**Amroth Community Council/Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 23rd June 2022.

**Councillors present:**  A Cormack; R Harries; M Harvey; J James; R Lake; M Morris; S Phillips (Vice Chair). R Tippett Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk)

**Apologies**: T Baron, A Evans, F Evans.

**Declaration of Interest. None.**

**Guest speaker -Chris Taylor, PCNPA Ranger addressed Councillors on a project to plant 70 trees for the 70 years celebration of the National Park.** Cllrs. proposed to accept the offer of trees. Proposed, Cllr. R Harris, Seconded, Cllr M Morris. All Councillors were in favour (Notes re project are stored separately)

**Chair’s Welcome**

Vice Chairman Stephen Phillips took the Chair and welcomed all Councillors to the meeting, especially the two new members.

**Minutes** of the meeting held on Thursday 19th May 2022 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. Martin Morris

Vote - unanimous

Cllr. Stephen Phillips signed the May Minutes on completion of the meeting.

**1.Matters Arising**

* **Post Box Summerhill.** The Clerk is still pursuing Royal Mail to relocate the post Box in Summerhill to a safer location.

**2.County Councillors Report**

**County Matters**

The County Council AGM took place, along with training and induction courses.

I was appointed to the PCC Planning Committee.  Planning is sometimes described as a “quasi-judicial” function. I therefore have to be extremely careful at Community Council meetings not to give the impression to the public that I have pre-determined how I will vote on an application when it comes before the PCC committee. I am able to discuss any applications at Amroth CC, and as a member I can vote too. However, ACC members and the public must understand that these are only my preliminary views on the application. I will not make up my minds until the PCC planning committee meeting where I will have more information and the chance to listen to all the arguments put forward.

I have also been appointed as the Cabinet Member for Corporate Finance at PCC.

**Amroth Matters**

I am pleased to report that a solution has been found to the sewage leak that had affected a resident of Wesley Close for over eight years. After the personal intervention of Mr Bramble, Chief Executive of PCC the cause was identified, and a permanent fix applied.

Our clerk has escalated the issue of a leak from a drain on Green Plains, following resident’s complaints.  The issue has been going on for several months.  Stephen Moreby of PCC has agreed to an onsite meeting with me, and ACC representatives.  The key thing we need to identify in advance of the meeting is whether this is a leak of grey water (e.g. from a washing machine) or foul water from a toilet.

I held a meeting with Hean Castle Estate regarding having a handrail installed on the Wisemans Bridge slipway.  They had not realised that the slipway belonged to them, although I understand this has now been accepted.  I will report back when I hear about the handrail.

I have been contacted by a resident who is concerned that the Long Course weekend, which takes place next month and will cause considerable inconvenience to local residents, visitors and businesses in the peak holiday season.  I would welcome the views from Amroth CC Members and residents on the impact of the Long Course weekend so that I can form and provide a local opinion for future years.

**Councillors commented -** *Amroth is only accessible from Pendine. Businesses report low trade, dropping to approx. a third of usual takings. It causes difficulties for accommodation providers carrying out changeovers. Cleaners as well as guests cannot get to the properties. This affects Summerhill and Wisemans too. Public transport is cancelled. General opinion is the Long Course Weekend is more disruptive than Iron man and less welcome.*

*It was suggested that the course be changed each year, so Amroth and local villages would not always be impacted.*

I have expressed an interest in becoming a school governor at Saundersfoot CP School.

I have met with individual residents on a range of matters including dangerous ash trees, street lamps and road safety matters.

**3.Planning**

**21/0775/PA woodland Heights, 1 Clos Yr Ysgol, Stepaside. SA67 8NZ. Proposal,** First floor extension to and conversion of existing detached garage to provide habitable accommodation (annex). **This application has been conditionally approved.**

**21/1290/PA. Zoar Chapel Funeral Home, LLANTEG, Narberth, Pembrokeshire, SA67 8QH Proposal:** Conversion of existing garage and proposed construction of new garage. **Amroth Community Council has no objection to this application**

**22/0159/PA. Old Stable Cottage, LLANTEG, Narberth, Pembrokeshire, SA67 8QA. Proposal:** Two Storey Side Extension & Alterations. **Cllr**. **Stephen Phillips proposed that ACC submits No Objection to this application. Seconded Cllr Harries. All agreed**

