

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 5TH FEBRUARY 2015 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM

PRESENT: Cllr I Prout (Chair)
Cllr D Beynon
Cllr T Ensom
Cllr C Hopkinson
Cllr D McIntosh
Cllr Mrs K Talbot
Cllr J Williams

APOLOGIES: Cllr A Ratcliffe
Cllr I Wilkinson

The clerk was in attendance (Mrs J Clark)

013/15 DECLARATIONS OF INTEREST

None received.

014/15 MINUTES OF LAST MEETING OF 8TH JANUARY 2015

The minutes of the meeting held on 8th January 2015 were proposed and seconded. They were agreed as a true record.

015/15 MATTERS ARISING

The following matters were raised:

- a) Add to end of 003/15 b) 'but will be back in February.'
- b) 003/15 - Cllr D McIntosh has the final version of the street plan and will send it electronically to the clerk to forward to the emergency services.
- c) 004/15 – the clerk advised that if there were play provisions close by it was not necessary for a developer to provide them.
- d) 010/15f) - Cllr Donald Beynon had met PCC officers on site and they agreed to carry out the necessary work in the new financial year.

016/15 PLANNING APPLICATIONS

The following planning application was considered:

- a) 14/0963/PA – glazed seating area extension to existing clubhouse at Sunnyvale Holiday Park, Valley Road, Wooden : SUPPORT

Planning Approval had been received for 14/0878/PA proposed garage structure at Larkrise, Cold Inn, Kilgetty.

017/15

PLAY AREAS

Pentlepoir: It was reported that the surface of the ground near swings had been dug up by some animal and agreed that this situation be monitored. There was an adequate supply of dog bags in bin. The Clerk was asked to order a bin liner when the correct size was obtained by Cllr Atkinson. Cllr Atkinson stated that he finds the litter pickers not very effective however no other complaints were received. The grass has not been cut as the ground is too wet.

Broadmoor: This is looking OK. It was reported that there was no key to the litter bin on the bag, however members were advised that there is a spare available. The park was looking clean and tidy.

East Williamston: No problems reported here except water ponding near the bottom gate at the entrance and it was too wet for grass to be cut.

018/15

CORRESPONDENCE

The following correspondence had been received:

- a) Letter from Teenage Cancer Trust – request for donation – agreed £20.00
- b) Letter from Pembs YFC – request for donation – no action
- c) Letter from Clynderwen & Cardiganshire Farmers re account opened – noted.
- d) Letter from Hywel Dda UHB – info on health workshops in Pembrokeshire – noted.
- e) Letter from Pembs SE Energy Group re meeting in March at Sandersfoot – noted.
- f) Letter from PLANED re AGM, strategy for next 5 years and newsletter – noted.

019/15

FINANCIAL MATTERS

The bank balances to 31st January 2015 were given as follows:

Current Account	£7,849.60
Deposit Account	£6,078.43
Parks Account	£13,032.02
TOTAL	£26,960.05

The Financial Statement – Cashbook report was circulated showing income of £20,717.07 and expenditure of £21,286.51 (gross) up to 31st January 2015. A reconciled bank statement for the current account was also circulated showing no uncleared or unpresented cheques and recording a closing balance of £7,849.60. A Financial Budget comparison was circulated showing the budget figures set, the actual net figures and the balance of each budget heading for budget monitoring purposes.

RESOLVED: That the financial information provided as above be accepted.

020/15

TENDERS RECEIVED FOR MAINTENANCE CONTRACT

Four tenders had been received for the above contract as follows:

- a) Countrywide Grounds Maintenance - £10,865.00
- b) Dig It Garden Services - £3,970.00
- c) All the Seasons - £3,915.00
- d) Colin Phillips - £3,870.00

It was agreed that the contract be awarded to Colin Phillips.

RESOLVED: That the contract be awarded to Colin Phillips.

021/15

RISK ASSESSMENT FOR 2014-2015

A schedule showing the elements of risk identified with the level of that risk and how that risk is managed and the action taken was circulated. All points were agreed apart from the following amendments:

- a) That under Storage of Data the password for the East Williamston files is stored in an envelope in the filing cabinet stored in the meeting room.
- b) That under Location of Meetings the Cold Inn Chapel is added as an alternative meeting place.
- c) That an item entitled Welsh Language Requests is added and that the clerk draws up a draft Welsh Language Policy for consideration at the next meeting.

It was also agreed that a review of the insurance schedule be undertaken at the next meeting and also an internal audit review.

RESOLVED: That the risk assessment as amended be accepted.

That the clerk draws up a draft Welsh Language Policy for consideration at next meeting.

That a review of the insurance schedule and an internal audit review be carried out at the next meeting.

022/15

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- a) Mrs J Clerk – January Salary £189.13
- b) PAYE for January £47.20
- c) Tenby Observer – advert for maintenance contracts £60.00

REPORT OF COUNTY CLLR JACOB WILLIAMS

Cllr Williams had been contacted by a resident in Wooden with concerns about the large number of cars which on occasions can be found parked on the wide pavement in Wooden. This is a long-running issue which the county council is aware of, but who have advised is a matter for the police to enforce. The cars are believed to be associated with events being held at Care In Hand, the care services company based on the opposite side of the road. The authority's planning department had previously looked into the matter and Cllr Williams had requested whether, in conjunction with other departments of the council, the issue could be looked at again as cars block the pavements for pedestrians and reduce visibility for drivers of cars exiting and entering properties, both of which raises safety concerns.

A site visit on the stretch of road between Cold Inn and East Williamston arranged by Cllr Williams had taken place between members of the community council and two officers from the highways and construction department at the county council. A solution was agreed in principle to be added to the authority's work scheme during the next financial year to alleviate the flooding caused by blocked ditches and inhibited drainage channels, which during periods of heavy rainfall can pool across the entire width of the road. Cllr Williams wished to thank Robert Evans and Huw Marriott at County Hall for their assistance with the matter, and for attending the site visit.

Cllr Williams had been successful in calling-in the planning application to redevelop the Pentlepoir School site to the county council's planning committee. The application was originally intended to be determined by planning officers. Concerns raised by residents neighbouring the application site related to the plot layouts and the potential for larger dwellings to overlook existing bungalows. These were cited by Cllr Williams in his call-in application which was considered by the county council's Planning Delegation Panel. Council officers had recommended that Cllr Williams' call-in should not be successful and the decision should remain under delegated powers, however councillors sitting on the Planning Delegation Panel voted to support Cllr Williams' request to remove the application from the scheme of delegation, and it is expected to come before the March meeting of the Planning Committee.

At a recent meeting of Pembrokeshire County Council's Senior Staff Committee councillors agreed to support a new salary level of £130,000 for the permanent replacement of Bryn Parry-Jones as the authority's Chief Executive. Cllr Williams is not a member of the committee but attended and noted that this was a £42,000 reduction on Mr Parry-Jones' basic salary, who actually earned in excess of £200,000 during the 2011/12 financial year, topped up by 'fees' and 'other emoluments', as recorded in the council's accounts. The successor will also be entitled to a £7,300 fixed car allowance, whereas Mr Parry-Jones was provided a sum of 12.5% of his salary. The council also allowed an arrangement whereby unspent amounts were

allowed to be carried over to future financial years. This arrangement was not contractually stipulated.

RESOLVED: That the report of Cty Cllr Jacob Williams be accepted.

024/15

ITEMS OF BUSINESS RECEIVED FROM COUNCILLORS

- a) The Friends of Jubilee Park will meet next Saturday to start work on new field.
- b) An anonymous letter had been received about the condition of the paths in the Jubilee Park not being suitable for use by mums with pushchairs.
- c) The streetlight at junction of Templebar Road No 809/1891 is out.
- d) The streetlight outside the entrance to the church 408 /03227 is out.
- e) The Council dinner will be held at Cross Inn on Friday 20th Feb.
- f) The verge outside a councillor’s home has been totally churned up by BT when they put a fibre optic box on the verge which is County Council’s land. It was suggested that a complaint be made to BT.
- g) Outside Pentlepoir play park there is a crack in the road possibly caused by subsidence.
- h) Pentlepoir play area – councillors asked if we should fence off inside the play area if no fences are provided on the new properties to be built adjacent. It was agreed we may have to do this and all fences should be 5-6ft high.
- i) It was reported by Cllr D Beynon that council’s twin axle trailer was not road legal. The brakes were not working, the lights broken, there is no safety chain and the tyres are perishing. It was agreed that three estimates be obtained to repair these defects.
- j) Members were advised that the Church Council wishes to add a directional sign to the church on the post giving directions to the village hall and asked if this council can give some financial assistance towards this. It was suggested that PCC may provide this and the clerk would make enquiries with PCC officer Glenville Codd.

025/15

ANY OTHER INFORMATION

No other information.

026/15

DATE OF NEXT MEETING

It was agreed that the next meeting be held on 5th March 2015 but that the May meeting be held on 14th May due to the General Election.

There being no further business to discuss, the meeting closed at 9.05pm.

CHAIR.....DATE.....

CLERK