



Minutes of the meeting of Freystrop Community Council
held at Freystrop Village Hall on 11 April 2022 at 19:30

1. Attendees

- Freystrop Community Councillors: W D Thomas, E Utting, G Hughes
- Pembrokeshire County Council: Councillor M J John
- Clerk: R D Lavis
- Members of the Public: Mrs R Readings, Mrs C Pugh
- Apologies were received from Cllrs D S Harries and R Harries

2. Declarations of Interest

- The Chairman requested Cllrs to point out all declarations of interest at appropriate points in the meeting.

3. Questions from the Public

- Mrs Readings enquired about the tree planting at Freystrop Recreation Park. Approximately 400 trees provided by the Woodland Trust had been planted by 12 volunteers on 13 March.

4. Approval of the Minutes of the March 2022 Monthly Meeting

- The minutes of the meeting held on 13 March were approved.
- Proposer Cllr E Utting, Seconder Cllr G Hughes.

5. Matters Arising

- Update on dehumidifier purchase for the Village Hall.
 - The Chairman had purchased, set up the unit and been reimbursed.
- Update on floor polisher purchase.
 - To be carried over to next meeting.

6. Correspondence

- The clerk gave details of the email correspondence listed in the agenda.
- Cllr W D Thomas requested a copy of the audit requirements emails.

7. Highways & Public Rights of Way

- PCC have emailed a list of upcoming road surfacing works. There are no plans for any within the Freystrop area for 2022-23.
- Traffic restrictions on Bridlepaths off Moorland Road.
 - The Chairman declared interest; Mrs Z Thomas is the BHS County Access and Bridleways Officer (CABO).
 - Mrs Pugh gave an update of the situation relating to North Moor Common Bridlepath and the current vehicular misuse and also her discussions with PCC and property owners that could be affected by any notices/physical restrictions.
 - The clerk had raised the issue of deliberate misuse of Benny's Lane. Evidence of this was confirmed by Cllr E Utting.
 - The Chairman suggested the topic is revisited at the next meeting following fact finding.
- Mrs Pugh gave an update on the ongoing court cases relating to the claims on land within the Freystrop Community area.
- Traffic calming measures on Targate Road.
 - The Chairman provided the clerk with previous correspondence to be followed up on.



8. Planning Matters

- Planning Aid Wales Online Course
 - The clerk confirmed that the cost of £35 was per attendee.
 - Cllr E Utting requested that details of the course be forwarded to all councillors for reference and for forwarding to interested contacts.
- BDS Housing Site (Will Meadows)
 - Planning application 21/1082/PA has been approved.
 - The new design relates only to plots 9/10/13/14.
 - Bat boxes are required on all properties.
 - Surface water dispersal requirements have to be met.
 - It is unclear whether a formal diversion of the PRow across the site is required.

9. Village Hall

- Defibrillator. The unit is to be fixed to the Village Hall, we await the electrician. Nick Jones & Phil Harding will be guardians.
- Internal painting. No update.
- Income & Expenditure 2021-22 (Unaudited)
 - Income of £4675.30 (includes £1321.91 from the Outdoor Connections Fund for a new marquee).
 - Expenditure £2089.09.
- Bank Balances
 - Current a/c £16,342.19 as at 31/03/22 (includes £1321.91 from the Outdoor Connections Fund).
 - Deposit a/c £1602.62 as at 30/03/22. Interest for the year £0.16.
- Car park extension tarmac.
 - BDS are awaiting G D Harries to the main site to carry out repairs.

10. Cemetery

- Cllr E Utting reported that the gate is being tied open. The peg will be removed after Easter.
- The rubbish in the lower car park has still not been removed.

11. Parc Hamdden Freystrop Recreation Park

- The prior agreement has been updated following discussions with Mike Preddy for future use.
- Searches for a storage solution at the park are ongoing.
- PCC Service Level Agreement.
 - The invoice for £615 covering 2021-22 has still not been received.
- The work requested of Carl Griffiths has still not been completed. This is now a period of 15 months.
- A letter from Playground Repairs Ltd of Clarbeston Road has been given to the Recreation Park Steering Group.



