

**MANORBIER COMMUNITY COUNCIL**  
**Minutes of the General Meeting of Manorbier Community Council**

Held at **Jameston Village Hall, Jameston, Monday 7<sup>th</sup> February 2022** - commencing at **7.00pm**

Due to the current Government Restrictions and Covid 19 Guidelines – Manorbier Community Councillors, who do not wish to attend via Zoom due to location technical issues, will meet in Jameston Village Hall, providing they have received a negative Lateral Flow Test the day of the meeting, with a live link, via Zoom, to enable Councillors and members of the public to join the meeting.

**This meeting was open to members of the public, via a live Zoom link**

**All Manorbier Community Council meetings are regulated by its Standing Orders**

Present: Cllrs R Hughes, G Clark, J Miall, N Lane and L John

In attendance –Three members of the public, County Councillor P Kidney and The Clerk

Via Zoom Live Link – Cllrs D Barry and M Kidney and two members of the public

Prior to the meeting commencement member/s of the public were afforded the possibility of addressing the Council on any points they wished to raise - The meeting commenced at 19.04 - At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, to aid drafting of the Minutes. No other video or audio recording was permitted.

**Agenda**

**2022/02 127 Apologies for Absence** - Cllrs R Hall, D Barry and J Long

**2022/02 128 To receive any Personal and Prejudicial Declaration of Interests**

Cllr R Hughes declared a personal and prejudicial interest in all matters appertaining to the Jameston Village Hall – Cllr Hughes is Chairman of the Hall Committee

Cllr L John declared a personal and prejudicial interest in all matters appertaining to the Jameston Village Hall – Cllr John is Treasurer of the Hall Committee

**2022/02 129 To Receive the Minutes of the Meeting Held on the 15<sup>th</sup> January 2022**

Cllr Clark proposed that the Minutes of the meeting held on the 15<sup>th</sup> January 2022 be signed as a true and accurate record of the meeting; Cllr L John seconded the proposal with all Cllrs eligible to vote in favour of such

**2022/02 130 Matters Arising from the Minutes** – None

**2022/02 131 To consider the Financial Report**

Cash Flow			
14.11.2021 - 14.01.2022			
		52,848.82	B/F
Payments Made		1,653.59	
Payments Received		6,070.83	
		57,266.06	C/F

Cllr Miall proposed that the report, as presented, depicts a true and accurate record of the Council's accounts to date; Cllr John seconded the proposal with all Cllrs in full agreement.

**2022/02 132 To approve Invoices for Payment – As stated on the Financial Report**

To Be Presented			
101349	M Priestley - Wages January 2022	£	412.96
101350	Four Seasons Christmas Trees - 2 years 6 trees	£	960.00
		£	1,372.96

Cllr Kidney proposed that the invoices, as presented, be paid in full; Cllr Clark seconded the proposal with all Cllrs in full agreement

**2022/02 133 Planning Application(s) Received**

- a) **NP/21/0717/FUL** Green Acres, Jameston, Tenby, Pembrokeshire, SA70 8QB  
Convert existing stone outbuilding into 2 self-contained holiday lets

Following consideration of the amended plans and all information provided by the Planning Authority, Manorbier Community Council have no objections or concerns regarding the amended application. It is noted that the amended plans take into consideration the comments made by this Council.

**2022/02 134 To Consider Any Planning Applications Received After This Agenda Was Published** (for any updates please contact the Clerk on 07525 007068)

**NP/22/0016/FUL** Glenfield, Manorbier, Tenby, Pembrokeshire, SA70 7SX

Demolition of existing detached garage and erection of enlarged replacement garage, widening of vehicular entrance to highway

Following consideration of all the information provided by the Planning Authority, Manorbier Community Council do not have any objections to this application but request that measures are taken to ensure that the front entrance wall is replaced like for like to safeguard the character of this historic village. Councillors would have preferred more information regarding the works to the wall.

**2022/02 135 To consider any Licensing Applications Received – None**

**2022/02 136 To consider Correspondence Received**

- Email received from Pembrokeshire County Council Returning Officer advising that a Clerk's training session will be held to ensure that Clerks understand their role within the Election process. The Clerk confirmed that she will be attending.
- Email advising of training sessions being offered for Councillors and Clerks
- Email received advising of a Pembrokeshire County Council scheme offering 'Chat Benches'. These are wooden benches with a notice on them advising if you sit here, you are in agreement that passers by can sit and chat to you. Any benches are required to be placed on solid ground and upkept by the applicants.
- Notice given that a street light by Beer House (number 8) is not working. Cllr P Kidney will report such to Pembrokeshire County Council.

