**Amroth Community Council/Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 21st April 2022.

**Councillors present:**  T Baron; A Cormack; P Davies; A Evans; F Evans; R Harries (Vice Chair); M Harvey; M Morris; S Phillips (Chairman). R Tippett Maudsley.

**In attendance:** Mrs Kathryn Bradbury (Clerk); and R Lake via Zoom

**Apologies**: B Mills; J James.

**Declaration of Interest. None**

**Chair’s Welcome**

The Chairman welcomed all Councillors to the meeting.

**Minutes** of the meeting held on Thursday 24th March 2022 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. Alec Cormack

Cllr. Phillips printed off a copy of the March Minutes and signed them on completion of the meeting.

**1.Matters Arising**

* Llanteg and Amroth Renaturing Community (LARC) contacted ACC last month asking to delay the cutting of verges on some roads in the village to encourage pollinators and wildlife. Emrys Llewelyn (PCC)has been in touch to say he is arranging a site meeting with members to discuss their request.
* Emrys Llewellyn (PCC) will organise a repair/ replacement for the broken stop sign at the junction opposite the Slipway in Amroth.

**2.County Councillors Report**

**Appointment of Richard Brown as Assistant Chief Executive**

Although we are in a period of political purdah, the work of the Council and Councillors has not stopped. On 7 April the Senior Staff Committee appointed Mr. Richard Brown as Assistant Chief Executive of Pembrokeshire County Council. This is a newly created position. Richard served as Interim Chief Executive before the appointment of Mr. William Bramble as Chief Executive last year. Richard saw the Council through a critical period with the pandemic raging and putting great stress on Council services.

**Governance and Audit Committee**

From the beginning of May, the Governance and Audit Committees of Welsh Councils must consist of one-third lay members with the Chairman being a lay member. This means that PCC’s Governance and Audit Committee could be chaired by someone from outside the County. As the outgoing Chairman of the Governance and Audit Committee, I have arranged for the managers of the Dyfed Pension Fund, which runs the pension arrangements for PCC staff to present their investment policy to the Committee at the first opportunity after the local elections.  I have had some correspondence from residents asking how the pension money is invested. The committee’s proceedings are webcast, and it is open to residents to request that particular questions/issues are raised.

**3.Planning**

**21/0929/PA. Sea Breeze, Llanteg. SA67 8PY. Proposal**, 2 storey Extension to old headmasters cottage & change of use to holiday let accommodation. **This application has been approved.**

**21/0999/PA Ael Y Don, Llanteg. SA67 8PU Proposal** Change of use of land for the siting of 3 twin unit static caravans, new access, associated infrastructure and landscaping and ecological enhancements. **This application has been refused on several grounds relating to points in the LDP**

**21/0981/PA. Springwells, Stepaside. SA67 8LT. Proposal** Erection of second holiday unit as tourist expansion (in retrospect) part resubmission of application 21/0563/PA. **This application has been refused.**

**21/1277/DC. Old Stable Cottage, Llanteg. SA67 8QA. Proposal :** Discharge of condition 4 (method statement) of planning permission 21/0712/PA (Proposed barn conversions (2 No.) to holiday lets). **Comments by 27th April 2022. Amroth Community Council has no objection to this application.**

**21/1298/PA Blaencilgoed Quarry, LUDCHURCH, Narberth, Pembrokeshire, SA67 8LD Proposal:**  Variation of condition 64 of planning permissions 98/0004/MN, 98/0005/MN 7 98/0006/NM**. Comments by 5th May 2022. Amroth Community Council has no objection to this application**

**4.Correspondence**

* **Parking in Summerhill**. Two emails were received from residents regarding the poor parking situation at Summerhill Estate and Amroth Parish Hall. The Clerk has responded to say that the Hall Committee share their concerns and have already met with officers from PCC to try to identify land for additional parking. This will be subject to approval by PCC which may take some time.
* **The RICS Platinum Jubilee Beacon, 2nd June** . Delyth Davies, who lives in Amroth, has kindly agreed to light this beacon. It will be open to the public and lit at approx. 9.45pm

The BBC are filming a special beacons programme to be broadcast at 9pm on BBC1 on the evening of the 2nd June. Some of this will be filmed live and some pre-recorded and Amroth is one of the ones they are really interested in. If anyone would like to participate in the filming, please contact the Clerk.

**Cllr Harries proposed that money be donated to both Village Hall Committees to support the celebrations they are organising for the Jubilee.**

**Seconded – Cllr. Pauline Davies**

**Sum agreed £350 to each hall – unanimous**

* **LDP2.** A resident wrote regarding the LDP2 and to discuss the proposed reclassification of both Llanteg and Llanteglos to a single ’service village’ capable of accommodating further development under the LDP2.

