**Amroth Community Council/Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 18th November 2021 online via Zoom.

**Councillors present:**  T Baron; A Cormack; A Evans; F Evans; R Harries (Vice Chair); M Harvey; J James; S Phillips (Chairman).

**In attendance:** Mrs Kathryn Bradbury (Clerk); R Lake, MJ Hampson, Alan MacKelworth

**Apologies**: B Mills, R Tippett Maudsley, P Davies, M Morris.

**Declaration of Interest.** Stephen Phillips declared an interest in Planning application 21/0712/PA Old Stable Cottage, LLANTEG, Narberth, Pembrokeshire, SA67 8QA having sold it recently.

**Chair’s Welcome**

The Chairman welcomed all Councillors to the meeting.

**Minutes** of the meeting held on Thursday 24th October 2021 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. John James

Cllr. Phillips printed off a copy of the October Minutes and signed them on completion of the meeting.

**1.Matters Arising**

* A recent application to Places for Nature was unsuccessful. The grant was heavily oversubscribed and priority was given to more urban communities.
* Electric Car Charging points are being installed in Amroth Car Park by PCNPA. ACC welcome this initiative.

**2.County Councillors Report**

**Extra-Ordinary Council Meeting**

An extra-ordinary Council Meeting was held on 8 November concerning the circumstances and terms under which the former Chief Executive left PCC. A report from Audit Wales is expected imminently. It is not possible to comment further at this stage given the dictates of natural justice. However, I believe I can fairly say that the new CEO is dealing with a difficult issue at the start of his tenure in a very professional manner.

**Local Development Plan**

The timetable for the introduction of Pembrokeshire’s updated Local development Plan (LDP2) is still uncertain. As previously reported, the update has been delayed by Natural Resource Wales (NRW) unexpectedly issuing new phosphate guidance on Riverine Special Areas of Conservation (SACs)in January this year. This guidance covers 44% of PCC’s planning jurisdiction. Pembrokeshire Coastal Forum is undertaking research on nature based solutions and land mitigation to deal with phosphates from habitation. This will not be complete until June 2022. There is also a strong possibility that NRW will issue further guidance on Marine SACs, adding further delay. The current LDP remains in force until LDP2 is formally adopted.

Technical Advice Note 15 on Development and Flood Risk comes into force in December. This includes a new Flood Risk Map for planning, showing where flood is a future risk not just a current risk. The map can be found at https://flood-map-for-planning.naturalresources.wales/

**Pembrokeshire Active Travel**

PCC have produced draft route plans for walking and cycling. Welsh Government requires councils to produce such plans for settlements of 2,000 or more. Amroth clearly does not have that size of population but Saundersfoot and Narberth do. PCC is willing to consider joining up other communities to these plans. A consultation on the proposed routes is open until 26 November. See <https://pembrokeshirephase2.commonplace.is/proposals>

**Local Action Group**

The work of the Local Action Group in distributing EU LEADER funds is drawing to a close. As you know, LEADER funded Bertie the Sea Bass (Clean Seas project). As part of its legacy measures, Arwain Sir Benfro, LEADER Pembrokeshire, is filming videos on 3 December and an open call has been made to those who have participated in projects and are willing to be interviewed. I think Bertie exemplifies the LEADER approach and would welcome ACC sending a representative. As Chair of the LAG I have invited Stephen to a celebratory Arwain Sir Benfro Breakfast meeting on Friday 10 December.

**3.Planning**

**NP/21/0684/FUL. PCNPA Car Park, Near Brookside Villas, Amroth SA67 8NQ. Proposal,** Installation of rapid electricvehicle charge post**. A comment of No Objection was submitted following comments at the October meeting.**

**21/0563/PA Springwells, Stepaside, Narberth. SA67 8LT. Proposal**, Erection of logstore & shed, garden room, garage extension to existing dwelling and erection of holiday accommodation chalet (in retrospect). **This application has been conditionaly approved/refused.** The application for the log store and shed, garden room and garage extension has been approved. The application for the holiday accommodation has been refused. Enforcement will be writing to the applicant giving 4 months for the holiday accommodation to be removed.

**20/0802/PA Pant Glas, Tavernspite. SA34 0NS. Proposal,** siting of 36 self -catering units, associated infrastructure and ecological enhancements. **This application has been approved.**

**21/0712/PA Old Stable Cottage, LLANTEG, Narberth, Pembrokeshire, SA67 8QA. Proposal:** Proposed barn conversions (2 No.) to holiday lets. **Comments by 24th November 2021.** Councillors have no objection in principle to this application,

however, we are concerned that the area chosen for the disposal of foul water falls inside the Welsh Water protected catchment area for the extraction of drinking water in the Pendine area. ACC requests that NRW and Welsh Water are consulted prior to any decision being made.