**2022/02 137 To receive County Councillors Report**

Cllr Phil Kidney reported that:

- Works have commenced to the car park at the Manorbier Station
- The Auditor's report has been received by Pembrokeshire County Council regarding the payment made to the outgoing Chief Executive. Pembrokeshire County Council have agreed not to pursue this matter any further.
- There is an expected increase of 5%, by Pembrokeshire County Council, in Council Tax

**2022/02 138 Action Tracking-**

- a) Electronic Speed Signs – Grant approved by Pembrokeshire County Council

The Clerk confirmed that the plan depicting the speed signs preferred locations has been forwarded to Pembrokeshire County Council with works expected to commence at the end of February 2022

- b) Jameston Play Park – Enhancing Pembrokeshire Grant Application in process

No further information at this point in time.

c) Seating overlooking Manorbier Beach

Two benches have been ordered and once received the contractor will erect such and install the concrete bases for such.

d) Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs

No further information at this point in time.

e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office)

Cllr P Kidney confirmed that photographs have been forwarded to the relevant department depicting the issues being raised.

**2022/02 139** To approve the payment of the already agreed donation to the Manorbier School in the Sum of £12,000 towards the purchase of a much-needed extra classroom

Cllr John proposed that Manorbier Community Council support Manorbier School and give a donation of £12,000 towards the cost of its Eco Outdoor Classroom; Cllr M Kidney seconded the proposal with all Cllrs in full agreement.

The Council would like to also congratulate the school in being awarded the first Climate Change, United Nations accredited, Bronze award school in Wales

**2022/02 140** To consider the request for financial support from Jameston Village Hall Committee to assist with the payment of increasing insurance costs and upkeep of the hall, following a diminishing of income due to Government Imposed conditions of use for Village Halls during the on-going pandemic.

Cllrs Hughes and John left the room. Cllr M Kidney took the Chair for this agenda item.

The Clerk read out a letter from the Jameston Village Hall Committee requesting the £1,000 precepted monies towards insurance costs and for the Council to consider a further donation to assist with the costs incurred for essential repair works.

Cllr Miall proposed that Manorbier Community Council donate £1,000 to the Jameston Village Hall to assist with the cost of insurance; Cllr Lane seconded the proposal with all Cllrs in full agreement.

All Councillors agreed that the Jameston Village Hall is an asset to the village and well used, but due to the pandemic and Government imposed restrictions, the hall was not used for almost two years with no income.

Discussion took place as to the possible costs which will be incurred.

It was considered that Cllrs Hughes and John may be able to answer questions being raised.

Cllr Clark proposed that Standing Orders be suspended and Cllrs Hughes and John return to the room to answer any questions; Cllr Maill seconded the proposal with all Cllrs in full agreement.

Cllr Hughes, as Chair to Jameston Village Hall Committee, was asked what works are required. Cllr Hughes responded that the boiler had just been replaced and outstanding works included several trees that require felling, due to Ash die Back, the boundary fence requires repairing and a number of the custom-made windows require the glass units replacing.

Cllr John, as treasurer to Jameston Village Hall, was asked if she was aware how much the repairs would cost. No specific answer was able to be given but stated it would be in the region of £2,000

One member of the public offered the services of Lydstep Beach Holiday Park's Arborist to assess and assist with the tree works. Cllr Hughes gave thanks and advised that this would be most helpful.

Cllr M Kidney proposed that Standing Orders be unsuspended; Cllr Lane seconded the proposal with all Cllrs in full agreement.

Cllrs Hughes and John left the room.

Following further discussion Cllr Maill proposed that Manorbier Community Council request that Jameston Village Hall Committee seek three quotations for the window replacement works and once the Council have received such will consider a donation in respect of assisting with these costs; Cllr Clark seconded this proposal with all Cllrs in full agreement.

Cllrs Hughes and John returned to the room.

**2022/02 141** To consider any items not on the Agenda – Information only

Cllr Clark requested an update regarding the defacing of the no overnight parking signs, by persons unknown, situate in the village. Cllr P Kidney advised that the Pembrokeshire Coast National Park are replacing signs through the County and is sure that Manorbier signs will be replaced very soon.

Meeting closed 19.52

Melanie Priestley – Clerk to Manorbier Community Council

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