

At a meeting of Jeffreyston Community Council held online on Monday the 6th of September 2021 at 07.30 pm

Present: Chairman: Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Overall, County Councillor: Mr J Williams

In Attendance: Clerk: Mrs M Overall

28/21 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to all present.

29/21 Apologies for absence: Mr M Harris

30/21 Declarations of Interest: None received.

31/21 Minutes of the Last Meeting

Resolved: *That the minutes of the last meeting of the Council held on the 7th of June 2021 be confirmed and signed by the Chairman as a true record*

32/21 Receive Clerk's Update

- (a) **NHS Social Care & Frontline Workers Day 05.07.21** – Clerk reported that the laminated posters had been displayed on the 3 notice boards, PCC web page and the Facebook page.
- (b) **Risk Assessment** – Clerk had completed a Risk Assessment therefore the work can be undertaken to secure the benches in the park area.
- (c) **Internal Auditor Engagement Letter** – Done
- (d) **Donation to Defibrillator** – Clerk responded to resident and confirmed Council's decision
- (e) **Clerk/RFO Vacancy** – The Council had accepted the Clerk's resignation. Members thanked her for all the hard work undertaken over the past 3 years and acknowledged that the work relating to the grant applications for the park benches, tables and play equipment was over and above that required of the post.
Resolved: Clerk to prepare a poster to advertise the post, arrange for advert to be displayed in the local newspaper, PCC webpage, One Voice Wales website and the community notice boards. Closing date 01.10.2021 with proposed interviews week commencing 04.10.2021. Hours to be increased from 13 to 15 per month to accommodate the anticipated additional workload in 2022.

33/21 Remote Meetings

Resolved: Members decided to continue with the remote meetings for the coming months – **to be review again in 6 months**

34/21 PCC Quarterly Report – The report had been circulated to members prior to the meeting.

Resolved: No action currently required. Clerk reminded members that the SLA payment to PCC is due this year.

35/21 Correspondence

(a) Correspondence Received During Recess Period – June/July

- PCC appointment of new Strategic and Operational Play Officer
- Information on 'WhatsApp' Scam
- Consultation on the future of PCNPA
- Consultation on the Qualifications of Clerks in Wales
- Information on the new Traffic and Highways Community Works Fund
- PCC 20mph Pilot Scheme
- Invite to the Pembrokeshire Area Committee Meeting
- Information on Operation London Bridge
- PCNPA Local Development Plan – Draft Supplementary Planning
- **Correspondence from a member of the public relating to field/potential footpath on B4586 and Local Development Plan (LDP)**

All messages directly received by the clerk via the Facebook Messenger Service were copied to members and subsequent information was received by council in relation to PCC's new window for LDP 2 for submission of candidate sites with a closing date of the 31.07.2021

(b) Correspondence Received During Recess Period – July/August

- Seminar 14.07.21 - Citizen Led Recovery
- Hywel Dda Community Health Council (NHS Wales) Leaflets & Links to website
- Pembs Community Hub & Future Plans – Information Session 22.07.21
- Feedback on Pembrokeshire Area Committee Meeting 06.07.21
- Keep Wales Safe Campaign – Vaccine walk-in centres
- Online seminar – Local Places for Nature
- PCNPA Sustainable Development Fund – Applications by 10.09.21
- Pembs County Council Consultations:
 - (a) Review of Second and Long Term Empty Homes – closing date 26/7
 - (b) Waste & Recycling Centre Consultation – closing date 09/8
 - (c) Welsh Language Strategy 2021 – closing date 20/8
 - (d) Welsh in Education Strategic Plan 2022-2031 – closing date 20/8
- OVW Remote Training Sessions July & August
- Welsh Gov Consultation on a Default 20 mph Speed Limit – closing date 30/9
- PCC Local Development Plan Review (LDP 2) Candidate Site Submission – Additional Window Created (Circulated to members)
- New Year's Honours List – Request for Nominations
- PCC – Community Council Clerk Qualifications Regulations
- Electoral Reform Newsletter July 2021

MR

- IRP 2021/2022 Draft Consultation & Proposals
- Queens Platinum Jubilee Beacons – 02 June 2022
- OVW – Calls for Communities in Wales to submit their interest to improve local paths and nature
- Briefing Note for Community & Town Councils on Multi Location Meetings
- Communication received from a member of the public in relation to the LDP2 Additional Window (Circulated)
- **Communication received from a member of the public requesting clarification on the play area and use of the car park**

(c) Correspondence Received During August/September

- IRPW Statement – 2021/2022 NIL return completed, submitted and displayed
- PCC Consultation on 'The General Power of Competence' for Councils
- Social Care Personal Assistants Recruitment
- Consultation – Draft Local Elections
- Consultation – Local Taxes – 2nd Homes

36/21 Planning Matters: June

Ref:21/0207/PA

Date: 17th June 2021

Proposal: Replacement of domestic workshop

Site Address: Collingsford Cottage, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RX

- Peter Everall declared a personal interest in the Planning Application as a jointly named applicant and did not enter into any discussion.
- 4 of the remaining 5 members did respond by email, with no objections and a response was sent to PCC Planning Dept on the 24th of June 2021.

Planning Matters: August

Notification of Planning Decision

Proposal: Replacement of domestic workshop

Site Address: Collingsford Cottage, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RX

Decision: Conditionally Approved

Date Decided: 29-Jul-2021

MR.

37/21 Financial Matters:

(a)

•	HSBC Bank Balance 20.06.2021	£2437.77
•	Less Outstanding cheques	100482	40.00
		100483	67.00
		100487	28.00
		100485	<u>146.90</u>
			<u>£2155.87</u>

(b)

•	HSBC Bank Balance 20.07.2021	£2155.87
•	Less unpresented cheque 100486	<u>146.90</u>
			<u>£2008.97</u>

(c)

•	HSBC Account Balance as at 20.08.2021	£2008.97
•	August Wages	<u>146.90</u>
			<u>£1862.07</u>

Resolved: Members unanimously approved all payments

- Councillor Williams reported that he was aware that HSBC were introducing charges on accounts
- Clerk to contact the bank and request the information

38/21 Highway Matters:

(a) The Clerk had once again reported the poor condition of the road between Market Gate Farm SA68 OSH and Mountain Farm SA68 OSL. There appears to have been an attempt to fill in the potholes.

Resolved: Situation to be monitored

(b) Sighting of Japanese Knotweed SA68 ORG

Resolved: Clerk had reported to PCC – it has been added to their list for treatment

(c) SA68 ORG – Sign that was taken away by PCC has not been replaced

Resolved: Clerk to request update

(d) Road Safety A4075 – Email received from a concerned resident. The matter was discussed in detail and the council

Resolved: That the clerk forward the residents concerns to the Highways Dept, PCC.

MR

39/21 Other matters or items for the next Agenda

- (a) Clerk had received an enquiry from a resident in relation to 'pop up' camping sites
Clerk had responded and members agreed no further action required

40/21 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 04th of October 2021 @ 7.30pm**

The Meeting was declared closed at 20.50 pm.

Signed: Chairman Morice Rogers

Date: 8/10/21