**21/0670/PA Little Boers, STEPASIDE, Narberth, Pembrokeshire, SA67 8LL. Proposal:** Change of use from a small play area to a garden area. **Comments by 26th November 2021.** ACC has no objection to this proposal but request that the historical information board for Stepaside, located on the surrounding wall, is retained and remains visisble to the public or is moved to a visible location.

**NP/21/0733/FUL. Crickets Cottage, Amroth, Narberth. SA67 8NG. Proposal,** Two storey rear extension. **Comments by December 9th 2021.** ACC has No Objection to this application.

**4.Correspondence**

* **The Police and Crime Commissioner** has launched a public consultation, asking residents and business owners to consider his draft policing priorities. The policing priorities for 2021-2025 are set out in a Police and Crime Plan,

which is accessible using the link https://www.dyfedpowyspcc.org.uk/media/11000/draft-plan-10.pd

The survey closes on 30 November 2021. You can access the survey using the link below: https://www.surveymonkey.co.uk/r/6LZ6KCK

Alternatively, email opcc@dyfed-powys.pnn.police.uk or ring 01267 226440 to request a paper copy.

* **Wales Climate Week** (from 22 to 26 November) a five-day nationwide conversation on the Net Zero Wales plan and the collective action needed, to ensure Wales meets its climate change targets and adapts to the changing weather patterns we are already experiencing

[COP Cymru 2021 | Freshwater (eventscase.com)](https://freshwater.eventscase.com/EN/COPCymru21/Stakeholder_toolkit)

* **Green Flag Community Award.**

The Award is free to apply for and is for any well managed, freely accessible green space that is managed by a community group or volunteers. We currently have 145 awarded sites all across Wales including orchards, allotments, churchyards, woodlands and parks – you can find them all here [https://www.keepwalestidy.cymru/our-parks](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.keepwalestidy.cymru%2Four-parks&data=04%7C01%7C%7C79d05f31a16846889f8108d99e04b569%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637714566409394815%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=%2FjWZIDZjN%2FD1S%2BZijQvatHerW7URrEMqfBeWg4oRKJU%3D&reserved=0).

**Agreed;** ACC will apply for the Award for the Clat Pits and Old School Garden.

* **Public Health Wales** has published a series of infographics highlighting the importance of climate change impacts on the health and wellbeing of the population of Wales, and to support public bodies and businesses to take action to address any impacts. The Clerk has copies.
* **Narberth Community Library; Have your say.** A survey has been launched ahead of the move of Narberth Community Library into a new building on the Old School site. The site will also include the ‘Hwb’ food hall and residential properties in an exciting revamp of the town centre location.

In addition to lending books and providing computer access, the new library will also provide space for all members of the community to us, so the survey asks what activities the community might like in the new community library.The survey runs until November 30th - See : <https://haveyoursay.pembrokeshire.gov.uk/narberth-library>

Paper copies are available from Narberth Community Library and at other local venues.

**5.Finance as of 29th October 2021**

Account 649 – £10,175.71 ( Note. Much of this is already allocated as match funding for ongoing projects)

Account 856 – £15,094.28

David Rees - £1358.23 inc

**Income**

Just Giving £95.60 – donations towards the NHS Tree

**Payments;**

Clerk’s wages

NHS Tree £287 inc delivery and VAT

Sign Speed (Exercise Jantzen) £1215.60

Historic Road Signs £1244.40 inc VAT + £33 for additional sign

**All Payments were agreed**

**Budget 2022-23**

A copy of the proposed budget was circulated to councillors prior to the meeting. Following discussion, it was agreed that

1. a policy will be drawn up to guide charitable giving.
2. The Election reserve will be reduced, and the Miscellaneous reserve increased to make money accessible for project match funding
3. Request a precept increase to £17,500 to account for inflation, increases in maintenance and insurance costs now ACC are managing the Play Area in Summerhill and to ensure match funding for community projects such as traffic calming measures.