**4.Correspondence**

* **Vehicle speeds in the wards.**  Residents have written this month expressing concern about excessive vehicle speeds witnessed on several roads in the wards, namely Amroth front, Trelessy Road, and roads in Llanteglos. A request was also received to reduce the speed limit on the road from the Amroth Arms to St Elidyrs Church. Councillors shared these concerns and requested the Clerk to
1. Contact Clare Williams at Pembrokeshire Road safety partnership in PCC to request a meeting with Councillors in the ward to discuss all the Road Safety issues raised and agree appropriate mitigating actions.
2. Contact Mark Hooper to update on the proposal to install Speed Indicator Devices in Stepaside and Summerhill.
3. Speak to PCC regarding the cutting back of hedges obscuring road signs.
* **Llanteg and Amroth Renaturing Community** have written to update Councillors on a successful meeting with PCC where they requested that certain road verges be cut later to preserve wildflower and pollinator encouraging flowers. A map has been circulated showing the roads which include several roads around Llanteg and Llanteglos. Road safety has been carefully considered. LARC is also now an Unincorporated Community Group with Kevin Caley as Chairperson. LARC have requested a slot at the July meeting to further update Councillors.
* **Cyber Resilience Centre (CRC) for Wales**. The CRC is mainly aimed at businesses, but offers free membership and with that comes a monthly newsletter that updates members on current cyber threats and also information on how to stay safe online. The CRC does offer other levels of membership which offer more services on a paid for basis. <https://www.wcrcentre.co.uk/membership> The CRC site is available in both English and Welsh. <https://www.wcrcentre.co.uk/>
* **Long Course Weekend**. PCC have informed us that several roads in the locality will be closed on Saturday 2nd July between 9.00 am and 3.30 pm, mainly around Tavernspite, Ludchurch and Saundersfoot but including.
1. C3185 – from jct with C3070 at Kilanow to jct C3014,
2. C3014 – from jct C3185 at Merrixton Cross to jct with C3015 at Summerhill,
3. C3015 – jct with C3014 at Summerhill south via Wisemans Bridge to jct Frances Road, Saundersfoot

The road closures will also affect Bus services, specifically the 351,352,381, Tenby Park and Ride and Tenby Coaster.

* **Planning Objection**. A letter of objection was received regarding Planning Application NP/22/260/OUT. Unfortunately, it was received after the Council meeting and after the last date for comments to be submitted. ACC submitted an objection which covered all points raised in the letter.
* **CWBR Youth Project**. PLANED are holding two meetings to register interest in involvement in the project- Meeting 1 – Tuesday 28th June 19.00 – 20.00 and Meeting 2 – Thursday 30th June 19.00 – 20.00

NOTE; Letter were sent to Greenhill and Dyffryn Taf earlier in the year offering youth places on ACC to students.

**Agreed.** Cllrs Wyn Morgan and Tippett Maudsley will attend for ACC

* **Letter from SPRAG**. Following a noticeable decline in the train service to South Pembrokeshire over the last few years a number of individuals have gathered together to form the ‘South Pembrokeshire Rail Action Group’ (SPRAG). The group plans to lobby both local and national politicians to campaign for improvements to the rail services provided by Transport for Wales in South Pembrokeshire (Whitland to Tenby and Pembroke Dock). SPRAG is actively campaigning for the introduction of an hourly train service between Swansea and Pembroke Dock along with improvements to journey times and affordable ticket prices. These improvements would have a positive impact on the local economy, employment opportunities, climate change, social mobility and mental health. We believe that the only way to meet the transport climate change targets is to significantly improve public transport with an increased frequency of services the most important element. This will result in an increase in passenger numbers and a reduction in car journeys.

 **5.Finance as of 30th May 2022**

Account 649 – £ 6,342.67

Account 856 – £15,095.04

David Rees - £1431.44

**Income May**

Seats - £2,250.00

**Payments June 22;**

Clerk’s wages.

