

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday 4th November 2021. This was a hybrid meeting - Councillors met within the Regency Hall with a live link to enable members of the public, and any Councillors who preferred to attend virtually, via Zoom. (These arrangements are in line with the current Government imposed Covid 19 Restrictions).

This meeting was open to members of the public.

Present - In person- Cllrs M Wainwright (Chair), D Ludlow (Vice Chair), P Baker (County Councillor), R Hayes MBE, B Cleevely, S Boughton Thomas, M Williams BEM, and the Clerk

Present – Remotely via the live link – Cllrs N Sefton, A Upham and one Member of the Public

Meeting commenced at 18.00

2021/11 128 Apologies for Absence – Cllrs T Pearson, L James and M Saunders

2021/11 129 Chairman’s Report – Nothing to report that is not covered within the agenda.

2021/11 130 To Receive any Declaration of Interests as per the Code of Conduct

Cllr Boughton-Thomas declared a personal and prejudicial interest in any matters appertaining to the Regency Hall/Library – Cllr Boughton Thomas is Treasurer to the Regency Hall. Cllr Boughton Thomas has been granted a Dispensation by Pembrokeshire County Council - Standards Committee to speak, but not vote, on any matters relating to the Regency Hall/Library.

Cllr Upham declared a personal interest in any matters appertaining to the Regency Hall/Library – Cllr Upham is a Trustee of the Regency Hall

Cllr Baker declared a personal interest in any matters appertaining to the Library - Cllr Baker is also County Councillor and Pembrokeshire County Council is the Agreement holder for the library

Cllr Baker declared a personal interest in all planning matters, as he is an appointee to the PCNPA Development Management Committee

Cllr Baker declared a personal interest in matters relating to Christmas lights, as he is the SCC representative to Saundersfoot Chamber for Tourism.

2021/11 131 To Receive the Minutes of the Meeting Held on the 7th October 2021

Cllr Boughton-Thomas proposed that the Minutes for the meeting held on the 7th October 2021 be signed as a true record; Cllr Hayes MBE seconded the proposal with all Cllrs in full agreement.

2021/11 132 Matters Arising from the Minutes – Information Only - None

2021/11 133 Account(s) for Payment and to consider the Bank Reconciliation

Following much discussion and initial confusion, Cllr Baker proposed that the budget for the Christmas Lights around the Village be increased by £500, from the New Year’s Eve Firework heading, to £3,500; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

Cllr Baker sought a number of clarifications within the presented figures and subject to the explanations proposed that the finance report, as annotated, be signed as a true record of the Council’s finances; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

Cash Flow October 2021

Balance	£	86,840.04	B/F
Payments made	£	10,928.05	
Payments received	£	1,379.30	
	£	77,291.29	C/F
Play Park	£	35,323.29	
Council	£	41,968.00	
Cemetery	£	11,533.00	
	£	77,291.29	

2021/11 134 2021/2022 Budget Review

All Councillors confirmed that they had received a copy of the Budget Review Report and agree that there are no matters that require discussion.

2021/11 135 Planning Application(s) Received

A	NP/21/0619/FUL	The Cottage, Frances Lane, Saundersfoot	Rear extension, conversion of garage and glazed link to house. New detached garage to front
C	NP/21/0620/LBA	The Cottage, Frances Lane, Saundersfoot, Pembrokeshire, SA69 9HB	Construction of rear extension, conversion of garage with glazed link to house. Reconstruction of rear boundary.
The Council considered planning applications A and C together. Following consideration of all the information provided by the Planning Authority, it was proposed and seconded that Saundersfoot Community Council request that the Planning Authority consider this application for approval with the consideration that the proposed plans offer a sympathetic enhancement of the existing building.			
B	NP/21/0644/TPO	Cran Mere, St. Brides Lane, Saundersfoot	Works to crown of oak tree - TPO 101
Following consideration of all the information provided by the Planning Authority Saundersfoot Community Council did not raise and concerns or objections regarding this planning application.			
D	NP/21/0623/TPO	15, Incline Way, Saundersfoot	Works to oak tree (TPO 77)
Following consideration of all the information provided by the Planning Authority Saundersfoot Community Council did not raise and concerns or objections regarding this planning application.			

2021/11 136 To consider any planning applications received following the publicising of the Agenda

NP/21/0669/FUL Brewery Meadow Car Park

Installation of 'rapid' electric charge posts and associated equipment.

