

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

**THE MINUTES OF THE MEETING HELD IN LITTLE HAVEN VILLAGE HALL  
17<sup>TH</sup> MAY 2022, AT 7.00 PM**

**PRESENT**

Cllrs. Charlie Alexander, Sally Bell, Mark Burch, Viv. Grey, Howard Jones, Nick Price (vice-Chairman), Sue Reynolds, Connie Stephens (Chairman); Peter Morgan (County Councillor); Peter Horton (acting Clerk/ RFO)

**APOLOGIES :** Cllrs. Liz Kother, George Bevan

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes of the April 2022 monthly meeting were adopted as written (Proposer Cllr. Charlie Alexander, seconder Cllr. Sue Reynolds)

**DECLARATIONS OF INTEREST**

None mentioned.

**MATTERS ARISING FROM LAST MEETING:**

- **Queens Jubilee Meeting Update & Jubilee Grant from National Lottery**  
C’lir Connie Stephens mentioned that a response to the Lottery grant application was anticipated during the next few days. Regarding the proposed Jubilee event, the standard cover was for a maximum of 500 attendees at any one time. Arrangements to increase this were currently in hand with the Clerk. Members agreed to increase the cover to 1000 attendees at any one time. Clerk to complete and submit paperwork. C’lir Sally Bell offered to co-ordinate a separate single event policy for the event if this should prove to be a preferable option. In addition, C’lir Viv Grey undertook to check the provisions of the existing Amenities Group insurance, in case this would be adequate for the purpose. A Risk Assessment for the event was mentioned as being an important requirement. C’lir Charlie Alexander mentioned that the proposed gift for under-18s had been arranged.
- **Festive Lights**  
Matter to be tabled as an agenda item for June to pursue options.
- **Road Safety Broadway to Broad Haven**  
It was noted that no safe route to school existed for children in Broadway. The Clerk advised that if no safe route to school exists, then his understanding was that free transportation was required to be provided by the Local Authority. Members considered possible other solutions, such as pathways through private land. Clerk to write to P.C.C. to raise the issue as a concern, and ask for their comments / proposals to address the matter.
- **Predict & Protect**  
Members discussed the practical aspects of the arrangement. Ideas put forward were advertising on the Community Diary for someone to do this as a holiday job, or using children who were working towards the Duke of Edinburgh award. Matter to be tabled for discussion as an agenda item in June. In the meantime, Clerk to circulate information on the scheme requirements to all Members.

- **Football Club – Parking**

Problems had previously been reported with inconsiderate parking on match days. Enquiries had been made about asking people to avoid parking along the roadsides on match days. Suggestions had been made of the possibility of making some additional parking spaces at Peasey Park, on land yet to be cleared by contractors who had carried out work on adjacent land. As the land was leased from P.C.C., the matter would need to be pursued with them. C’Ilr Nick Price undertook to follow this up as possible.

- **Planters Etc. Quotes**

It was noted that suitable new planters could be very expensive, and there would be limitations on where they could be placed. Members noted that there were already some unplanted ones outside the toilets in Marine Road. C’Ilr Viv Grey undertook to speak to the local playgroup to see if they would be willing to take responsibility for planting them up and maintaining them, if any costs of providing soil and planting were covered by H.C.C. In respect of obtaining topsoil, C’Ilr Nick Price undertook to make some enquiries with local builders, etc., who might be able to assist with providing this.

- **Update Appointment of Clerk**

C’Ilr Charlie Alexander confirmed that three applications had been received. The general consensus was to have five Members to conduct the interviews, to include the Chairman and vice-Chairman. C’Ilrs Sue Reynolds, Viv Grey and Howard Jones also offered to be available for this. Members agreed to conduct interviews in mid-June, on a date to be agreed at the June meeting. Members to have sight of the applications in advance of the interviews. These to be circulated after the June meeting.

## **CORRESPONDENCE**

01) Local resident – Notification of damage to playpark – C’Ilr Mark Burch undertook to have a look on the weekend.

02) Zurich – Insurance renewal – C’Ilr Charlie Alexander to check if the renewal has been paid.

03) H.W. Forestry Ltd – consultation on forestry proposals for land belonging to East Nolton Farm – Members were happy with the proposals

04) Broad Haven Village Hall – Request for donation of £1000 – Members were willing in principle to consider a donation, subject to having sight of the accounts. Clerk to request this.