Clerks expenses £44.99 for Malwarebytes for two devices. (Renewal agreed May Minutes)

Llanteg Hall Hire for Monthly meeting – £10

Wycraft - £120 paid plus £15 to pay for Memorial bench plaques (£120 Paid under Clerks discretionary power due to mislaid invoice from January 22)

JRB Dog Bags- £42.54 inc vat (Agreed March 22 Minutes)

Planning Aid Training - £70 for Cllrs. R Lake and E Wyn Morgan -From training budget

Paul Turpin- Installation of 7 seats - £2772 inc VAT – Agreed on order of seats.

Signbox – dog access via the slipway signs - £98.40 inc VAT (Councillors emailed agreement in reply to email

sent 23-5- 22)

SignSpeed – reprint of Jantzen Interpretation Board - £210.00 inc vat

Internal Auditor – Dylan Harries - £280.00

**All Payments were agreed**

**Proposed Cllr. Roger Harries. Seconded, Cllr. John James. Vote, Unanimous.**

**Annual Audit**

Audit papers were sent to Councillors in advance of the meeting. There were no questions raised.

The Internal Audit has been completed by Dylan Harries. His report was read to Councillors. He raised several points both in the report and during a discussion with the Clerk, including-

1. The Financial Regulations need updating to ensure compliance
2. Payment amounts always need Minuting
3. Reserves need reducing to below £10k
4. Cllr Tippett Maudsley to sign /initial bank statements in future when reviewing the bank reconciliation
5. Ensure Internal Auditors notes are reported and minuted

**Cllr Roger Harries proposed the Accounts be accepted. Seconded, Cllr John James. Vote Unanimous.**

**6.To discuss and resolve asset and ward maintenance issues**

* **Welsh spelling on Information board at New Inn –** The Welsh for the East Williamston has been wrongly translated. The Board is old and unlikely to be replaced so it was agreed to correct the spelling with a sticker. The Clerk has contacted PLANED to inform them.
* **Exercise Jantzen Board –** Unfortunately the word prosperity has been poorly translated in the Welsh copy whichwas not picked up on proof reading. A reprint will also give the opportunity to add in new QR codes to highlight other information. The cost to reprint this is £175 +vat. **Proposed Cllr. Roger Harries. Seconded Cllr. Stephen Phillips. Vote unanimous.**
* **Vehicle and cyclist Speed from Summerhill to Wisemans Bridge** has been highlighted to Pembrokeshire Road Safety Partnership as an area of concern
* **Access to Amroth Beach Dog Friendly area.** Signs regarding the designated route for dog walkers have been ordered from Signbox following email agreement from Councillors (sent 23-5-22). They are now in place. Grateful thanks to Cllr Harries for carrying out the work.
* **Interpretation Board from Stepaside –** Defer to July meeting.
* **Signs have been erected by PCC on the front to discourage visitors from accessing the beach via the sea wall.** It is not related to the proposal to remove the steps from between the groynes.
* **No Parking sign**. A resident has reported that one of the signs saying no parking overnight on the front in Amroth is badly falling over. ACC does not have permission to access or carry out work on the land which is privately owned.

**7. To discuss and resolve new community Notice Boards**

Cllr Harvey has sourced information on some all-weather Notice boards from 4 companies.

**A discussion took place.** It was agreed to obtain an updated price for the preferred choice of board D1. The order will be eight free standing boards comprising 2 lockable panels. An application for funding support will be sent to The National Lottery Grant programme

**Proposed Cllr. Roger Harries. Seconded Cllr. Eleri Wyn Morgan**

**8. To review current Policies and amend as necessary – Defer to next meeting**

Policies reviewed include Environmental, Welsh Language, and Financial Regulations. Some updates are needed to strengthen policies.

**Financial Regulations – proposed amendments**

* 1. The Council shall consider annual budget proposals in relation to the Council’s **three year forecast of revenue** **and capital receipts and payments** including recommendations for the use of reserves and sources of funding and update the forecast accordingly.

**It was** **proposed to remove this clause**. Proposed, Cllr Stephen Phillips. Seconded, Cllr Roger Harries

**Environment Policy - proposed additions**

- encourage the reduction, reuse and recycling of resources within our community and with businesses in the community as per the aims of the Clean Sea’s Project.

