

MINUTES

Letterston Community Council Meeting

7:30pm Monday 16th May 2022 held at Letterston Community Hall, with members joining remotely by Zoom Meeting

Present: Cllrs H Johnson (HJ)(Chair), P West (PW), R Davies (RD), G Humphrey (GH), G Thomas (GT), A Sharp (AS), B Morgan (BM), A Adams (AA), B Homer (BH), S Millichip (SM), M Bateman (PCC)(MB), S Jones (Clerk) (SJ)

Apologies: None - full attendance

22/01 Minutes

The minutes of the previous meeting - 18th April 2022 were read and accepted as a true record **P BM S GH**

Matters Arising

- **19/06 Play Park Equipment:** Works due to be completed by end of the week. HJ - can we arrange to meet up for a photo when it has been commissioned? [ONGOING]
- **19/29 Memorial Bench:** SJ to get price from bench manufacturer [ONGOING]
- **19/46 Recycle Bins:** In hand with PCC [ONGOING]
- **20/35 Broadband:** AA stated that Voneus have pencilled in Letterston on their build list, along with Welsh Hook, Sealyham, and Little Newcastle. They are holding a promotional event at the Memorial Hall 1pm - 8pm on 7th June. PW & AA are hand delivering flyers. [ONGOING]
- **20/112 Dog Fouling:** Extra signs on order. Correspondence produced by HJ pointing out that they should be bilingual. After a discussion, **P BH, S AA** that additional Welsh signs should be produced to go on same posts as existing signs and in future to ensure all signs are bilingual. [ONGOING]
- **20/29 Storyboard:** In hand with HJ. [ONGOING]
- **21/04 Football Clubhouse:** PW is hoping to bring the proposed lease to JCP solicitors on 20th May, as Eaton, Evans & Morris were involved in the previous lease. [ONGOING]
- **21/37 Village Flag:** HJ passed around a modified design which was unanimously approved. **P AA, S PW** that a copy of the flag be framed and a £25 book token be presented to the winning designer at the Jubilee celebrations. All were in favour. [ONGOING]
- **21/42 Queens Platinum Jubilee** PW asked anyone able to attend the penultimate meeting next Monday, 23rd May. Zoom can be arranged. PW thanked Bryn and AA for assistance in distributing 625 leaflets to all properties. Calls and bookings had already been made. Bollards to be placed across gate but a volunteer is required to ensure that essential and disabled vehicles can get in/out. Minibusses currently finish at 6pm, proprietor to be asked if one can be extended. PW has had a quote for £230.97 from St Johns for an ambulance and 2 staff. **P RD, S AS** to accept. Hall will purchase 300 plastic glasses & charge a deposit to prevent littering [ONGOING]
- **21/49 New Legislation:** PW has discussed the structure of a Training Schedule with One Voice Wales and distributed available modules, all of which are done on Zoom. All

encouraged to let PW know before the next meeting. SJ to also take relevant clerk's module. [ONGOING]

- **21/72 Road Safety Issues:** AA outlined a conversation with a disabled gentleman complaining of protruding hedges between Clovers Lane and Horeb Chapel. AA will assess. A discussion took place about parking restrictions at the top of St Davids Road. SJ to produce a questionnaire for residents and interested parties. [ONGOING]
- **21/77 Toilets:** Reply from PCC shared with the meeting indicating that PCC owned the toilet and LCC the bus stop. This was disputed by members who wished to take the matter further. To move progress in the meantime **P** GT, **S** GH that SJ contact PCC to pursue agreement whilst AA makes enquiries with Land Registry and PW does with the Archives. [ONGOING]
- **21/88 Community Garden:** RD was thanked for deploying the chipper. RD asked that letters of thanks go to Eamon McGannon and John Bowen for their assistance on the day. RD waiting for the availability of the machine to complete the job. BM will make enquiries about topsoil. Volunteers will be needed for any works at the Square. A request will be made via minutes, website and GT to announce at the Jubilee day. [ONGOING]
- **21/89 Election:** SJ gave out declaration of Acceptance forms for Councillors to sign. A charge of £225 from PCC was likely to be received for the uncontested election [ONGOING]
- **21/97 Food Box:** BM has spoken to Jo and they agree that a roller shutter is the only option due to wind. BM has been making enquiries with suppliers and SJ will make enquiries with PCC schools catering.

22/02 Planning

21/1259/PA 48 Station Road, single storey extension, conditionally approved.

21/1294/PA Small conservatory 18 Station Road, no objections

AA has corresponded with PCC Planning regarding works at a property on Mathry Road and the matter has been referred to their Enforcement Team.

22/03 Finance

- As at 21/89 £225 for uncontested election.
- Grasscutting
- Geraint Morris for flagpole & bench bases: £275
- Deposit for pace painter for Queen's Jubilee £10
- RD for 2 x aluminium flagpoles for Queen's Jubilee: £139.98
- Current account 16/05/2022 - £21,604, Savings £5,000

22/04 Correspondence

- PCC: Notice of elected Council members
- Correspondence regarding dog signs as at 20/112
- PCC regarding reappointment of Community Council representatives on PCC Standards Committee - no objections
- PCC resuming a landscape architectural service

22/05 PCC Report

MB stated that following the elections on 5th May, 25 new Councillors had been appointed. David Simpson was unopposed as Leader and he will appoint a new cabinet following the PCC AGM on 26th May.

Any Other Business

22/06 Welsh Language Standards: PW noted that as per **20/112**, all signs being being erected would need to be bilingual. [CLOSE]

22/07 Ash Dieback: AA noted that some trees on the corner by the entrance to Peniadre appear to have the disease and his car was struck by a falling branch. SJ to contact PCC who own the farm. MB confirmed that it was PCC policy to plant seedlings to replace any felled trees. [ONGOING]

22/08 Playpark Wall: RD noted that part of the wall around the children's playpark needs repointing. RD will approach a contractor to attend.. [ONGOING]

Date of Next Meeting:

Monday 20th June, 7:30pm at Memorial Hall, with Zoom option.

Items for the next Agenda:

19/06 Playpark equipment	19/29 Memorial bench	19/46 Recycle bins
20/29 Storyboard	20/35 Broadband	20/112 Dog fouling
21/04 Football Clubhouse	21/37 Village flag	21/42 Queens Jubilee
21/49 New legislation	21/72 Road Safety issues	21/77 Public toilets
21/88 Community Garden	21/89 Election	21/97 Food box
22/07 Ash Dieback	22/08 Playpark Wall	