The 2017 Rural facilities survey returned by the council led to the classification of the village as a ‘service village’ but in the intervening 5 yrs, circumstances have changed, and the village should be reclassified as a ‘local village’

**Agreed,** ACC has written to the LDP Officer to express concern and highlight the changes that have taken place in the village since evidence was gathered in 2017, making it no longer suitable for classification as a service village.

* **South Wales Police** are looking for volunteers from local communities to get involved in a new Community Speed Watch Scheme. Details can be found at   [www.gosafe.org/community-speed-watch/south-wales/](http://www.gosafe.org/community-speed-watch/south-wales/)

**5.Finance as of 31st March 2022**

Account 649 – £6282.52

Account 856 – £15,095.04

David Rees - £1431.44 (Inc £24.61)

**Income March**

Interest - 0.38p

**Payments;**

Clerk’s wages

Zurich Insurance £821.06

Llanteg Gardening group Donation £500

Tenby First Responders Donation £200

Cllr Allowances £150

Amroth Good Neighbours Domain name – £15.00

Donation to Village halls of 2 x £350 towards Jubilee celebrations

A direct debit has been set up to pay for the internet connection for the free wifi project. £45/month

(Installation likely to start 10th May).

**All Payments were agreed**

**6.To discuss and resolve asset and ward maintenance issues**

* **Notice board** – Cllr Harvey has sourced some all-weather boards. They will include a celebratory reference to the Queens Jubilee. Discussion postponed to May meeting.
* **Traffic Calming**. A consultation has been launched for traffic calming Vehicle Activated signs in Stepaside and Summerhill (following a successful grant application). Notices have been posted on Facebook, notice boards in Stepaside and Summerhill and sent out in the CC newsletter. It was also written up in Tenby Observer online. Any comments should be directed to the Clerk. A follow up meeting will be arranged with Mark Hooper of PCC.
* **Staggers Lane**. There is a visual obstruction caused by parked cars at the exit from Staggers Lane. Traffic travels fast along this road so it is a safety issue. **Agreed.** Clerk to report to Pembrokeshire Road Safety Partnership.
* **Amroth** – Speed is also an issue along the straight in front of Amroth Castle Caravan Park despite speed limit roundels painted on the road. This would be a good location for a SID. Cllrs. suggested contacting PCC for permission and the new owners of Amroth Castle Caravan Park to ask for support.
* **A Happy to Chat bench** will be installed on the Amroth Junction in Summerhill following a successful grant application
* **Bench repairs**. Cllrs expressed their thanks to Cllrs. Harvey and Harris who carried out a repair to a bench in Summerhill Play Area. The bench is due for replacement.
* **Foul Water**. The foul water leaking by Green Plains has again been reported to PCC.
* **Retaining wall at Sea View Wisemans Bridge**. The bulge in the retaining wall at Sea View in Wisemans Bridge was again reported. It was inspected by PCC on 11th April and while collapse is not thought to be imminent a letter will be sent to the owners to carry out repairs.
* **Memorial bench relocated**. The memorial bench from the end of the sea wall has been repaired and re sited by the Slipway with the agreement of the family who reserved the bench.
* The Potholes have still not been filled on Birds Lane.

**7. To Update on the sale of Amroth Memorial Garden**

Three applications/offers were received. One was for commercial use and was not acceptable. The other two offers were close. It is proposed to accept the higher offer as the purchaser is agreeable to all terms of the sale as laid down by the Trustees.

**Proposed -Roger Harries**

**Seconded - Stephen Phillips**

**All Agreed.**

The Clerk will contact the successful applicant and a solicitor will be appointed to carry out the conveyancing on behalf of the Trustees

**8. Tree planting to celebrate the PCNPA anniversary**

This will be added to the June agenda when PCNPA Ranger Chris Taylor will join the meeting.

**9.Report By Amroth and District Community Association**

The hall remains busy with different groups including the WI, Table tennis, the Sewing group and kickboxers. A Mindfulness class has started on a Sunday evening. There is a lot of interest in the new film Club.

A Coffee evening will be held on 16th May at 7 pm to include defib training. Contact Rosemary Tippet Maudsley for information.

A Jubilee party is being organised for June 3rd Jubilee celebration. Invites are being sent out to gauge numbers for catering.

