

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON  
THURSDAY 2<sup>ND</sup> SEPTEMBER 2021 AT THE EAST WILLIAMSTON COMMUNITY HALL AT  
7.00PM.**

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**PRESENT:** Cllr I Wilkinson (Chair)  
Cllr R Day  
Cllr C Hopkinson  
Cllr D McIntosh  
Cllr M Taylor  
Cllr J Williams

The clerk was in attendance remotely (Jane Clark)

**APOLOGIES:** None received.

**94/21      DECLARATIONS OF INTEREST**

None received.

**95/21      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 1<sup>st</sup> July 2021 were proposed and seconded. They were agreed as a true record.

**96/21      MATTERS ARISING**

There were no matters arising.

**97/21      PLANNING APPLICATIONS**

The following planning applications were considered:

- a) 21/0467/PA: Ancillary outbuilding to provide home office, gym and garden room at Bush Croft, Clayford Road, Kilgetty.
- b) 21/0441/PA: Proposed porch on front elevation and extension to rear at Cottage 6, Hanbury Lodge, Broadmoor, SA68 0RH

It was agreed that no comment be made on either of the above applications.

**98/21      UPDATE ON ACCOUNTS TO 31<sup>ST</sup> AUGUST 2021**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £40,384.35 in the Current Acct, £3,101.18 in the Deposit Acct, £33,155.87 in the Park account and £140.10 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £20,204.34 (gross) and expenditure of £8,899.79 (gross).

c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**99/21**

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – August salary	£253.20
b) PAYE for August	£169.80
c) CCF posts and wire for fencing	£90.32
d) Riverlea grease cartridge & gun etc	£84.87
e) Llanstadwell CC – purchase of No Smoking signs	£25.92
f) Cllr I Wilkinson – mowing of all areas for July	£1,000
g) Cllr R Day purchase of clips for speed sign	£6.96

The Clerk was asked to obtain a price for replacing the No Smoking signs with vinyl bilingual signs as per the WAG website, stating that it was against the law to smoke at play areas so they could be stuck over the original signs.

**100/21**

**QUOTES FOR SPEED SIGNS**

Quotes had been obtained from Elan City who had supplied the previously purchased speed signs, for one and two battery-operated signs plus a pole and extension piece for locating in suitable locations. It was agreed to purchase two more signs at a cost of £3,648.71 plus VAT plus any additional items required for fixing from other companies.

**RESOLVED:** **That two battery operated speed signs be purchased from Elan City plus any additional fixing items required from other companies.**

**101/21**

**CONSULTATION ON 20MPH LIMIT ON RESTRICTED ROADS**

The above consultation document had been received from Welsh Govt and it was agreed that this be circulated to all councillors so that they may respond.

**RESOLVED:** **That this document be circulated to all councillors for a response to be sent by the due date.**

**102/21**

**OUTCOME OF MEETING WITH NEIL PIGDON OF SUNSHINE PLAYGROUNDS**

Several councillors had met with Mr Neil Pigdon the previous day to discuss the repairs/improvements to items at Pentlepoir play area and the new equipment for East Williamston play area. Mr Pigdon agreed to carry out all repairs at Pentlepoir and to set a start date for work at East Williamston very soon. He also agreed to set a date for the inspections of play area to start and apologised for the considerable delays experienced in carrying out this work.

**RESOLVED:** **That all repairs at Pentlepoir to be carried out and a start date set for the installation of new play eqpt at East Williamston.**

**That inspections on play area to commence during the next week.**

**103/21      TO DISCUSS CHANGES TO MAINTENANCE CONTRACT**

Cllr Wilkinson advised that he wished to make some changes to the Maintenance Contract which would include some additional work and he would prepare the amendments for the October meeting. The clerk was asked to advise the contractor that not all works on the contract were being carried out and not all areas were being treated with weed killer.

**RESOLVED:** **That an amended contract be prepared for the October meeting, which will include additional duties.**

**That the current contractor be made aware that not all works on the contract were being carried out and not all specified areas treated with weedkiller.**

**104/21      PARKING ISSUES AT JUBILEE PARK**

A complaint had been received from local residents who live opposite the Jubilee Park parking area within the village and had sent photographs and a video of the vehicles which were allegedly blocking their driveways. After some discussion, it was decided to look at the various ways of extending the existing car park by taking down some of the hedge and adding an appropriate surface. It was also agreed that the nearby residents to be consulted prior to any work being carried out.

**RESOLVED:** **That ways of extending the car park for Jubilee Park be considered and that the nearby residents be consulted before any work is carried out.**

**105/21      UPDATE ON PLAY AREAS**

This matter had previously been discussed under a previous agenda item, however Cllr Wilkinson advised that a piece of equipment at East Williamston had been removed as it had become unsafe. It was agreed that the painting of the fencing at Pentlepoir could wait until next spring. Members were advised that the broken swing seat at Broadmoor was to be fixed next week.

**106/21      CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) PCC – Active Travel Consultation Phase 2 – noted.

- b) OVW response to IRPW Remuneration Framework for Town & Comm Councils.
- c) PCC – Personal Assistant Recruitment – posters in notice boards.
- d) HSBC Changes to banking pricing and services – agreed to close accounts and to open new accounts with Barclays bank.
- e) Consultation on Local Taxes for 2<sup>nd</sup> homes – no comment.
- f) Ombudsman – Updated Guidance on Code of Conduct – noted.

**107/21**

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cllr. Williams had been contacted regarding a sunken manhole cover which was loudly rattling near the community hall, in East Williamston. This had been subject to inspections by PCC and Welsh Water, which was ultimately responsible for its repair as it was a sewer cover. Some tarmac was added around the frame as a temporary repair, and eventually the manhole cover and frame were removed and permanently reinstalled, which stopped the rattling. Similarly, a resident in Pentle Close had complained about sinkage of the pavement near a dropped kerbstone, resulting in what could pose a nasty trip hazard caused by the inside lip of the kerbstone being exposed. Cllr. Williams had been advised that as it is a 'CAT 1 footway defect on a Class 4 footway,' a repair was expected imminently.

Concerns had been raised about the noted increase in traffic using Clayford Road through the summer season, and the inconsiderate nature of some of the driving. As with many places in the area, and other coastal and countryside UK holiday locations, there had been a remarkable increase in summer traffic due, in large part, to the increase in holidays by people who, in non-pandemic times might normally at this time of year go abroad. The consequence on local road networks and parking facilities was clear to see, but since Clayford Road is a C-road which road users are entitled to use, this includes its use as what might be described as a 'rat-run,' and the traffic would hopefully reduce as the summer season ends and tourist numbers decrease.

**108/21**

**ITEMS RAISED BY MEMBERS**

The following matters were raised:

- a) Cllr R Day had downloaded the data from the speed sign at Broadmoor and the statistics were very useful. This data to be circulated to all councillors.
- b) Cllr Taylor advised that the Bowls league would be using the hall on a Thursday evening so only the small committee room would be available for meetings. This room, however, would not allow for social distancing or the attendance of members of the public. The clerk was asked to obtain the rules for the holding of meetings in person and to circular to all members.

**109/21**

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 7<sup>th</sup> October 20201 at 7.00pm.

**28/21**

The meeting closed at 9.34pm.

Signed.....Chair.....Date

Signed.....Clerk