

St Mary Out Liberty Community Council

Minutes of the General Meeting of St Mary Out Liberty Community Council held on TUESDAY 11th January 2022 at The Regency Hall, Saundersfoot at 6.30pm. St Mary Out Liberty Community Councillors met face to face in the hall with a live link to any members of the public (or Councillors) that wished to join the meeting remotely.

2022/01 78 Present: Cllrs D Brace, D Nash and L Bolton

Also present: Cllr Jon Preston and The Clerk

Meeting commenced – 18.35

2022/01 79 **Apologies for Absence** Cllrs H Rawson-Humphries and E Nash

2022/01 80 **To disclose any personal interests in items of business listed below.**

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

None

2022/01 81 **Chairman's Report**

Cllr Brace reported that:

- The Christmas tree went and the Lighting Service was well attended. Cllr Brace, on behalf of the Council, thanked Mr G Nash and Cllr D Nash for assisting and the use of their electronic lift. Also, thanks to the Village Hall Committee for arranging the refreshments. Cllr Brace purchased thank you gifts for Mr G Nash and Mrs C Butland, on behalf of the Council.
- Rust has appeared on some of the Christmas light fixings. The Clerk advised that the lights were a new purchase only last year and that this matter requires further information.
- The formation of a 'working party' be given consideration – the group to consist of three representatives from the WI, Village Hall Committee and St Mary Out Liberty Community Council. Cllr Brace proposed that such a group be formed; Cllr Nash seconded the proposal with all Cllrs in full agreement. Names put forward – Cllrs Brace, E Nash and L Bolton.

2022/01 82 **To Receive the Minutes of the Meeting Held on the 9th November 2021**

Cllr Nash proposed that the Minutes, as presented, be accepted as a true record of the meeting held on 9th November 2021; Cllr Brace seconded the proposal with all Cllrs in full agreement.

2022/01 83 **Matters Arising from the Minutes – Information Only - None**

2022/01 84 **Account(s) for Payment and consideration of the bank reconciliation**

		<u>Accouts to be presented</u>	
11.01.2022	101225	M Priestley Jan Wages	£ 183.69
11.01.2022	101226	HMRC PAYE and NI	£ 137.80
11.01.2022	101227	Messrs Lewis - Office Apportionment (3 Mths)	£ 65.86
11.01.2022	101228	SCC - Broadband and printing (Apportioned)	£ 44.38
11.01.2022	101229	Cllr D Brace - Thank you gifts (Christmas Tree Prep)	£ 15.00
11.01.2022	101230	British Legion - Donation Requested by Cllr D Brace	£ 100.00
			<u>£ 546.73</u>

Cllr D Bolton proposed that the above invoices be paid in full; Cllr Nash seconded the proposal with all Cllrs in full agreement.

Cash Flow - November and December 2021		£ 5,248.21	B/F
Payments Made		£ 752.18	
Payments Received		£ 1,998.10	
		£ 6,494.13	C/F

Cllr Bolton proposed that the bank/cashbook reconciliation be signed as a true record of the Councils finances to date; Cllr Nash seconded the proposal with all Cllrs in full agreement.

2022/01 85 To consider the draft budget and precept for 2022/2023

All Councillors confirmed that they had received a copy of the proposed draft budget for 2022/2023.

Each heading was given consideration. It was noted that a budget line be included for the Queens Jubilee Celebrations.

<u>DRAFT Budget 2022/2023</u>	2021/2022 C/F	2022/2023 Budget	2022/2023 Precept
Contingency (Building for Possible Elections)	£ 3,965.00	£ 3,965.00	£ -
Precept Project - Queens Jublie		£ 1,500.00	£ 1,500.00
Grounds Upkeep		£ 1,020.00	£ 1,020.00
Donations		£ 150.00	£ 150.00
Wages and PAYE	£ 100.00	£ 2,900.00	£ 2,800.00
Office Space		£ 250.00	£ 250.00
Admin/Office Sundries		£ 450.00	£ 450.00
Insurances/Membership		£ 475.00	£ 475.00
Chair Allowance & Remuneration	£ 300.00	£ 600.00	£ 300.00
Training Allowance Cllrs and Staff	£ 150.00	£ 150.00	£ -
			£ -
	£ 4,515.00	£ 11,460.00	£ 6,945.00

Cllr Bolton proposed that the budget, as presented, be accepted at an amount of £11,460.00 and a request be sent to Pembrokeshire County Council for a Precept of £6,945.00 (Six thousand, nine hundred and forty five pounds only); Cllr Nash seconded the proposal with all Cllrs in full agreement.

2022/01 86 Planning Application(s) Received - None

2022/01 87 Licensing Application(s) Received – None

2022/01 88 Consideration of Correspondence Received

- The Clerk advised the Council that correspondence had been received from the Auditor General for Wales regarding the 2019/2020 and 2020/2021 Audits. A copy was circulated for all Councillors to have sight of. The Clerk further advised that both years (two years were submitted due to the St Mary Out Liberty Council not meeting during 2019/2020 due to Covid Regulations) had received an Unqualified Audit with no recommendations.

The Council thanked the Clerk for her due diligence in preparing and thereafter submitting all the paperwork required.

The Clerk to display the requisite Notices and accompanying paperwork on the Council's website and village Notice Board.

- Email received from Pembrokeshire County Council – Grounds Maintenance Team. It has been confirmed that the various parcels of grass, within the village, which the St Mary Out Liberty Community Council have cut, belong to the Pembrokeshire County Council and are depicted on its cutting schedule. It has been confirmed that the Pembrokeshire County Council will be responsible for all grass areas from 2022 season onwards.
- The Clerk has reported several matters which require attention to Pembrokeshire County Council Road Maintenance Team.
- Email received from a resident of St Mary out Liberty requesting certain information regarding Council meetings- The Clerk forwarded all requested.
- Email received advising that a resident of St Mary Out Liberty was coordinating donations, given by local businesses, for distribution to residents of New Hedges and would the Community Council be prepared to make a donation. The Clerk telephoned the resident coordinating the donations but was advised that more than enough donations had been received and nothing else was required.

The St Mary Out Liberty Community Council would like to thank Melissa for requesting and then coordinating all donations received from local businesses to ensure that residents of New Hedges, who were nominated via Facebook, received a gift pack containing Christmas Treats.

2022/01 89 Reports from Councillors and Representatives - None

2022/01 90 Update the regular graffiti on the wall of the bus shelter at Cwm Gwennol

The internal walls of the bus shelter were painted just prior to Christmas. On December 27th The Clerk received photographs depicting that, once again, the walls had been vandalised. This was, once again, reported to the local Police and the Clerk is awaiting further information regarding a meeting with the Neighbourhood Policing Team.

(Post meeting note – Cllr Baker along with his wife, who reside in St Mary Out Liberty Ward, have volunteered to keep the walls of the bus shelter painted. The Clerk dropped off some paint and the walls are once again clear of graffiti)

2022/01 91 Update regarding the Christmas Tree Lighting Service – Covered in Cllr Braces' report.

Meeting closed 19.31