[NOTE – C’Ilrs Connie Stephens and Charlie Alexander declared a personal and prejudicial interest, as members of the Hall Committee, and did not participate in the discussion. C’Ilr Sue Reynolds was also noted as being a member of the Hall Committee, but as an appointed representative of the Community Council].

05) Tom Alexander – Request for consideration to footpath at Broadway – covered in ‘Matters Arising’ above.

06) Local resident – complaints about unofficial moorings at Little Haven – Members reported that this issue had been dealt with

07) Local resident – complaints about Sandbanks development – dealt with in agenda item below.

08) Local resident – complaint about lack of pavement between Atlantic Drive and Long Lane – Members reported that this had been previously dealt with.

## **ACCOUNTS**

### **Payments**

Helen Godfrey (Salary)	:	£ 436-08
Bouncy Castle hire	:	£ 585-00
Decorations	:	£ 43-88
Little Haven Amenities	:	£ 200-00
TEN	:	£ 10-00
Toilets	:	£ 98-00
St Johns Ambulance	:	£ 158-40
Magician	:	£ 300-00
Band	:	£ 300-00
Plants	:	£ 180-00
Lollipop sticks	:	£ 13-90
Stupid Tuesday	:	£ 764-40
Charlie Alexander (Fasthosts subscription)	:	£ 12-00
Bevan Lawncare	:	£ 445-00
Cleddau Press	:	£ 400-00
Broad Haven Village Hall	:	£ 32-00
S&S Electricity	:	£ 87-08
Transpack (Jubilee gift)	:	£ 66-66
Zurich (insurance renewal)	:	£ 469-25

The above payments were approved by Members (proposer C’llr Nick Price, seconder C’llr Sue Reynolds).

### **Income**

Post office (honesty box income)	:	£ 202-28
Post office (honesty box income)	:	£ 193-10
P.C.C. (initial precept payment)	:	£9225-00

### **Arrangements in connection with conclusion of 2020/21 audit**

Clerk to re-circulate external audit report to Members. Formal approval to be dealt with in the June meeting, once Members had had the opportunity to read this.

## **PLANNING**

Members welcomed a member of the public present to address concerns over development that had been undertaken at his property in Sandyke Road. He explained that the matter had been fully investigated by officers from the P.C.N.P.A. Planning Enforcement department. They had confirmed that the building constructed was permitted development, and did not require planning consent. Members were content with the information provided, and thanked the gentleman for attending to explain, following which he left the meeting.

### **Applications**

**NP/21/0339/FUL** – Retrospective construction of livestock barn and works to / related to silage clamp; land opposite Middle Broadmoor, Talbenny SA62 3XD

Members noted that this application had been previously discussed, and had no further comments to make. C’llr Peter Morgan confirmed that it was being discussed in the Planning Committee the following day, with a recommendation for approval.

**NP/21/0280/CLE** – Use of land as recreational area ancillary to Hasguard Cross Caravan Park;  
No comments from Members.

**Withdrawals**

**NP/22/0109/FUL** – Roof extension and rear dormer; 4, The Peak, Little Haven SA62 3UL

**DISCUSSION OF TRAFFIC CONCERNS ALON BEACHFRONT ROAD, BROAD HAVEN**

C’Ilr Nick Price raised concerns about traffic driving along the beach front road (Enfield Road) in Broad Haven not observing priorities. This was thought to be due to inadequate signage and faded road markings. Clerk to write to P.C.C. to request consideration to additional signage to emphasise priority, and to request that the road markings be re-painted.

**DISCUSSION OF ISSUES WITH THE GATE ACCESS TO PLAYPARK**

Clerk to ask Playground Repairs Ltd. to include for necessary repairs to the gate closing mechanisms in the quotation being prepared to address medium and high-risk items on the most recent inspection report.

**DISCUSSION OF TRIATHLON ARRANGEMENTS (USE OF MILLMOOR WAY CAR PARK)**

As this was not a H.C.C. car park, Members were content to note the information regarding the proposed arrangements, with no action required.