- Actively work with PCC and landowners to ensure public rights of way, permitted rights of way and new established paths are maintained and available for use by all. Work with all to remove styles to encourage all to work.

-ACC will work to support and promote Active Travel initiatives in the area.

**Welsh Language Policy –** Defer to next meeting to obtain ruling on correct spelling from the Welsh Language Commissioner.

**9. To Update on the sale of Amroth Memorial Garden**

Solicitors Ungoed, Thomas and King have advised that ACC must maintain a small area of land to enable the restrictive covenant on the land to be enforced. This will be drawn up by a land agent and registered with Land Registry when the sale completes.

**10.Report By Amroth and District Community Association**

ADCA expressed their grateful thanks to ACC for the donation to the Jubilee Celebration Tea Party. It was a great day with lots of people attending. The Sunday Morning Church Group has returned with the WI, Table Tennis and Sewing groups meeting weekly. The Committee has lots of new plans for the autumn. The hall is also being used for Coffee mornings, Strawberry teas and Children’s Parties.

**11. Report by Llanteg Village Hall Committee**

* The very successful Platinum Jubilee bring your own Picnic was held at Llanteglos, thanks to Tony and Jane Baron for providing the venue and facilities for this event on June 4th. Lots of fun activities were enjoyed by a large number of people, thankfully the rain held off until the final moments. Thanks to the Jubilee Committee for organising such a great event in the Community, and to Dave Tubbs and family for providing the large marquees and ACC for their financial contribution.
* The Garden group enjoyed a visit to Norchard , Manorbier on June 12th. There was a ‘grow and share’ at Milton, Llanteg on Sunday the 29th May. Pauline and Ken, hosted a very well attended fundraiser(for Garden group, with Raffle proceeds going to Ukraine Appeal) at their own garden on June 19th. The next walk and talk at Llwyngarreg is on 16th July.
* A Summer Show will be held on Saturday 13th August at the hall. Schedules are now available for this event, this will be the first actual show to be held in the hall organised by the Llanteg garden group. Contact Sue James.
* The Bug Hotel (Pollinator project) was been installed at the Clay Pits on the 25th May.
* There was a walk at Neyland in May, and the Carew walk will be on 25th June.
* Coffee mornings at the village hall on the last Friday of the month continue to be well supported.
* The Chat Bench and Solar lighting for the car park are still ongoing projects.
* PCSO 8184 Adam Pitman attended a coffee morning. He is based in Narberth.

**12 .Report by Play Area Representatives**

**Summerhill**

* **Phase two – replacement of the Junior Multiplay.** The new equipment has been ordered and is due to be installed week commencing the 18th July. A possible closure may be needed for that week. Two new seats have been ordered but the Activity tables are delayed. A soil contamination form has been completed and returned.

**13.Project ideas and Updates**

**Amroth Free Wifi –** Installation will take place on 29th June 2022. It will then need to be commissioned so should be working by early July. Notices will be put up to advice users.

**Exercise Jantzen –** Cllrs. agreed to the reprint of the board. (See Asset maintenance). The reprint of the board will allow the addition of 4 new QR codes covering Amroth Castle, Old Amroth Castle Colby Lodge and Wisemans Bridge. The last code information is being drafted on the Church, Knights Templar and Amroth Village.

**Milestone Markers –**No update

**Film club –** Waiting for an installation date.

**Allotments –** No update

**Senior Citizens Christmas Lunch – Discuss next month**

**14.Community matters –**

* **Planning Training.** Cllrs Lake and Wyn Morgan attended a Planning Training for new Councillors with Planning Aid Wales
* **Beach Cleaning Equipment**. Beach Cleaning Equipment is stored by County Councillor Alec Cormack. Please contact him if you wish to use it.
* **Annual Leave**. The Clerk is on annual leave from Saturday July 16th to Friday 22nd inclusive

**15.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday July 14th2022
* Stepaside Interpretation panel
* Notice Board update.
* Welsh Language Policy
* Senior Citizens Party

**Date of next Meeting is Thursday 28th July 2022 in Amroth Parish Hall.**

**NOTE -ONE WEEK LATER THAN USUAL**

 Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom.

**The meeting closed at 9.20 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**