

MANORBIER COMMUNITY COUNCIL

Minutes of the General Meeting of Manorbier Community Council

Held at Jameston Village Hall, Jameston, Saturday 15th January 2022 - commencing at 10.30am

Due to the current Government Restrictions and Covid 19 Guidelines – Manorbier Community Councillors who do not wish to attend via Zoom, due to location technical issues, will meet in Jameston Village Hall, providing they have received a negative Lateral Flow Test the day of the meeting, with a live link, via Zoom, to enable Councillors and members of the public to join the meeting.

This meeting was open to members of the public, via a live Zoom link

All Manorbier Community Council meetings are regulated by its Standing Orders

Present: Cllrs R Hughes, G Clark and L John

In attendance –One member of the public and The Clerk

Via Zoom Live Link – Cllrs D Barry and M Kidney and two members of the public

Prior to the meeting commencement member/s of the public were afforded the possibility of addressing the Council on any points they wished to raise - The meeting commenced at 19.01 - At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, using a digital voice recorder, to aid drafting of the Minutes. No other video or audio recording was permitted.

Meeting commenced 10.37am

2022/01 109 Apologies for Absence – Cllrs R Hall, J Long, J Miall, N Lane and County Councillor P Kidney

2022/01 110 To receive any Personal and Prejudicial Declaration of Interests - None

2022/01 111 To Receive the Minutes of the Meeting Held on the 4th October 2021

Cllr Clark proposed that the Minutes of the meeting held on the 4th October 2021 be signed as a true and accurate record of the meeting; Cllr L John seconded the proposal with all Cllrs in favour of such

2022/01 112 Matters Arising from the Minutes – Information Only - None

2022/01 113 To Receive the Minutes of the Meeting Held on the 1st November 2021

Cllr Kidney proposed that the Minutes of the meeting held on the 1st November 2021 be signed as a true and accurate record of the meeting; Cllr Miall seconded the proposal with all Cllrs in favour of such

2022/01 114 Matters Arising from the Minutes – Information Only - None

2022/01 115 To consider the Financial Report

Cash Flow			
14.11.2021 to 14.12.2021			
		52,848.82	B/F
Payments Made		0.00	
Payments Received		0.83	
		52,849.65	C/F

Cllr L John proposed that the report, as presented, depicts a true and accurate record of the Councils accounts to date; Cllr Barry seconded the proposal with all Cllrs in full agreement.

2022/01 116 To approve Invoices for Payment – As stated on the Financial Report

To Be Presented	
HMRC PAYE	£ 309.80
Clerk Wage - January	£ 412.96
Office Costs Approtioned	£ 148.19
Broadband and Printing Oct, Nov and Dec	£ 99.90
	£ 970.85

Cllr Clark proposed that the invoices, as presented, be paid in full; Cllr John seconded the proposal with all Cllrs in full agreement

2022/01 117 Planning Application(s) Received

a) NP/21/0748/CLE The Shed, Clay Park, Manorbier

Certificate of lawful development (existing) for C3 residential unit

Following consideration of the above planning application, it was proposed and seconded that Manorbier Community Council do not raise any objections regarding this application but request that the Planning Authority consider the addition of a condition 'tying' the Shed to the main dwelling to prevent the converted accommodation being either sold as an individual unit or used for business purposes.

A majority vote in favour of the proposal with one abstention.

b) NP/21/0707/FUL Calvesland, Jameston, Tenby, Pembrokeshire, SA70 8QL

Farm diversification scheme with the creation of 6 holiday pods together with car parking, landscaping and ecological enhancements

Following consideration of the above planning application, it was proposed and seconded that Manorbier Community Council do not raise any objections regarding this application but request that the Planning Authority consider additional screening of the development from the roadway be added. All Cllrs voted in favour of this proposal.

Other considerations discussed were:

- That no more than six pods are installed on the site
- Confirmation from the Planning Authority that the existing infrastructure will support this application
- The six proposed pods will provide economic growth to the area

2022/01 118 Pre-order Consultation – Diversion of Public footpath PP29/30 at The Old Barn, Bach Farm, Pembrokeshire.

This application refers to land in Roch, Haverfordwest – Therefore not considered by Manorbier Community Council. The Clerk to advise accordingly.

2022/01 119 To Consider Any Planning Applications Received After This Agenda Was Published (for any updates please contact the Clerk on 07525 007068)

2022/01 120 To consider any Licensing Applications Received

2022/01 121 To consider Correspondence Received to include:

- Confirmation, as requested by Pembrokeshire County Council, as to where the two electronic speed indicator signs may be placed

2022/01 122 To receive County Councillors Report – Cllr Phil Kidney was unable to attend the meeting but would advise the Clerk of any matters to be brought to Councillor's attention.

2022/01 123 Action Tracking- to receive any updates on the following matters, not covered elsewhere in the agenda

- Electronic Speed Signs – Grant approved by Pembrokeshire County Council – The grant process is moving forward. Confirmation that the signs will be placed in the area of Tudor Lodge and Green Gove. These locations will be confirmed by Pembrokeshire County Council.
- Jameston Play Park – Enhancing Pembrokeshire Grant Application in process
- Seating overlooking Manorbier Beach – Quotation for bases awaited

d) Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs – No further information

e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office) – No further information

2022/01 124 To consider the 2022/2023 budget and Precept Request

All Councillors confirmed that they had received a copy of the draft budget.

Each budget heading was considered:

Cllr Kidney proposed that Manorbier Community Council accept the above budget and request a Precept payment of £20,650.00 from Pembrokeshire County Council; Cllr John seconded the proposal with all Cllrs in full agreement.

2021/2022 C/F from	2022/2023 Budget	2022/2023 Precept Request	
£ 500.00	£ 6,300.00	£ 5,800.00	Clerks Wages - includes PAYE
	£ 550.00	£ 550.00	Office Incidentals
	£ 550.00	£ 550.00	Office Space
£ 500.00	£ 500.00	£ -	Training Costs
	£ 2,000.00	£ 2,000.00	MCC grass cutting
	£ 250.00	£ 250.00	One Voice Wales
	£ 300.00	£ 300.00	Audit and Accountancy Fees:
£ 300.00	£ 1,500.00	£ 1,200.00	Insurance
£ 100.00	£ 100.00	£ -	Advertising
	£ 300.00	£ 300.00	Legal/Tribunal
	£ 50.00	£ 50.00	Compliance Costs
	£ 50.00	£ 50.00	Poppy Appeal
	£ 550.00	£ 550.00	Christmas Trees (X 3)
£ 50.00	£ 50.00	£ -	Bier House
	£ 550.00	£ 550.00	Inspections of Play Park
	£ 300.00	£ 300.00	Donations under 137
	£ 100.00	£ 100.00	Subscriptions
	£ 50.00	£ 50.00	Manorbier School Donation (Book Day)
£ 100.00	£ 200.00	£ 100.00	Chairman's expenses
£ 1,500.00	£ 5,000.00	£ 3,500.00	Jameston Village Hall (Possible Donation)
£ 1,500.00	£ 5,000.00	£ 3,500.00	Manorbier Hall (Possible Donation)
	£ 750.00	£ 750.00	Hedge Cutting April, May and September
£ 10,500.00	£ 10,500.00	£ -	Administration of Elections
£ 1,800.00	£ 2,000.00	£ 200.00	Remuneration
£ 16,850.00	£ 37,500.00	£ 20,650.00	

2022/01 125 To consider any items not on the Agenda – Information only – none

Meeting closed 11.20am

Melanie Priestley – Clerk to Manorbier Community Council

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