

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

## AGENDA

Dear Councillor

I hereby give Notice that the Annual Meeting of Penally Community Council will be held on Wednesday 11<sup>th</sup> May 2022 at **The Penally Village Hall** at 6.00pm for the transaction of the following business.

Yours faithfully



Financial Officer/Clerk to the Council

In accordance with s47 of the Local Government and Elections (Wales) Act 2021 a live link is available to any members of the public (or Councillors) that would like to join the meeting remotely.

If any members of the public wish to join the meeting, please contact the Clerk by 1pm on the day of the meeting Email: [penallycommunitycouncilclerk@gmail.com](mailto:penallycommunitycouncilclerk@gmail.com)

All planning applications are now viewed on line with no paper copies available.

The Public Participation session will commence at 6.00pm and will not normally exceed 15 minutes in length.

Members of the public are welcome to ask questions or make representation relating to items listed on the agenda only.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Penally Community Council meetings are regulated by its Standing Orders.

### Annual Meeting Agenda

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|-----------|--|
| 2022/05 1 | To receive Declarations of Office from all Members   |
| 2022/05 2 | To Elect the Chair for 2022/2023   |
| 2022/05 3 | To receive The Chair's Declaration of Acceptance of Office   |
| 2022/05 4 | To Elect the Vice Chair for 2022/2023  |
| 2022/05 5 | 2022/2023 Chair's Address to the Council   |
| 2022/05 6 | To receive any Apologies for Absence   |
| 2022/05 7 | To receive any personal and prejudicial Declaration of Interests.<br>Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial |
| 2022/05 8 | To review the Council's representation on Working Parties and outside bodies   |
|           | a) Personnel Working Group   |
|           | b) Finance Working Group   |
|           | c) Grounds working party   |
|           | d) Events Working Group  |
|           | e) One Voice Wales   |
|           | f) Penally Village Hall  |
| 2022/05 9 | To confirm Remuneration payments made to Councillors for 2021/2022   |

- 2022/05 10 To Receive any Updates Regarding the Audit Process – For continuousness of service Penally Community Council will continue to use Messrs Ashmole and Co. Chartered Accountants to carry out its internal Audits.
- 2022/05 11 To set the time and dates of the General Meetings of Penally Community Council (June 2022 to May 2023)

### **General Meeting Agenda**

- 2022/05 12 To Receive the Minutes of the Meeting Held on the 14<sup>th</sup> April 2022
- 2022/05 13 Matters Arising from the Minutes – Information Only
- 2022/05 14 Account(s) for Payment and Bank Reconciliation – See finance report
- 2022/05 15 Planning Application(s) Received
 

|            |                    |                           |
|------------|--------------------|---------------------------|
| 22/0055/PA | Headlands, Penally | Rear Sun Lounge Extension |
|------------|--------------------|---------------------------|
- 2022/05 16 Licensing Application(s) Received - None
- 2022/05 17 Consideration of correspondence received
- 2022/05 18 Introduction and report from Phil Kidney – Newly Elected County Councillor for Manorbier and Penally Ward
- 2022/05 19 To continue with the appointment of a new Clerk and Responsible Finance Officer
- 2022/05 20 To consider the purchase of a lap top computer and equipment to enable multi-locational meetings to continue.
- 2022/05 21 To continue with the Co-Option process (3 seats available)