**DISCUSSION OF PROPOSED CHURCH CLOSURE AT HAROLDSTON**

C’Ilr Sue Reynolds had attended a recent meeting in connection with the impending closure of the church at Haroldston. The last official service was expected to be held towards the end of July. The Archdeacon had been in attendance at the meeting to discuss with those present various options for the future of the building. He had recommended that the church should preferably be leased to a suitable community group, and used as a pilgrim church. This process was likely to take some time to be completed, and would be dependent on input from local residents / groups. However, the church would be formally declared redundant after the last service in July. A Working Group Committee had been set up to co-ordinate a local response to the closure, and would be meeting on 8<sup>th</sup> June. Anyone interested in becoming involved in this could obtain details from C’Ilr Sue Reynolds. Depending on future proposals for the church building, it was mentioned that an application may be forthcoming at some future date for funding from H.C.C.

**DISCUSSION OF PROPOSED HOUSING DEVELOPMENT BY MILLBAY HOMES**

The Chairman felt that Millbay Homes should be invited to attend a Community Council meeting to provide information regarding their proposals, in order to meet their obligation to engage with the local community concerning the proposed development.

Mr Stuart Spence (Sales Manager for Millbay Homes) was present in the meeting, though not formally representing Millbay Homes. However, he did undertake to provide some general information to the meeting on an informal basis. He thought that Millbay Homes would probably arrange a public meeting for the wider community. He mentioned that information had already been provided to the Community Council via an email presentation sent to the previous Clerk. It was noted that the original email may not have been circulated to all Members. Clerk to track down the email and circulate this to all Members.

In addition to the above, Clerk to contact Mr Will Lloyd-Davies of Millbay Homes, to invite him to attend the June meeting to discuss the proposed development.

The Chairman asked Mr Spence about feedback that had been received from the recent public meeting that had been held. Mr Spence offered to forward the minutes of this meeting for Members' information.

#### **DISCUSSION OF LAND LEASE / ENHANCING PEMBROKESHIRE GRANT FOR PROPOSED BOULES PIT**

C'Ilr Mark Burch pointed out that the grant application had needed to be submitted no less than three times, due to delays in achieving progress on the necessary amendments to the land lease from P.C.C. Clerk to contact Ms Helen McLeod-Baikie of P.C.C., and invite her to attend the June meeting to discuss moving the matter forward.

#### **DISCUSSION OF PAVEMENT MAINTENANCE, ATLANTIC DRIVE**

C'Ilr Sally Bell raised concerns over the state of the roads and pavements in Atlantic Drive, which were overgrown with weeds. It was noted that the roads are not adopted, and therefore P.C.C. had disclaimed responsibility for their upkeep and maintenance. However, it was suggested that, as the landowner, and with certain legal undertakings apparently provided in the lease documentation, P.C.C. did indeed have legal responsibility for the maintenance of all open spaces, including the roads and pavements. Clerk to write to David Davies in P.C.C. to enquire about the situation, and ask for their proposals to resolve the matter.

#### **DISCUSSION OF SOCIAL MEDIA CONCERNS**

C'Ilr Sally Bell reported that within 24 hours of the recent election, she had received abusive messages on her personal Facebook account. Members were reminded of the requirements of the Members' Code of Conduct in connection with comments they might post online. However, it was also noted that, unpleasant as such comments posted by members of the public might be, they were not bound by the code of conduct in the same way as Members were.

#### **DISCUSSION OF APPOINTMENT OF SCHOOL COMMUNITY GOVERNOR AND ONE VOICE WALES (O.V.W.) REPRESENTATIVE**

Deferred for discussion in June.

#### **DISCUSSION OF AFFORDABLE HOUSING PROVISION AT SANDBANKS DEVELOPMENT**

Members were concerned at the recent approval by P.C.N.P.A. of an application to alter the legal obligations attached to the planning consent for the development. This related to the period of time for which the affordable housing element of the development would need to be advertised. An application to reduce this from 60 days to 45 days had been approved in March, without consultation with H.C.C. Furthermore, Members had not seen any evidence locally of the affordable housing having been advertised, and questioned whether this had been done in any meaningful way. Members were concerned by what had happened. Clerk to contact P.C.N.P.A. to raise concerns over this matter, to seek information on whether due diligence had been carried out in relation to checking the means of advertising carried out, and requesting information on where this had been done.

#### **ANY OTHER BUSINESS**

There was no other business to report.

#### **END OF MEETING**

The meeting closed at 9-20pm.