as possible after 1st April 2022. The annual report was circulated to members prior to the meeting and has been published on the website.
10. Multi location meetings – a requirement that all Community Councils make and publish arrangements for its meetings to enable people who are not in the same place to meet and take all reasonable steps to allow people to join from another location. The minimum requirement is that members can hear and be heard by others.
11. Provide opportunity for public participation at public council meetings – Members of the public in attendance are given a reasonable opportunity to make representations about any business to be discussed, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that members of the public can take part in debate.
12. Prepare and publish a training plan to support training for councillors and council staff. The plan is to be published no later than 5th November 2022.
13. Other provisions which impact on community and town councils –
14. Notice of meeting to include time, place and how the meeting can be accessed virtually (if applicable) to be published electronically at least three clear days before the meeting, or if a meeting is convened at short notice, then 24 hours’ notice.
15. Within seven working days of a council meeting, to publish electronically a note setting out, the names of the members in attendance, apologies for absence, any declarations of interest, and any decisions taken at the meeting.
16. **Correspondence**
17. Invitation to CWBR Youth Project – circulated to members.
18. Good Councillors Guide updated 2022 – circulated to members.
19. Finance and Governance Toolkit – One Voice Wales and Society of Local Council Clerks have published the toolkit which community councils are encouraged to use. It was proposed by Julian, seconded by Gareth, and agreed that the toolkit is not needed.
20. Hywel Dda University Health Board – public drop-in event to discuss the Fishguard Integrated Health and Wellbeing Centre.
21. **Any other business**

Gail has delivery drivers knock on her door asking directions to properties in the village and suggested that a map showing the location of properties be displayed in a prominent position so people can direct drivers to the map to search for a location. It was agreed that this would be a good idea and Gail agreed that she would arrange this.

There being no further matters the Chair declared the meeting closed at 8.35 pm. The next meeting will be 25 July 2022 at 7.30pm.

**Signed ………………………………………………………………………………………………………………….**

**Date………………………………………………….**