**10. Report by Llanteg Village Hall Committee**

* Arrangements for the Platinum Jubilee are in progress this will be held at Llanteglos, thanks to Tony and Jane Baron for providing the venue and facilities for this event on June 4th.
* The Community Library at the hall is now open on Wednesdays 2-4pm, Fridays 10am-12pm. 2nd and 4th Mondays 10am-12pm. The book swap at Llanteglos is well stocked.
* Our March coffee morning was a great success raising £300 for the DEC Ukraine appeal.
* Grant applications for solar lighting at the hall car park and a community chat bench to be placed outside the hall have both been successful.
* A new cooker and fridge have been installed in the kitchen.
* Village Newsletter is being edited and will be delivered around mid-May.
* The Garden group enjoyed a talk with Jake Rayson on Community Forest Gardens, this talk was successfully zoomed thanks to Alec Cormack who set up the equipment.
* A Summer Show will be held on Saturday 13th August at the hall.
* There was a walk at Waterwynch, New Hedges on 3rd April led by Nigel Bailey, the next walk is 23rd April at Freshwater East.

**11 .Report by Play Area Representatives**

**Summerhill**

* **Replacement of the Junior Multiplay.** EP grant funds are due to be released imminently to allow the project to start following a short hold up.
* **Play area inspection reports** have been received. The Annual inspection highlighted two minor issues of very low risk. A gate is not closing properly and needs adjusting. A list of inspection dates has also been received and ACC will be informed only if problems are detected. The Quarterly inspection will take place in May.
* **Agreed** Write to Sara Edwards at PCC to ask for automatic/ timely delivery of quarterly inspections. Request that any new findings are clearly stated in the summary.
* **Grass Cutting**. PCC will continue to cut the grass at their cost through to the end of the cutting season in 2024. Neil McCarthy is unable to commit beyond this and asked if ACC would take over the responsibility of paying for the grass cutting from Spring 2025? **Agreed;** ACC will take on responsibility for grass cutting in Spring 2025.

**Proposed Cllr. Roger Harries. Seconded, Cllr. Mark Harvey. All Councillors agreed.**

* **125 year lease.** If a clause is written into the new lease stating that grass cutting remains the responsibility of PCC until the end of the season in 2024 and that ACC will take on responsibility from spring 2025, then ACC would be happy to sign the new lease.

**Proposed Cllr. Roger Harries. Seconder Cllr. Alan Evans. All Councillors agreed.**

**12.Project ideas and Updates**

**Amroth Free Wifi –** The H&S Method Statement and Task Statements required for the CDM file referred to in Schedule 1 paragraph 1.2 and the method statement in Schedule 3 have been sent to PCC. Equipment has been ordered and the BT line is due to be installed in May.

**Exercise Jantzen –** Work continues on QR codes

**Milestone Markers –** No update

**Replace the Multi Play in the play area, Summerhill –** See Minute Item 11.

**Film club –** A start date was agreed and equipment has been ordered

**Allotments –** A Survey was drafted and sent out to the Newsletter contacts. Ten expressions of interest have been received to date. This will be added to the May meeting for discussion.

**Seats in Summerhill and historic interpretation panel –** Copies of the originalPhotographs on the panel are needed.

**Senior Citizens Christmas Lunch-** This will be discussed after the May Election

**13.Community matters –**

* The Community Council will be elected uncontested in May with one vacancy. This will be advertised from 6th May 2022. Interested parties are asked to contact the Clerk for more information.
* The shingle at the western end of the beach was flattened out by contractors on 6th April.
* Cllrs. expressed concern on safety grounds regarding the proposed removal of the steps from the Sea wall in Amroth. The steps enable trapped people to escape a rising tide. A letter will be sent to the Coastal Engineer at PCC asking for consultation before any action is taken
* Summerhill Post box – Clerk to follow up.
* Cllr. Pauline Davies will not be standing at the May Election. Mrs Davies has served the community well for many years, first as Clerk to the Council and then as a dedicated councillor. Her most visible legacy is Bertie the Sea Bass, a project she initiated and managed.  Amroth Community Council wish to express their very grateful thanks to Mrs Davies for all her hard work.
* Cllr. (Mrs) P Davies has offered to continue filling the dog bag dispensers on the council’s behalf. This was gratefully accepted. She is also stepping down as Governor so a new Council representative will need to be submitted to the Governing body at Stepaside School.

**14.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday May 12th2022
* Notice board quotes
* New project ideas to be discussed.
* Allotments

**Date of next Meeting is Thursday 19th May 2022. Starting at 6.45 pm with the Annual General Meeting.**

**This will be held in Amroth Parish Hall.** Anyone wishing to observe please contact the Clerk [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com) . Virtual attendance will also be possible via zoom.

**The meeting closed at 20.58 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**