12. Freystrop Community Council Financial Matters

- Bank Balances
 - Current a/c £3228.71 as at 3/4/22. Charges £24.00 for Dec-Mar.
 - Deposit a/c £13002.67 as at 3/4/22. Interest for the year £1.75.
- Business Debit Card
 - The Chairman put forward the idea of a payment card to minimise bank charges (cheques incur a charge of 40p).
- Internal Auditor
 - Mr Brian Hearne was suggested as internal auditor.
 - Proposer Cllr G Hughes, Seconder Cllr E Utting.
- Deposit (aka Projects) a/c Reserves
 - A total of £13,000 is reserved for specific purposes
 - £4,000 – Elections Fund (unlikely to be an election, therefore no top up required)
 - £7,500 – Playing Field
 - £1,500 – Defibrillator (unlikely to exceed £750)
- The 2022-23 budget will be included in the minutes for reference by the new councillors.

13. One Voice Wales and PCC Liaison Meetings

- The meeting of the OVW Pembrokeshire Area clashed with the FCC meeting. The chairman therefore submitted a written report. A report on the way forward for PCC Liaison meetings is the expected outcome of this meeting.
- Local Places for Nature have appointed Rachel Green.

14. County Councillor's Report

- Discussions concerning second homes are ongoing at PCC.
- OVW Liaison Emyr John has attended a meeting of Llangwm Community Council. It may be possible for him to attend a FCC meeting.
- Building of the new school in Haverfordwest remains on course. An Open Day will possibly be held in August.
- The Haverfordwest Library site has been sold.
- Levelling Up funding has been secured for the development of Haverfordwest Castle.
- 14 April is the deadline to register as a voter in the upcoming local elections.
- Councillor John thanked all at FCC for the support given and the enjoyable working environment he has experienced over the past 14 years.

15. Queen's Platinum Jubilee Celebrations

- A discussion was held following the 2 meetings to raise an organising committee and talks with attendees on the New Road Centenary Walk as to the logistics of holding a community-wide event over the extended Jubilee Bank Holiday. It was felt that whilst there was likely to be enough volunteers on the day of the event there was not enough support from residents to organise an event. The Community Council will therefore not lead the organising of an event. However, should individual locations within the community look for some assistance to hold an event in their vicinity FCC would assist where possible.



16. Members' Requests

- Cllr G Hughes requested on behalf of the residents of Church Cottage that a 'No Through Road' sign be erected at the turning for Little Milford. There are increasing instances of large vehicles getting into difficulty.
- The contract of employment for the new clerk was signed off.
- The Chairman presented Cllr G Hughes with a token of appreciation for his 15 years of service to Freystrop Community Council.

17. Date of Next Meeting

- Next scheduled meeting 9 May 2022

Prepared by

R D Lavis, Clerk

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Approved at the 20 June 2022 Meeting

W D Thomas, Chair

FREYSTROP COMMUNITY COUNCIL
BUDGET FOR 2022-2023

ITEM	AMOUNT (£)	NOTES
CLERK'S SALARY	2375	Gross
OVW SUBSCRIPTION	100	
FCC INSURANCE	300	
COUNCILLORS' ALLOWANCES	1200	*
CHAIRMAN'S ALLOWANCE	500	**
TRAINING FEES	150	
DONATIONS	300	
EXTERNAL AUDIT FEE	200	
INTERNAL AUDITOR'S HONORARIUM	50	
ANNUAL NEWSLETTER	200	
TOTAL	5375	

* Assuming full Council of 6 Members at £150/member/yr plus agreement by IRPW on additional £50/yr for subsistence.

** Requires approval for payment by Council.

ITEMS IN RESERVES (held in Projects bank account)

1. FCC payment to PCC in event of election or by-election	4000
2. Allocation towards Playing Field improvements	7500
3. Defibrillator purchase and installation	1500
TOTAL	13000

Council recommended to retain precept at same level as 2021-2022 year ie. £5000.

Approved at FCC meeting on 10 January 2022