The Council did not raise any objections or concern regarding this planning application.

2021/11 137 Licensing Application(s) Received – None

2021/11 138 Consideration of Correspondence Received to include:

- The Remembrance Service and arrangements for such – all the arrangements were confirmed
- Email received from Saundersfoot Rotary requesting if Crocus blubs could be planted on land in the ownership of the Saundersfoot Community Council – It was agreed that the author liaise with Cllr Williams BEM to confirm where the bulbs can be planted.
- Email received requesting that Saundersfoot Community Council consider a ‘wheel park’ being located within the ward, possibly behind the MUGA. Following consideration of the information provided within the Email, the Council asked the Clerk to request further information regarding the request. This item has been diarised for the December Agenda for further consideration.
- Email received regarding the results of the speed surveys carried out by the Pembrokeshire County Council. The following considerations were raised within County Councillors response to the Email:
 - It would be appropriate for SCC to contact Dyfed Powys Police in regard to the speeding issue raised.
 - SCC have considered procuring variable speed signs to highlight vehicle speed when entering the Village 30mph zone
 - Welsh Government will be tabling a Statutory Instrument in May 2022 to introduce a 20mph speed limit in all urban areas as the default, this is expected to be in place by 2023.
 - Enforcement and traffic calming is a County Council function, Cllr Baker suggested that the speed survey would provide the information required, but as is ever the issue, funding would be a major factor.

It was agreed for the Clerk to contact Dyfed Powys Police and advise that a large percentage of vehicles accessing and egressing Saundersfoot along the Ridgeway exceed the 30 MPH speed limit. Also to ascertain prices and seek advice about possible locations for electronic variable speed signs.

The member of the public left the meeting.

2021/11 139 To receive County Councillor’s Report

At County Hall

The County Covid Response continues with Gold Command, Covid Team and Enforcement all still operating, figures are starting to drop in Pembrokeshire

At a recent Full Council meeting, it was agreed to increase the 2nd Home Council Tax to 100%, this was the only option available to the County Council at present to address the growing shortage of homes.

Cllr Baker reported that he had attended a meeting with Deputy Minister Lee Waters, the Welsh Government proposals for the introduction of 20mph in default speed limits were explained. A Statutory Instrument will be laid in May 2022 with the introduction across Wales in 2023.

At Ward

Cllr Baker confirmed that the red and white barriers have been removed from Cambrian Terrace; PCC Officers are working on proposals for a permanent widening of the footway with the blue badge and “pop & shop” spaces being relocated on Milford Street. Realignment of kerbs on Milford Terrace could also see space to provide a new bus shelter without impinging on businesses. Cllr Baker will provide the detail when draft drawings are available.

At a recent PCNPA meeting Members agreed that every Town and Community Council in the Park would be offered 70 trees to celebrate the Parks 70th Birthday.

Cllr Baker wanted to record his thanks to the County Council Environmental Teams who continue to visit the Village several times a day.

2021/11 140 To Receive Any Reports from Working Parties Including -

Cllr Upham on behalf of the Library 2022/2023 Working Party

Cllr Upham advised the Council that 51 responses had been received relating to the recent survey. Several Councillors advised that they were disappointed that not more responses had been received with several Cllrs advising that Pembrokeshire County Council consider 51 a successful amount of responses to such a survey.

A copy of the summary of the information gathered from the survey was provide to all Councillors.

Cllr Upham confirmed that a meeting of the Library 2022/2023 Working Party will be held on 11.11.2021 at 4pm to enable the information provide to be considered at length and a formal proposal drafted to put to the Council at the December 2021 meeting.

Cllr Williams BEM on behalf of the Grounds Working Party

Available upon request

Cllr Ludlow on behalf of the Play Park Task and Finish Group

Cllr Ludlow reported that:

- The fencing contractors have agreed to discount the final account by £1,250 as the wooden cutting boards to the bottom of the fence had been omitted.
- All outstanding works on the fencing and pathway snagging list has been completed to a satisfactory standard.
- The green artificial grass that was cut in areas to rectify the ‘soft spots’ will be replaced in one continuous piece.
- The Clerk to arrange the initial safety inspection ASAP.
- The Clerk to ensure appropriate insurance is in place prior to the park opening to the public.
- The decorative wooden boards to be erected ASAP on the fencing around the park.
- Cllr Ludlow and the Clerk to liaise regarding an opening date and time.
- As soon as an opening date is known, a statement of such to be published.

