

At a meeting of Jeffreyston Community Council held online on Monday the 8th of November 2021 at 07.30 pm

Present: Chairman: Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Overall, County Councillor: Mr J Williams

In Attendance: Clerk: Mrs M Overall

54/21 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to all present.

55/21 Apologies for absence: None

56/21 Declarations of Interest: None received.

57/21 Minutes of the Last Meeting

Resolved: *That the minutes of the last meeting of the Council held on the 4th of October 2021 be confirmed and signed by the Chairman as a true record*

58/21 Receive Clerk's Update

(a) Standing Order for Wages – Clerk reported that this was on hold pending the appointment of a new clerk

(b) Potholes – Reported to PCC

59/21 HSBC Bank Charges – Clerk had contact Lloyds, Barclays and Santander to establish terms on new accounts. The only option available is to open a new account, switching bank accounts is not on offer at the minute.

Resolved: Members decided to remain with HSBC and review again in 6 months.

60/21 Clerk Vacancy – Clerk reported that despite advertising in numerous places over the past 2 months there was only one application received and that was unsuitable as the applicant was living in the Bristol area. Members asked the current clerk to reconsider her position and remain in post. Clerk advised that she was prepared to reconsider and would inform members as soon as a decision was made.

61/21 Casual Vacancy – This is currently advertised by Electoral Services PCC who will report to the Community Council when the deadline has passed.

62/21 Information Board – Councillor Overall had collected the board for assessment. The posts supporting the board have rotted away and will need replacing. It was suggested that for future maintenance we replace with plastic posts.

Resolved: Councillor Overall to obtain price for replacement posts

63/21 Queen's Platinum Jubilee – Plant a tree for the Jubilee. Clerk had looked into the Queen's Green Canopy initiative. The Woodland Trust is inviting organisations to apply for trees under the

scheme, however the planting of any trees must be in a place that is accessible to the public at all times, therefore the council's original idea to collaborate with the local school is not feasible.

Resolved: Members asked that the clerk enquire with the owners of the play area to see if they are happy for a small fruit tree to be planted there

64/21 Community Noticeboards – Clerk reported that a small lock had been fitted to the noticeboard at Cresswell Quay. She also advised the council that the condition of all three noticeboards had deteriorated over the years with timbers in poor condition and problems with rain seeping onto the notices and although the cork boards recently fitted had improved the situation, it was less than ideal.

Resolved: Members acknowledged the problems highlighted and suggested that all three noticeboards should be part of the Council's future list of projects

65/21 Bank Reconciliation / Receipts & Payments to 30.09.2021 – Clerk had circulated the information to members prior to the meeting

Resolved: Members unanimously approved the Bank Reconciliation & Receipts and Payments Report

66/21 Budget 2022/2023 – This had been circulated prior to the meeting. In view of the possibility of the clerk remaining in post, she was asked to provide costs in relation to the additional hours to members for inclusion in the budget review next month

Resolved: Clerk to submit report to members before the December meeting

67/21 2022 Election – In 2017 PCC advised that administrative costs for elections would be recharged to Community & Town Councils. Since then, the council had earmarked costs for non-contested election costs however they had previously resolved not to increase the precept in previous years to pay for contested election costs as the considerable amount quoted by PCC was beyond the funding capacity of a small community council such as Jeffreyston

Resolved: To wait for confirmation of costs from PCC in order to add to the 2022/23 budget if the figure is higher than that previously quoted

68/21 Remembrance Sunday 2021 – Clerk received confirmation the existing wreath was in excellent condition.

Resolved: That Councillor Arabella Morgan represent the community council in the Remembrance Sunday Service and that a donation be made to the Royal British Legion

69/21 Correspondence

- Welsh Gov – Taxes on second homes – closing date 17.11.2021
- Welsh Government – Coronavirus updates
- OVW – Webinar training programmes
- Dyfed-Powys Police and Crime Commissioner's public consultation
- One Voice Wales - News Bulletin
- Community Cohesion Officer – Hate crime week
- Community Cohesion Officer - Flu and COVID-19 Vaccines
- Community Cohesion Officer -Pembrokeshire Volunteering Awards 2021
- Community Cohesion Officer - County Lines

- Community Cohesion Officer - West Wales Population Assessment 2022 survey
- Community Cohesion Officer - Home Energy Checks
- Community Cohesion Officer - Covid Pass Fraud
- Community Cohesion Officer – RNIB Visually Impaired Grants
- Community Cohesion Officer – PCC Letter of Consultation
- Community Cohesion Officer - DAF Partner Network Update Oct 2021
- OVW - Pembrokeshire Area Committee Meeting Thursday 28th October 2021 - emailed to councillors
- Councillor Smart Survey
- Active Travel Plans Consultations
- Pilot of Community and Town Councils Self-Evaluation Toolkit – Expression of Interest
- Welsh Government research into the role and remuneration of councillors in Wales.
- Consultation on Updating Earnings Thresholds for Council Tax Recovery
- Cynnal Cymru – Sustain Wales – Free Online Training Courses
- OVW - Welsh Government research into the role and remuneration of councillors in Wales - emailed to councillors
- OVW - COP Cymru 2021 – a toolkit for stakeholders - emailed to councillors
- Hywel Dda Health Board – Joint Statement re unprecedented demand on health and social care services across the area
- Solva Care Annual Report 2020 – 2021
- Older People’s Commissioner for Wales - Taking Action Against Ageism Training for Stakeholders
- Town & Community Councils Seminar 22.11.2021
- **All Noted**

70/21 Planning Matters: None received

71/21 Financial Matters:

(a) HSBC Account Balance as at 20.10.2021	£2990.57
(b) October Wages	146.90
Royal British Legion (S137) ...	<u>20.00</u>
	<u>£2823.67</u>
(c) Requests for donations	
(i) Welsh National Sheepdog Trials 2022	
(ii) Welsh Air Ambulance	

Resolved: Members unanimously approved **(b)** all payments

Resolved: The request (i) for assistance did not meet the council’s grant criteria and therefore, not supported. The request (ii) for assistance did meet the grant criteria and members approved a donation of £25 to the Welsh Air Ambulance

72/21 Highway Matters: Clerk reported that the slate top on the coffin rest appears to have moved
Resolved: That Councillor Overall check and report to members

73/21 Other matters or items for the next Agenda

74/21 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 13th of December 2021 @ 7.30pm**

The Meeting was declared closed at 20.59 pm.

Signed: Chairman

Date: