

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

**MINUTES OF THE MEETING HELD IN BROAD HAVEN VILLAGE HALL
7th JUNE 2022, AT 7.00 PM**

PRESENT

Cllrs. Charlie Alexander, Sally Bell, Liz Kother, George Bevan, Mark Burch, Viv. Grey, Howard Jones, Nick Price (vice-Chairman), Sue Reynolds, Connie Stephens (Chairman); Peter Morgan (County Councillor); Peter Horton (acting Clerk/ RFO); Byron (youth rep).

APOLOGIES : None.

The Chairman welcomed C’Ilr George Bevan to his first meeting as a newly-elected councillor.

Declarations of known interests

None

Approval of minutes from the 2022 AGM

These were approved by Members as written (proposer C’Ilr Sue Reynolds, seconder C’Ilr Nick Price), and signed by the Chairman.

Approval of minutes from May 2022 monthly meeting

These were approved by Members as written (proposer C’Ilr Sally Bell, seconder C’Ilr Viv. Grey), and signed by the Chairman.

Presentation of proposals for Millbay Homes proposed development

A number of local residents were present. Mr Stuart Spence was attending on behalf of Millbay Homes, to provide information and answer questions regarding the proposed development being planned by them.

Mr Spence mentioned that the formal video presentation had already been shown at a public meeting, and circulated to all community council members. This being the case, Members were content to defer a further showing of the presentation during the meeting. Mr Spence confirmed that the land purchase of the site had been completed. The next stage would be to put preliminary proposals to the Planning Authority. In connection with this, Millbay Homes was of the view that 87 units would be difficult to achieve on the site, as suggested in the current L.D.P. Therefore, Millbay Homes was seeking to reduce the density of development at the site to around 50-60 units. They were keen to obtain as much input as possible from the local community to inform their discussions with, and submissions to, P.C.N.P.A. He made reference to the need to balance commercial viability of the development with the need to support the local community.

C’Ilr Sue Reynolds asked a question regarding drainage / sewage disposal. Mr Spence confirmed that this would be to mains sewage disposal.

C’Ilr Howard Jones raised questions about how the development would be made affordable. Mr Spence explained that this would be via subsidised rental and assisted purchase schemes, etc., which were regulated in a well-defined way.

A local resident asked about how the affordable housing would actually be delivered. Mr Spence explained that in this respect, ATEB, as a social landlord, differed from private developers. Their

remit is to provide affordable social housing. This would mean that as much social housing as possible would be provided, with private housing being provided only as necessary to make the scheme viable, and cross-subsidise the social housing element.

C’Ilr Viv Grey asked if there was any way to ensure that local first time buyers were prioritised for sale of properties. Mr Spence explained that current Welsh Government rules made that very difficult to achieve. There were means to offer housing to people with local connections initially, but in the end it would have to be opened up to the general market.

C’Ilr Sue Reynolds asked if restrictive covenants could be used to protect future occupancy of the dwellings. Mr Spence explained that this was not effective or feasible, and could not be used to prevent properties being purchased as second home either.

Mr Spence was asked if there was a plan to hold a full public meeting. He indicated that this was the case, once there were some more clear proposal options to discuss with the community. This would probably be sometime towards the end of 2022.

Following the discussion and question and answer session, the Chairman thanked Stuart Spence for attending, following which he left the meeting.

Discussion of possible introduction of time limit for tabled agenda items (C’Ilr Mark Burch)

Members discussed this matter in detail. While recognising the need to keep the meetings running efficiently, they were of the view that having a fixed amount of time assigned for each agenda item might be difficult to implement in practice and could stifle debate. It was felt that effective chairmanship of meetings was of importance in keeping meetings on track.

Members decided to leave matters as they were, while being aware of the need to keep comments concise and try and avoid going off at tangents during discussions.

Matters Arising from Last Meeting

Safe route to school from Broadway. P.C.C. was currently undertaking a risk assessment of the route, and would report back further in due course.

Football Club Parking. In hand with C’Ilr Nick Price.

Planters. C’Ilr Viv. Grey had spoken with the lady from the playgroup, who had confirmed their willingness to help with looking after the planters. She had mentioned, though, that they would need some support with obtaining new topsoil, etc., and with costs. C’Ilr Nick Price confirmed that he had the matter of the topsoil in hand. It was mentioned that some willing volunteers would be needed to help clear the planters out.

Community Council insurance. The Clerk confirmed that this had now been renewed.

Correspondence received

01) P.C.C. – Holding response to message seeking information about safe route to school from Broadway – noted.

02) Community Diary – request for laptop – Members agreed in principle to purchase a suitable laptop. C’Ilr Sally Bell agreed to look into this and report back by email / at the next meeting.

03) Playground Repairs Ltd – quotation for work at playpark – dealt with in agenda item below.

04) Local resident – offer to assist with Blue Flag monitoring – dealt with in agenda item below.

Accounts

Payments for approval

Community diary printing for May	:	£ 300-00
Rosemarket Community Council (Clerk salary May)	:	£ 510-00

Zurich (additional event premium)	:	£ 272-16
Table cloth clips	:	£ 17-98
Ann Price freezer	:	£ 159-00
Charlie Alexander	:	£ 96-06
TEN	:	£ 21-00
Gill Collins (Jubilee costs)	:	£ 25-95
Sue Reynolds (reimbursement locks)	:	£ 17-98
Ann Price (taxi)	:	£ 250-00
Ann Price (crayons)	:	£ 6-00
Katherine Baker (reimbursement various)	:	£ 153-95
Sunshine Italian (pizzas)	:	£ 250-00
St Ishmaels (plants)	:	£ 300-00
L. Dawson (reimbursements)	:	£ 288-36

All the above payments were approved by Members (proposer C’Ilr Sue Reynolds, seconder C’Ilr Nick Price).

Income

Honesty box	:	£ 242-71
Lottery grant receipt	:	£9155-00

2021/22 audit.

The Clerk had yet to receive a response to the email sent to Mr Richard Edwards regarding the audit. However, C’Ilr Mark Burch was able to contact Mr Edwards during the meeting, and it was confirmed that he was willing to carry out the internal audit. Clerk to place statutory notice on the webpage regarding the audit, and arrange to contact Mr Edwards accordingly.

Planning

Applications

22/0308/PA - (Retrospective) Demolition / removal of existing pig pens and erection of a single storey barn to house farming equipment and live stock (general purpose agriculture); Location: Haven Fort Hotel, Settlands Hill, Little Haven, Haverfordwest, Pembrokeshire, SA62 3LA

Members voted to oppose the application (6 members opposed, with the remainder abstaining). Clerk to arrange to respond to the consultation with an objection based on size and over-prominence of the development, and stating that the design was not in keeping with the local area.

Discussion of appointment of Community Representative for school Board of Governors

Members appointed C’Ilr Howard Jones. Clerk to make necessary arrangements to inform the Governor Support Unit.

Discussion of appointment of One Voice Wales representative

No representative was appointed. Matter to be tabled for further discussion in July.

Discussion of ‘Predict and Protect’ arrangements for season

Clerk to contact the local resident who had offered to assist with the arrangement.

Discussion of arrangements for interview and appointment of permanent Clerk

Interview panel to comprise C’Ilrs Connie Stephens, Viv. Grey, Sue Reynolds, Howard Jones, and Charlie Alexander. Date of interviews to be Weds 15th June, commencing at 6-30pm. C’Ilr Charlie

Alexander undertook to arrange the hall booking. There was a brief discussion about question-setting. It was agreed that C’Ilr Charlie Alexander should circulate a preliminary list of suggested questions around to the other councillors involved. It was arranged for the interview panel to meet at 5-30pm on the day to prepare the interview process in detail. C’Ilr Charlie Alexander to issue formal invitations to the applicants. 30 minutes to be allotted for each candidate.

Discussion of needed repairs to play equipment in Community playpark

Members approved the quotation from Playground Repairs Ltd. to carry out all the repair work needed to address medium and high risk items listed on the annual inspection report, as well as needed repairs to all six entrance gates and zipwire (proposer C’Ilr Sue Reynolds, seconder C’Ilr Liz Kother). Clerk to make arrangements with Playground Repairs Ltd. accordingly.

Regrading recent vandalism at the playpark, C’Ilr Charlie Alexander wondered if there might be any CCTV footage available from surrounding properties that might help to identify the culprits. Members to discreetly ask around about this. C’Ilr Mark Burch confirmed that the incident had been reported via 101, but as no-one had been seen, there was probably little that could be done. Agenda item to be tabled for discussion of possible CCTV installation in July. However, in connection with this, C’Ilr Mark Burch commented that this was the first incident of any significance in 16 years, and advised against any over-reaction. It was agreed, however, that the matter could usefully be mentioned informally locally, and possibly mentioned in the Community Diary, in order that local residents could be alert to any future problems.

Discussion of arrangements for festive lights

Members agreed for C’Ilrs George Bevan, Sally Bell and Liz Kother to look into the matter, and report back to Members in a tabled agenda item in July. This would need to involve approaching electricians, obtaining quotations, and considering possible sponsorship by local businesses. It could involve leasing of lighting if this was a better option than purchasing. Members wished to stress that the initiative would cover both Broad Haven and Little Haven.

Discussion of messages / letters of thanks to members not re-elected at recent election

Members were informed that C’Ilr Connie Stephens, in her role as Chairman, had contacted all members from the previous council who had not been re-elected in May, or who had stepped down, to thank them for their service to the community. Members agreed that a message of congratulation should be sent to Matthew Ford following his recent marriage. C’Ilr Connie Stephens undertook to do this.

ANY OTHER BUSINESS

Flag displays. Members agreed that the flags on display could now be removed. C’Ilr George Bevan offered to store them at his home for any future occasions when they might be needed again.

Possible HCC award scheme. To be tabled for discussion in July, as a possible way of recognising local achievers, and those who had contributed to the local community in an outstanding way.

END OF MEETING

The meeting closed at 8-20pm.

Next scheduled meeting to be held at 7pm, Tuesday 5th July 2022, in Little Haven Village Hall.