Cllr Ludlow also advised the Council of a grant scheme, which is available, regarding communication boards which display a series of pictures enabling children to communicate by pointing to the pictures. The Clerk to make further enquiries and apply for such.

Cllr Baker on behalf of the EE Task and Finish Group

Cllr Baker advised that the installation of the mast had commenced, the concrete base was in constructions and plans being agreed to bring the mast to site. Discussions were in hand with PCNPA and Saundersfoot Sports and Social Club. Unfortunately, a lorry had damaged the newly installed safety barrier to the play park, EE/Harlequin have advised that it will be replaced.

Following an e-mail to the Clerk and a meeting on site, Western Power had requested a change to the routes of the power supply to the new mast. Cllr Baker proposed that SCC accepted the change. The new routes would place the cable in a shared trench with the new Electric Vehicle charging stations, cross the old putting green and avoided disruption to the Community Council car park. Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

Cllr Williams BEM on behalf of the Lonely Tree' Preservation Society

Cllr Williams BEM reported that works will commence on the tree in the new year.

2021/11 141 To Receive Reports from Council Representatives

None

2021/11 142 To consider Saundersfoot Community Council entry into Wales in Bloom 2022
(and representatives for the three sections of judging)

This agenda heading has been diarised for January 2022 once volunteers for each group have been finalised.

2021/11 143 To consider the positioning of the decorative boarding's to be placed within the play park area

See Cllr Ludlow's report above

2021/11 144 To consider the prices received for the tree works within the Sensory Garden
(Permission received from the Planning Authority for the works to be carried out 08.10.2021)

The Clerk advised the Council of the three quotations received regarding the trimming of the four holm oak trees and trimming of two hedges within the Sensory Garden. Following consideration of such and the availability of the contractors, Cllr Williams BEM proposed that the Council accept the cheaper quotation; Cllr Hayes MBE seconded the proposal with all Cllrs in full agreement.

2021/11 145 To consider the arrangements for Christmas Lights within the Village

Cllr Baker & Williams confirmed that a great deal of time and energy had been expended on ensuring a spectacular Christmas light installation in Saundersfoot for 2021. He further confirmed that over 90 e-mails exchanges had ensured that all parties were fully aware of the plans to make Saundersfoot Village proud of its lights for Christmas. Cllr Baker suggested that the installation costs of approximately £8,000, be shared by Saundersfoot Community Council, Saundersfoot Chamber for Tourism and Saundersfoot Harbour. Cllr Baker proposed that Saundersfoot Community Council make a donation of £3,500 (revised Precept figure) towards the cost of erecting the Christmas lights around the village; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

2021/11 146 To consider the Regency Hall Manager being given consent to permit the Council's CCTV operator to carry out essential works in the absence of the Clerk.

Cllr Williams BEM proposed that the Manager of the Regency Hall be given the authority to liaise with ACDC, should the occasion occur, regarding the CCTV equipment sited within the Regency Hall; Cllr Ludlow seconded the proposal with all Cllrs in full agreement.

2021/11 147 To consider the final arrangements for the Christmas Lunch

Cllr Boughton-Thomas advised the Council that:-

- The lunch will be held at 1.30pm on the 12.12.21 at the Regency Hall.
- All Government Covid 19 guidelines and restrictions will be adhered to.

- Notices will be displayed inviting persons to request a place to attend – places will be offered on a first come basis.
- The Qube will be catering for this event.
- Councillors, along with members of the Tenby and District Lions, are invited to serve the drinks.

It was noted that the report from Cllr L James regarding the Personnel Working Party and the staff roles evaluation had not been addressed. It was concluded that several Councillors had not received a copy of information to be considered. Cllr Wainwright advised the Council that once all Councillors had received and digested the information an extraordinary meeting would be called to enable this heading to move forward.

2021/11 148 Next Meeting – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings.

It was agreed that the arrangements for the December 2021 meeting will be a hybrid meeting.

Cllr Baker advised the Council that the Saundersfoot Sports and Social Club LTD had requested a meeting with the Council – A date to be confirmed.

Meeting closed at 20.47