**Proposed, Cllr. Roger Harries**

**Seconded, Cllr. Mark Harvey**

**Councillors voted unanimously to agree this.**

**6.To discuss and resolve Asset and ward maintenance issues**

* **The Culvert/Stone Bridge at Wisemans Bridge.** The broken and loose fencing around the stone bridge in Wisemans Bridge was again reported to the Coastal Engineer at PCC following removal by the sea. PCC have sent letters to the riparian owners, week commencing 8th November. **A discussion took place.** This is now a serious health and safety issue. The damage was initially reported in 2019 and since then the structure has deteriorated further. If the culvert were to collapse it could potentially cause flooding and will cost significantly more to repair. Councillors agreed that all communication would be forwarded to Cllr Baron who will investigate why repairs have not been carried out by PCC and the cost charged to the riparian owners.
* **Amroth Memorial Garden** – A discussion took place around the proposal to dispose of this land, either by sale or lease, with conditions attached preventing building or retail/vending activity on it. The next step is to consult with the community about the proposals.
* **Repositioning the Post Box in Summerhill**- The Clerk is pursuing this.
* **Broken seats in Summerhill** – These were originally installed by PLANED along with the information board. Councillors are unsure who has responsibility. It was proposed that contact is made with ADCA to propose a project is set up to replace the seats and look at renewing the information board. The Clerk will contact PCC regarding ownership and management.
* **Notice Board in Pleasant Valley.** ADCA have given written permission for ACC to use the notice board on the Bus shelter in Summerhill, which is more visible than the current Council board. **Agreed**, it was proposed that the Council Notice Board, if in suitable repair, be relocated to Pleasant Valley. Cllr Harries offered to inspect the notice board and the Clerk will contact PCC for permission to site it by Wesley Close.
* **Speed Limit in Wisemans Bridge –** Concerns were expressed about speed through the village. It was proposed that a request be sent to PCC to extend the 30mph limit through the village and up to the village sign on the hill to Coppet Hall. The Clerk will contact Claire Williams at PCC to request this.
* **Telephone Box in Amroth.** Following an objection by ACC to its removal by BT, the Clerk has contacted PCC for an update.
* **Speed Limit in Pleasant valley.** ACC have applied for traffic calming measures.

**8. To discuss and resolve a Local Resolution Protocol for ACC**

* A model Local Resolution Protocol, as recommended by OVW was circulated to Councillors prior to the meeting. Councillors agreed to adopt this

**Proposed, Cllr. Stephen Phillips**

**Seconded, Cllr. Alex Cormack**

**All Councillors voted in favour.**

**9.Report By Amroth and District Community Association**

No update this month

**10. Report by Llanteg Village Hall Committee**

* The Autumn/ Winter Newsletter has been delivered
* The Hall remains busy
* A book swap facility is starting at Llanteglos Estate by kind permission of Cllr. Tony Baron.
* The Gardening Club held a talk on 19th November and herbs and pollinator plants have been planted in the community gardens and at Mountain Chapel in Llanteg.
* There is a community walk at Carew on the 27th of November. Contact Jill Roberts on 01834 831142 to join.

**11.Report by Play Area Representatives**

**Stepaside**

* Following discussion, ACC has withdrawn its objection to the disposal of this land and will arrange to meet with the Chief Property Officer at PCC to look at alternative sites in the immediate area suitable for a children’s play area.

**Summerhill**

* **Lease proposal from PCC.** PCC have offered a 125-year lease to ACC on the land on which the Summerhill play area is located. ACC already have a lease on this land until 2038 but had requested that this be extended to enable the community to retain benefit from it. ACC welcome the offer but will take time to view the lease agreement and obtain expert advice before a final decision is made.
* **Replacement of Fencing and the Junior Multiplay.** Cllr. Harvey reported that, weather permitting, the fence will be replaced very soon, the contractor has been appointed. They will also cut back any shrub overgrowth. Cllr. Harvey has also obtained quotes for the replacement of the wooden Junior Multiplay and is submitting a grant application to request funding support from PCC Enhancing Pembrokeshire Fund. He has also secured communication boards designed for non verbal children and these will be installed soon. Cllr. Harvey was thanked for his continuing work on this wonderful community asset.

**12.Ultrafast broadband Update**

No progress to report this month as was expected.

**13.Project ideas and Updates**

**Amroth Free Wifi –** PCC are still reviewing a draft agreement which is delaying installation. Cllr. Baron will investigate the delay and suggested an exchange of letters should suffice.

**Exercise Jantzen –** Cllrs. Harvey and Phillips will visit Sign Speed to agree lectern colour on 23rd November and manufacture can then commence.

**Historic Road Signs Project –** The signs have been installed by PCC. A new sign is being made for Allen’s Lane following a miscommunication by the Clerk to PCC.

**Milestone Markers –** no update from CADW to date.

**Replace the Multi Play in the play area, Summerhill –** A full application has been submitted to the Enhancing Pembrokeshire Fund for £22,500. The application also includes new interactive play tables and new seats.

**Film club –** ADCA have been consulted and support the initiative. A full application is being submitted to EPF for funding support.

**NHS Tree –** A Crab Apple Tree has been ordered and will be delivered in the next month. Cllr Harries will organise to have it planted and a plaque made up commemorating the work carried out by the NHS during the Covid Pandemic.

**14.Community matters –**

No additional Community matters were reported

**15.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday December 9th 2021.
* Charitable Donation Policy
* Amroth Memorial Garden
* Dog restriction regulations on Amroth Beach

**Date of next Meeting is 16th December 2021 – Note a week earlier than usual.**

**This will be held Via Zoom** Anyone wishing to observe please contact the Clerk [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com) . Virtual attendance will be possible via zoom.

**The meeting closed at 21.15 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**